

EAST HERTS COUNCIL

LICENSING COMMITTEE – 3 NOVEMBER 2011

REPORT BY DIRECTOR OF INTERNAL SERVICES

6. ATTENDANCE AT LICENSING SUB-COMMITTEE

WARD(S) AFFECTED: None.

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**Purpose/Summary of Report:**

Members have asked for details of attendances at Licensing Sub-Committees including Members attending as observers. This was in order to show work was being shared equally. These are provided in **Essential Reference Paper ‘B’**.

<b><u>RECOMMENDATION FOR DECISION:</u></b> that	
A	The report be received.

1.0 Background

1.1 Members of Licensing Sub-Committees are drawn from the Council’s Licensing Committee. These Members are required to complete appropriate training and attend meetings before serving on Licensing Sub-Committees.

2.0 Report

2.1 The tables in **Essential Reference Paper ‘B’** give details of attendances at Licensing Sub-Committee during the current civic year.

3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper ‘A’**.

Background Papers

Licensing Sub-Committee minutes.

Contact Member: Councillor M Alexander, Executive Member for  
Community Safety and Environment.

Contact Officer: Jeff Hughes, Head of Democratic and Legal Support  
Services – Extn: 2170.

Report Author: Linda Bevan, Committee Secretary, Extn: 2175.

ESSENTIAL REFERENCE PAPER 'A'

Contribution to the Council's Corporate Priorities/ Objectives	<b>Fit for purpose, services fit for you</b> <i>Deliver customer focused services by maintaining and developing a well managed and publicly accountable organisation.</i>
Consultation:	None
Legal:	The Council is required to ensure that licensing matters are dealt with by suitably qualified Members in an impartial manner.
Financial:	No financial implications
Human Resource:	No Human Resource implications
Risk Management:	The Council's reputation could be at risk if licensing matters are not dealt with in a correct manner.