

List here steps you will take to promote all four licensing objectives together.<sup>1</sup>

1. **Staff induction/training to be provided on the licensing objectives.**

*(This can be included but contains no detail about content, how training will be recorded, or when refresher training might be given)<sup>2</sup>*

2. **H&S policy in place - staff to read and be made aware of its location**

*(H&S is covered by other legislation so whilst this is useful information it should not be included as a condition)*

3. **Daily checks that CCTV is in working order**

*(This should be reworded so that it is clearer, for example, 'The premises licence holder, designated premises supervisor or other person nominated in writing shall carry out a daily a daily check that the CCTV system is operational and shall keep a record of the checks')*

4. **Record keeping of ID checks and alcohol sales refusals**

(This should be reworded, for example, 'A written record of all ID checks and refused sales shall be kept on the premises. Records to detail as a minimum the time and date that the sale was refused or ID checked, the staff member who refused the sale or checked the ID and the reason why. The record shall be made available to Police and / or local authority immediately upon request and shall be kept for at least one year from the date of last entry'.)

5. **Fire extinguisher and fire alarm checks**

*(Fire safety and its requirements are covered by other legislation so this should not be attached as a condition)*

6. **A digital closed-circuit television (CCTV) system to be installed internally ensuring the following:-**

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<sup>1</sup> Text in **bold** is take from the application.

<sup>2</sup> Text in *italics* are the report author's comments.

- 1. All entry and exit points must be covered to enable frontal identification of every person entering the premises in any light condition.**
- 2. The CCTV system shall continually record whilst the premises is open for licensable activities and during times when customers remain on the premises.**
- 3. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31-day period.**
- 4. A staff member from the premises who is knowledgeable with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and this staff member must be able to show and supply if requested a Police or authorised office recent data or footage with the absolute minimum of delay when requested.**

*(This condition will appear on any granted premises licence)*

- 7. The age verification policy operated at the premises shall be "Challenge 25". This means that whilst alcohol may be sold to persons aged 18 years or over, any person who appears under 25 years of age shall be required to provide proof of age using an acceptable form of ID. Notices advertising that the premises operate a "Challenge 25" scheme shall be displayed in a clear and prominent position at the premises entrance(s)/and inside at the premises serving area. The only forms of ID that may be accepted shall be:
  - 1. proof of age card bearing the PASS hologram logo**
  - 2. Passport**
  - 3. UK photo driving licence****

*(This condition will appear on any granted premises licence)*

- 8. Off sales alcohol available to customers - will be displayed close to serving counter and within easy view of staff. If we decide to sell spirits, they will be located out of reach and not easily accessible - Customers will be required to ask if they wish to purchase spirits.**

*(This needs to be reworded, for example, 'All alcohol displays will be close to the serving counter and in easy view of any staff member at the counter. Spirits will be located where they are only accessible to staff.)*

- 9. The community is small and staff are familiar with local residence including those that are vulnerable to alcohol abuse/dependency - if need be, management will impose a ban of alcohol sales and possibly the premises to individuals that are known to be problematic.**

*(This is more of a comment than a condition that could be added to a premises licence. Member may wish to clarify the intention of this statement and then find appropriate wording to achieve that aim.)*

- 10. The nature of the business is a café and general store and alcohol sales is not a predominant feature of the premises. The offerings of light meals and refreshments will be included in alcohol sale consumed on the premises.**

*(Is the intention of this statement that on sales of alcohol will only be allowed to those ordering food at the premises? If that is the case then the wording needs to be made clearer, for example, 'Alcohol for consumption on the premises will only be sold to customers taking a table meal'.)*

- 11. Proprietors live on the premises and have 2 resident dogs, dogs alert any late night disturbances.**

*(This is a statement and should not be a condition on any granted licence.)*

- 12. Liaise with neighborhood watch, community police, licensing police regarding any criminal activity in the local community.**

*(What is the intention behind this statement? What is the purpose of the liaison, how will it happen and when?)*

- 13. Overcrowding - during busy periods and to avoid overcrowding/congested areas and potentially hazardous situations occurring, customers will be encouraged to order and pay for their purchases and find a table.**

*(The purpose of this statement is unclear as the premises licence holder has an obligation to avoid overcrowding so should take action if this occurs. The word 'encourage' is subjective so should not be used.)*

**14. Cycle racks are provided for cyclists to avoid potentially congested/trip hazard bike issues outside**

*(This statement appears to relate more to health and safety than the licensing objectives so Members may wish to ask why the applicant has included this statement?)*

**15. Prioritize cleaning of reported spillages and glass breakages.**

*(Again this is practice rather than something that addresses the licensing objectives. Health and safety legislation requires hazards to be addressed.)*

**16. Correct disposal of glass waste and no disposal of glass in outside bins after 21.00hrs. Staff will dispose the following morning to avoid noise nuisance.**

*(This suggested condition aims to address any concerns regarding noise from disposal of glass, which is appropriate. However, it would also be prudent to limit how early this disposal can be done in the morning.)*

**17. Closed bottle sales only for off site sales**

*(Off sales of alcohol have to be in a closed container so this should not be included.)*

**18. Adequate lighting inside and exiting the premise**

*(This relates to Health & Safety so should not appear on any granted licence.)*

**19. No smoking inside - outside seating area will be available for those that wish to smoke.**

*(It is illegal to smoke inside the premises so this won't appear on any granted premises licence)*

20. **The premises is located in a rural village area and will close early evening apart from 12 optional planned evening events per year until 00:00 hours. Themed events will be in keeping with village life, such as cheese and wine nights.**

*(Covered in paragraph 3.25 of the report)*

21. **Signage will be displayed to remind customers of the need to respect neighbours and leave quietly**

*(Covered in paragraph 3.26 of the report)*

22. **Windows and doors closed during evening events to prevent noise traveling/disturbance**

*(Covered in paragraph 3.27 of the report)*

23. **Garden/seating area will be closed at 20.00 hours except for smokers during late closes, smokers will be permitted outside in the seating area to smoke but no drinks will be permitted outside to avoid unnecessary time spent out there.**

*(Covered in paragraph 3.28 of the report)*

24. **No open vessels to be taken outside during evening events after 22:00 hours.**

*(Covered in paragraph 3.28 of the report)*

25. **Children under the age of 10 visiting the premises to eat/drink will need to be accompanied by an adult. As we also provide essential groceries to the local community, we would not want to exclude children that pop into buy sweets independently or run grocery shopping errands for parents, which often local children from around 8 yrs onwards do to develop their independence skills.**

*(This should be reworded into an enforceable condition, for example, 'Children under the age of 10 years old eating at the premises must be accompanied by an adult'.)*

26. No children under the age of 13 will be permitted to late close evening events after 20.00hrs.

*(Needs rewording to be clearer and only applies if the 12 later events are permitted, for example, 'No children under the age of 13 years old will be permitted to remain on the premises after 20:00'.)*

27. **Challenge 25 policy in place**

*(This is covered by condition 7 above so will not appear on any granted premises licence.)*

28. **Alcohol sales displayed close to serving counter to prevent children shoplifting alcohol.**

*(This is covered by condition 8 above so will not appear on any granted premises licence.)*