



Housing and Health

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Environmental Health Licences

Animal licences - Grant or renewal cost of one licensable activity	Cost Recovery	Every 1 to 3 years	346.45	355.10	OS
Animal licences - Grant or renewal cost per additional licensable activity	Cost Recovery	Every 1 to 3 years	220.38	225.90	OS
Animal licences - Additional annual inspection fee for the hiring of horses, where a renewal inspection is not due (invoiced annually after each inspection)	Cost Recovery	Every 1 to 3 years	191.68	196.50	OS
Animal licences - Minor variation of a current licence (no site visit)	Cost Recovery	per variation	31.47	32.30	OS
Animal licences - Variation of a current licence (involving site visit)	Cost Recovery	per variation	191.68	196.50	OS
Animal licences - Re-evaluation of a licenced premises star rating	Cost Recovery	per inspection	191.68	196.50	OS
Animal licences - Re-evaluation of a licenced premises star rating per additional licensable activity	Cost Recovery	per inspection	191.68	196.50	OS
Animal licences - Additional charge for businesses found to be operating without a valid licence	Cost Recovery	per premises	47.15	48.30	OS
Zoos - New Licence (excl. vet fees)	Cost Recovery	per 4 year registration	2,214.00	2,269.35	OS
Zoos - Year 3 renewal licence inspection (excl. vet fees)	Cost Recovery	per inspection	1,711.80	1,754.60	OS
Zoos - Year 6 renewal licence inspection (excl. vet fees)	Cost Recovery	per 6 years	1,711.80	1,754.60	OS
Zoos - Transfer of Licence	Cost Recovery	per transfer	869.20	890.90	OS
Dangerous Wild Animals (excl. vet fees)	Cost Recovery	per 2 years	271.60	278.40	OS
Registration for Skin Piercing (Static/Home Business)	Cost Recovery	per business	217.30	222.70	OS
Registration for Skin Piercing (Person)	Cost Recovery	per person or premises	136.30	139.70	OS
Registration for Peripatetic Skin Piercing	Cost Recovery	per business	217.30	222.70	OS
Update to an existing Skin Piercing registration	Cost Recovery	per update	136.30	139.70	OS
Street Trading: Occasional Registered Charity (up to one month)	Cost Recovery	per month	64.00	65.60	OS
Street Trading: Occasional (up to one month)	Cost Recovery	per month	125.80	129.00	OS
Street Trading: Peripatetic (e.g. ice cream van)	Cost Recovery	per annum	362.80	371.90	OS
Street Trading: Static (e.g. burger van)	Cost Recovery	per annum	368.50	377.70	OS
Additional Licence fee for second reminder letter	Cost Recovery	per letter	25.60	26.20	OS
Additional Licence fee for chasing applications after the expiry of current licence	Cost Recovery	per licence	55.20	56.60	OS
Replacement of any environmental health licence, FHRS sticker or registration certificate	Cost Recovery	per licence	20.50	21.00	OS

Training Courses



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Foundation Level Food Safety Training	Cost Recovery	per person	41.00	42.00	OS
Foundation Level Food Safety Training (Online Course)	Cost Recovery	per person, per course	15.00	15.40	OS
Foundation Level Food Safety Training (up to 10 places at customer's premises)	Cost Recovery	per course	369.00	378.20	OS
Cancellation Fee (less than 10 working days before course)	Cost Recovery	per person, per course	100% of fee paid	100% of fee paid	OS

Food Hygiene and Safety

Food register	Cost Recovery	per single entry	14.00	14.40	OS
Food register	Cost Recovery	per category	30.00	30.80	OS
Food register	Cost Recovery	per full copy	87.00	89.10	OS
Issue of certificate following surrender of food (excl. disposal costs)	Cost Recovery	per hour or part	55.00	56.58	OS
Food export health certificate	Cost Recovery	per hour or part	55.00	56.58	OS
Replacement Food Hygiene Rating certificate	Cost Recovery	per certificate	20.50	21.00	OS
Letter confirming food premises registration	Cost Recovery	per letter	20.50	21.00	OS
Food Hygiene Rating Scheme Rescoring Visit	Cost Recovery	per visit	163.00	167.10	OS
Safer Food, Better Business Coaching Visit	Cost Recovery	per visit	163.00	167.10	S
Cancellation Fee for SFBB Coaching Visit (less than 10 working days before course)	Cost Recovery	per visit	100% of fee paid	100% of fee paid	S

Miscellaneous Fees & Charges

Contaminated Land/ additional land charge enquiry (simple land search)	Cost Recovery	per enquiry	68.50	70.20	OS
Contaminated Land/ additional land charge enquiry (detailed land search)	Cost Recovery	per enquiry	170.00	174.25	OS
Statement of fact for civil cases	Cost Recovery	per hour or part	55.17	56.58	S
Attendance at Exhumations	Cost Recovery	per hour or part	55.17	56.58	OS
Costs associated with public health burials	Cost Recovery	per hour or part	n/a	56.58	OS

Private Water Supplies

Risk Assessment (smaller supplies - Regulation 10)	Cost Recovery	per hour or part	55.17	56.58	OS
Risk Assessment (larger supplies - Regulation 9)	Cost Recovery	per hour or part	55.17	56.58	OS
Risk Assessment (Desktop)	Cost Recovery	per hour or part	55.17	56.58	OS
Sampling Visit (excl. analysis costs)	Cost Recovery	per hour or part	55.17	56.58	OS
Investigation (excl. analysis costs)	Cost Recovery	per hour or part	55.17	56.58	OS



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			£	£	
Granting of Authorisation	Cost Recovery	per authorisation	100.00	102.50	OS
Granting of Authorisation	Cost Recovery	per hour or part	55.17	56.58	OS
Analysis Costs (Regulation 10)	Cost Recovery	per set of samples	full cost charged by laboratory	full cost charged by laboratory	OS
Analysis Costs (Check Monitoring)	Cost Recovery	per set of samples	full cost charged by laboratory	full cost charged by laboratory	OS
Analysis Costs (Audit Monitoring)	Cost Recovery	per set of samples	full cost charged by laboratory	full cost charged by laboratory	OS

Private Sector Housing

Standards inspection for immigration	Cost Recovery	per inspection	165.50	169.66	S
Housing Notices (excluding cost of additional reports such as electrical, EICR etc)	Cost Recovery	fixed charge	380.60	390.10	OS
Fixed penalty for failure to belong to an approved redress scheme		fixed charge	5,000.00	5,000.00	OS
Licence for a HMO with no more than 5 bedrooms (initiated by applicant without LA intervention)	Cost Recovery	per licence	910.00	932.75	OS
Licence for a HMO with no more than 5 bedrooms (initiated by applicant with LA intervention)	Cost Recovery	per licence	1,235.00	1,265.90	OS
Additional bedrooms	Cost Recovery	each	16.60	17.00	OS
Variation of licence	Cost Recovery	per variation	137.90	141.40	OS
Renewal of HMO Licence	Cost Recovery	per licence	755.60	774.50	OS
Confirmation of empty home status for VAT reduction	Cost Recovery	per letter	85.00	87.10	OS
HMO Confirmation Letters for licensable HMOs after application has been received	Cost Recovery	per letter	20.00	20.50	OS
Housing Advice Visit	Cost Recovery	per hour or part	159.00	56.58	S

Miscellaneous Engineering Fees

Sewer Records/Plans		per item	30.00	30.80	OS
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OTHER LICENCES

Sex Establishments		per annum	2,884.40	2,956.50	OS
Sex Establishments		per renewal	2,553.80	2,617.70	OS
Sex Establishments		transfer	82.75	84.80	OS
Hypnotism Act 1952 - Occasional licensed premises			154.50	158.40	OS
Hypnotism Act 1952 - Occasional unlicensed premises			595.50	610.40	OS
Scrap Metal Site Licence		per licence granted	271.42	278.20	OS



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			£	£	
Scrap Metal Site Licence		per licence renewed	201.90	207.00	OS
Scrap Metal Site Licence - Variation, Name Change, Change of Site		per change	48.00	49.20	OS
Scrap Metal Collectors Licence		per licence granted	245.50	251.60	OS
Scrap Metal Collectors Licence		per licence renewed	175.70	180.10	OS
Scrap Metal Collectors Licence - Variation, Name Change		per change	48.00	49.20	OS

TAXI LICENSING

Private Hire vehicle (new) - 1 year		per new licence	286.00	293.00	OS
Private Hire vehicle (renewal) - 1 year		per renewal	280.00	287.00	OS
Vehicle - either Hackney Carriage or Private Hire (new) only - 1 year	HC	per new licence	390.00	400.00	OS
Vehicle - either Hackney Carriage or Private Hire (renewal) HC only - 1 year		per renewal	310.00	318.00	OS
Dual Driver or Private Hire Driver (new) - 3 year PH			384.00	393.50	OS
Dual Driver or Private Hire Driver (renewal) - 3 year PH			277.00	284.00	OS
Dual Driver or Private Hire Driver (new) - 1 year			335.00	343.00	OS
Dual Driver or Private Hire Driver (renewal) - 1 year			228.00	233.70	OS
Private Hire Operator - 5 year (new)			295.00	302.00	OS
Private Hire Operator - 5 year (renewal)			289.00	296.00	OS
Private Hire Operator - 1 year (new)			263.00	269.50	OS
Private Hire Operator - 1 year (renewal)			263.00	269.50	OS
Each additional vehicle above 6			-	-	OS
Change of vehicle (new vehicle on old plate number)			54.00	55.00	OS
Change of vehicle (courtesy car)			83.00	85.00	OS
Vehicle Inspection (5 year check)			32.00	33.00	OS
Private Hire Driver converted to Dual Driver			50.00	51.00	OS
Private Hire Driver converted to Hackney Carriage			99.00	101.00	OS
Change of vehicle proprietor			37.00	38.00	OS
Change of DVLA details (registration number etc.)			56.00	57.00	OS
Change of Drivers address			11.00	11.00	OS



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			£	£	
Knowledge test and training day (all new applicants)			98.00	98.00	OS
Resit of both routes and rules & regulations tests			52.00	52.00	OS
Resit of routes test only			34.00	34.00	OS
Update training for existing drivers			59.00	59.00	OS
Enhanced DBS Online			62.00	62.00	OS
Basic Disclosure Online			43.00	43.00	OS
Roof light (complete)		per light	74.00	74.00	S
Roof light (top cover or base plate)(new cost for top cover only)		per light	37.00	37.00	S
Roof Light (base)			28.00	28.00	S
Replacement badges			24.00	25.00	S
Replacement plate (or additional for a trailer)			40.00	41.00	S
Roof light bulbs			3.00	3.00	S
Magnets (sold as a pair)			6.00	6.00	S
Executive Disc (private hire vehicles only)			11.00	11.00	S
Refund per full calendar month of unexpired drivers licence PH (new)			1.60	2.00	OS
Refund per full calendar month of unexpired drivers licence PH (renewal)			1.30	1.00	OS
Refund per full calendar month of unexpired drivers licence HC (new)			1.60	2.00	OS
Refund per full calendar month of unexpired drivers licence HC (renewal)			1.30	1.00	OS
Refund per full calendar month of unexpired vehicle licence PH (new)			3.70	4.00	OS
Refund per full calendar month of unexpired vehicle licence PH (renewal)			3.70	4.00	OS
Refund per full calendar month of unexpired vehicle licence HC (new)			3.70	4.00	OS
Refund per full calendar month of unexpired vehicle licence HC (renewal)			3.70	4.00	OS
Refund per full calendar year of unexpired operators licence (new)			10.40	11.00	OS
Refund per full calendar year of unexpired operators licence (renewal)			10.40	11.00	OS

PREMISES LICENCES

Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band A - rateable value £0-£4,300	Statutory Fee	per band A premises	100.00	100.00	OS
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Housing and Health

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band B - rateable value £4,301-33,000	Statutory Fee	per band B premises	190.00	190.00	OS
Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band C - rateable value £33,001-£87,000	Statutory Fee	per band C premises	315.00	315.00	OS
Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band D - rateable value £87,001-£125,000	Statutory Fee	per band D premises	450.00	450.00	OS
Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation - Band E - rateable value £125,000 and over	Statutory Fee	per band E premises	635.00	635.00	OS
PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band A - rateable value £0-£4,300	Statutory Fee	per band A premises per annum	70.00	70.00	OS
PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band B - rateable value £4,301-33,000	Statutory Fee	per band B premises per annum	180.00	180.00	OS
PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band C - rateable value £33,001-£87,000	Statutory Fee	per band C premises per annum	295.00	295.00	OS
PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band D - rateable value £87,001-£125,000	Statutory Fee	per band D premises per annum	320.00	320.00	OS
PREMISES LICENCES (Holders of premises licences and club premises certificate) - Band E - rateable value £125,000 and over	Statutory Fee	per band E premises per annum	350.00	350.00	OS
PERSONAL LICENCE		per licence	39.83	40.83	OS

OTHER FEES AND CHARGES

Supply of copies of information contained in register		per black & white A4 sheet	0.11	0.11	S
Supply of copies of information contained in register		per black & white A3 sheet	0.22	0.23	S
Supply of copies of information contained in register		per black & white A0 sheet	1.22	1.25	S
Supply of copies of information contained in register		per colour A4 sheet	0.22	0.23	S
Supply of copies of information contained in register		per colour A3 sheet	0.55	0.56	S
Supply of copies of information contained in register		per colour A0 sheet	1.87	1.91	S
Application for copy of licence or summary on theft, loss etc. of premises licence or summary	Statutory Fee	per application	10.50	10.50	OS
Notification of change of name or address (holder of premises licence)	Statutory Fee	per change	10.50	10.50	OS
Application to vary or to specify individual as premises supervisor	Statutory Fee	per application	23.00	23.00	OS
Application to transfer premises licence	Statutory Fee	per application	23.00	23.00	OS



Housing and Health

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			£	£	
Interim authority notice	Statutory Fee	per notice	23.00	23.00	OS
Application for making of a provisional statement	Statutory Fee	per statement	315.00	315.00	OS
Application for copy of certificate or summary on theft, loss etc. of certificate or summary	Statutory Fee	per copy	10.50	10.50	OS
Notification of change of name or alteration of club rules	Statutory Fee	per change	10.50	10.50	OS
Change of relevant registration address of club	Statutory Fee	per change	10.50	10.50	OS
Temporary event notice	Statutory Fee	per notice	21.00	21.00	OS
Application of copy of notice on theft, loss etc. of temporary event notice	Statutory Fee	per copy	10.50	10.50	OS
Application of copy of licence on theft, loss etc. of personal licence	Statutory Fee	per copy	10.50	10.50	OS
Notification of change of name or address (personal licence)	Statutory Fee	per change	10.50	10.50	OS
Notice of interest in any premises	Statutory Fee	per notice	21.00	21.00	OS

Gambling Act 2005

Bingo Premises		per licence	2,953.70	3,027.50	OS
Bingo Premises		per variation	1,477.13	1,514.00	OS
Bingo Premises		per transfer	1,012.70	1,038.00	OS
Bingo Premises		Annual Fee	843.92	865.00	OS
Adult Gaming Centre Premises		per licence	1,707.20	1,749.90	OS
Adult Gaming Centre Premises		per variation	843.92	865.00	OS
Adult Gaming Centre Premises		per transfer	992.20	1,017.00	OS
Adult Gaming Centre Premises		Annual Fee	843.92	865.00	OS
Betting Premises (Track)		per licence	2,110.34	2,163.10	OS
Betting Premises (Track)		per variation	1,055.73	1,082.10	OS
Betting Premises (Track)		per transfer	802.00	822.00	OS
Betting Premises (Track)		Annual Fee	843.92	865.00	OS
Betting Premises (Other)		per licence	2,537.26	2,600.70	OS
Betting Premises (Other)		per variation	1,266.43	1,298.10	OS
Betting Premises (Other)		per transfer	1,012.70	1,038.00	OS
Betting Premises (Other)		Annual Fee	330.95	339.20	OS



Housing and Health

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			£	£	
Family Entertainment Centre Premises		per licence	1,687.83	1,730.00	OS
Family Entertainment Centre Premises		per variation	843.92	865.00	OS
Family Entertainment Centre Premises		per transfer	802.00	822.00	OS
Family Entertainment Centre Premises		Annual Fee	633.21	649.00	OS
Temporary Use Notices		per notice	551.58	565.40	OS
Temporary Use Notices		per copy	27.58	28.20	OS
Gaming Machine Permit 10 years (Up to 2 machines)	Statutory Fee	per permit	50.00	51.20	OS
Club Gaming Machine Permit 5 years (Up to 3 machines)	Statutory Fee	per permit	100.00	102.50	OS
Club Gaming Machine Permit	Statutory Fee	Annual Fee	50.00	51.20	OS
Small Lotteries		per setup	40.00	41.00	OS
Small Lotteries	Statutory Fee	per renewal	20.00	20.50	OS

CCTV Cameras

Ware Town Council		per annum	11,693.50	11,986.00	OS
Hertford Town Council		per annum	23,530.30	24,119.00	OS
Bishop's Stortford Town Council		per annum	24,048.80	24,650.00	OS

HOSTELS

Hillcrest Hostel Single Room (excl. service charges)		per week	195.00	195.00	Z
Hillcrest Hostel Double Room (excl. service charges)		per week	220.00	220.00	Z
Hillcrest Hostel Family Room (excl. service charges)		per week	230.00	230.00	Z
Bed & Breakfast - Single person		per week	107.75	107.75	Z
Bed & Breakfast - Single person		per day	15.40	15.40	Z
Bed & Breakfast - Single person and one child		per week	142.80	142.80	Z
Bed & Breakfast - Single person and one child		per day	20.40	20.40	Z
Bed & Breakfast - Single person and two children		per week	155.20	155.20	Z
Bed & Breakfast - Single person and two children		per day	22.20	22.20	Z
Bed & Breakfast - Couple		per week	142.80	142.80	Z
Bed & Breakfast - Couple		per day	20.40	20.40	Z



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Bed & Breakfast - Couple and one child		per week	167.60	167.60	Z
Bed & Breakfast - Couple and one child		per day	23.90	23.90	Z
Bed & Breakfast - Couple and two children		per week	176.70	176.70	Z
Bed & Breakfast - Couple and two children		per day	25.90	25.90	Z
Bed & Breakfast - Additional children up to 16		per week	14.70	14.70	Z
Bed & Breakfast - Additional children up to 16		per day	2.10	2.10	Z



Hertford Theatre

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		£	£	

HERTFORD THEATRE

HIRE CHARGES

WEEKDAYS Auditorium am (9am to 1pm)			277.00	284.00	E
WEEKDAYS Auditorium am per hour			69.00	71.00	E
WEEKDAYS Auditorium pm (1pm to 6pm)			425.00	436.00	E
WEEKDAYS Auditorium pm per hour			85.00	87.00	E
WEEKDAYS Auditorium Evening (6pm to midnight)			573.00	587.00	E
WEEKDAYS Auditorium Evening per hour			96.00	98.00	E
WEEKDAYS Auditorium 9am-6pm (discounted rate)			597.00	612.00	E
WEEKDAYS Auditorium 1pm-midnight (discounted rate)			841.00	862.00	E
WEEKDAYS Auditorium 9am-midnight (discounted rate)			1,066.00	1,093.00	E
WEEKDAYS Studio am (9am to 1pm)			105.00	108.00	E
WEEKDAYS Studio am per hour			26.25	27.00	E
WEEKDAYS Studio pm (1pm to 6pm)			131.25	134.50	E
WEEKDAYS Studio pm per hour			26.25	27.00	E
WEEKDAYS Studio Evening (6pm to midnight)			157.50	161.00	E
WEEKDAYS Studio Evening per hour			26.25	27.00	E
WEEKDAYS Studio 9am-6pm (discounted rate)			210.00	215.00	E
WEEKDAYS Studio 1pm-midnight (discounted rate)			262.50	269.00	E
WEEKDAYS Studio 9am-midnight (discounted rate)			367.50	376.50	E
WEEKDAYS River Room am (9am to 1pm)			105.00	108.00	E
WEEKDAYS River Room am per hour			26.25	27.00	E
WEEKDAYS River Room pm (1pm to 6pm)			131.25	134.50	E
WEEKDAYS River Room pm per hour			26.25	27.00	E
WEEKDAYS River Room Evening (6pm to midnight)			157.50	161.00	E
WEEKDAYS River Room Evening per hour			26.25	27.00	E
WEEKDAYS River Room 9am-6pm (discounted rate)			210.00	215.00	E



Hertford Theatre

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			£	£	
WEEKDAYS River Room 1pm-midnight (discounted rate)			262.50	269.00	E
WEEKDAYS River Room 9am-midnight (discounted rate)			367.50	376.50	E
WEEKDAYS Foyer am (9am to 1pm)			105.00	108.00	E
WEEKDAYS Foyer am per hour			26.25	27.00	E
WEEKDAYS Foyer pm (1pm to 6pm)			131.25	134.50	E
WEEKDAYS Foyer pm per hour			26.25	27.00	E
WEEKDAYS Foyer Evening (6pm to midnight)			157.50	161.00	E
WEEKDAYS Foyer Evening per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium am (9am to 1pm)			340.00	348.50	E
WEEKENDS AND BANK HOLIDAYS Auditorium am per hour			85.00	87.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium pm (1pm to 6pm)			478.00	490.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium pm per hour			96.00	98.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium Evening (6pm to midnight)			819.00	839.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium Evening per hour			137.00	140.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium 9am-6pm (discounted rate)			713.00	731.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium 1pm-midnight (discounted rate)			1,139.00	1,167.00	E
WEEKENDS AND BANK HOLIDAYS Auditorium 9am-midnight (discounted rate)			1,427.00	1,463.00	E
WEEKENDS AND BANK HOLIDAYS Studio am (9am to 1pm)			105.00	108.00	E
WEEKENDS AND BANK HOLIDAYS Studio am per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS Studio pm (1pm to 6pm)			131.25	134.50	E
WEEKENDS AND BANK HOLIDAYS Studio pm per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS Studio Evening (6pm to midnight)			157.50	161.00	E
WEEKENDS AND BANK HOLIDAYS Studio Evening per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS Studio 9am-6pm (discounted rate)			210.00	215.00	E
WEEKENDS AND BANK HOLIDAYS Studio 1pm-midnight (discounted rate)			262.50	269.00	E
WEEKENDS AND BANK HOLIDAYS Studio 9am-midnight (discounted rate)			367.50	367.50	E
WEEKENDS AND BANK HOLIDAYS River Room am (9am to 1pm)			105.00	108.00	E



Hertford Theatre

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WEEKENDS AND BANK HOLIDAYS River Room am per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS River Room pm (1pm to 6pm)			131.25	134.50	E
WEEKENDS AND BANK HOLIDAYS River Room pm per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS River Room Evening (6pm to midnight)			157.50	161.00	E
WEEKENDS AND BANK HOLIDAYS River Room Evening per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS River Room 9am-6pm (discounted rate)			210.00	215.00	E
WEEKENDS AND BANK HOLIDAYS River Room 1pm-midnight (discounted rate)			262.50	269.00	E
WEEKENDS AND BANK HOLIDAYS River Room 9am-midnight (discounted rate)			367.50	376.50	E
WEEKENDS AND BANK HOLIDAYS Foyer am (9am to 1pm)			105.00	108.00	E
WEEKENDS AND BANK HOLIDAYS Foyer am per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS Foyer pm (1pm to 6pm)			131.25	134.50	E
WEEKENDS AND BANK HOLIDAYS Foyer pm per hour			26.25	27.00	E
WEEKENDS AND BANK HOLIDAYS Foyer Evening (6pm to midnight)			157.25	161.00	E
WEEKENDS AND BANK HOLIDAYS Foyer Evening per hour			26.25	27.00	E
WEEKLY Auditorium Mon - Sunday (amateur)			5,644.00	5,785.00	E
WEEKLY Auditorium Mon - Sunday (professional)			7,087.00	7,264.00	E
WEEKLY Studio Mon - Sunday			2,258.00	2,314.00	E
WEEKLY River Room Mon - Sunday			2,258.00	2,314.00	E

CINEMA PRICES

Adults			6.08	6.25	S
Concessions			4.38	4.50	S

PIANOS

Concert Grand Piano		per session	136.67	140.00	S
Piano Tuning		per tune	68.75	70.41	S
Electric Piano		per session	40.25	41.25	S

STAGE LIGHTING EQUIPMENT

VL2000s (all floor)		per day	41.87	42.91	S
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Hertford Theatre

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT £	2020/21 Charge Ex. VAT £	VAT
VL2000s (all floor)		per week	125.83	129.00	S
UV floods		per week	27.50	28.16	S
Rotating disco light (large)		per week	32.42	33.25	S
Smoke machine (includes fluid)		per week	40.83	41.66	S
Point source Hazer		per day	16.67	17.08	S
Point source Hazer		per week	44.58	45.66	S

SOUND EQUIPMENT

Batteries		each	0.39	0.41	S
Radio Microphones (single)		per day	31.67	32.50	S
Radio Microphones (4)		per day	110.00	112.75	S
Radio Microphones (8)		per day	215.00	220.41	S
Radio Microphones (14)		per day	367.50	376.66	S
Radio Microphones (single)		per week	78.75	80.83	S
Radio Microphones (4)		per week	274.75	281.66	S
Radio Microphones (8)		per week	537.25	550.66	S
Radio Microphones (14)		per week	918.33	941.25	S
Sound support tech (4 hour blocks)		per radio mic hire	62.92	64.50	S
AKG 747 condensor microphones		per day	6.50	6.66	S
SM57 microphone		per day	4.67	4.79	S
SM58 microphone		per day	4.67	4.79	S
Condensor microphones		per day	4.67	4.79	S
Seinnheiser vocal mics		per day	5.50	5.66	S
Seinnheiser bass mic		per day	5.50	5.66	S
DI boxes		per week	6.50	6.66	S
Portable PA system (mains or battery)		per day	49.17	50.41	S

PROJECTION EQUIPMENT

Epson data projector & small screen		per day	38.50	39.50	S
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Hertford Theatre

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Kodak slide projector & small screen		per day	11.42	11.66	S
Barco cinema projector & screen with technician		per hour	55.00	56.33	S

STAFFNG

Technician		per hour	16.67	17.08	S
Followspot operator		per hour	16.67	17.08	S
Projectionist		per hour	38.50	39.50	S
Lighting Design fee		per design	137.92	141.33	S

Seating Removal inc. rake			131.25	134.50	S
Rows A&B removal			36.67	37.58	S
Rows A to D removal			63.00	64.58	S
Studio tiered seating		per day	65.83	67.50	S
Aluminium staging sections 2m x 1m		per day	21.87	22.41	S
Starcloth		per day	22.50	23.08	S
Starcloth		per week	91.67	94.00	S
Gauze		per day	22.50	23.08	S
Gauze		per week	91.67	94.00	S
Stage Dance Floor		per lay	32.50	33.33	S

PYROTECHNICS

Effects prices vary - Prices on application

Booking Fee			1.00	1.50	
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Operations

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

ANIMAL CONTROL

Stray dog with ID chip (unless first offence and dog is collected the same day)		per dog	25.00	25.50	n/a
Stray dog without ID chip	Statutory		25.00	25.00	n/a
Stray dog collected			21.00	21.00	n/a
Kennel Charges		per night	15.00	15.00	n/a
ID chipping dogs (Ind)		per chip	19.75	20.41	S
ID chipping dogs (Campaign)		per chip	9.41	9.66	S
Assistance to third party organisations		per hour	32.75	33.58	S
Provision of dog waste bag		per box of 5000	32.75	33.58	S
Dog Fouling Sign		per sign	13.83	14.16	S

Allotments

Allotments (25.3m ²)		per annum	3.90	4.00	n/a
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Pest Control

Concessionary fee for residents in receipt of income related benefit - waived in cases of hardship at the discretion of the Head of Environmental Services		per job	16.67	17.08	S
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Outdoor Exercise Group Activities *

Charges for personal trainers and organisations are levied to commercial organisations and individuals using EHC owned land for organised group activities where a charge is levied to participants either directly or through a membership scheme. These are ceiling prices and may be reduced at the discretion of the Head of Environmental Services for shorter time periods or where activities are undertaken in partnership with the Council in pursuit of corporate objectives relating to health and well being. These charges do not apply to the Council's own Leisure Services contractor.

Organisations - per site			1,356.00	1,390.00	n/a
Personal Trainers - per trainer			511.00	524.00	n/a



Waste Services - TO BE CONFIRMED

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

REFUSE COLLECTION - Commercial Refuse Collection

Paid Collections (excl. HCC disposal costs)	medium	81.67	83.33	S
Paid Collections (excl. HCC disposal costs)	large	169.17	173.33	S
Mixed Heridatements - charged according to the proportion of trade waste collected.		Individual charge	Individual charge	
Commercial Events - Cleansing / Refuse Collection	per hour	84.17	85.83	S

REFUSE COLLECTION - Domestic Refuse Collection

Bulky Waste Collection - 1 Item	per collection	28.00	29.00	n/a
Bulky Waste Collection - 2 Items	per collection	39.00	40.00	n/a
Bulky Waste Collection - 3 Items	per collection	49.00	50.00	n/a
Bulky Waste Collection - 4 Items	per collection	60.00	62.00	n/a
Bulky Waste Collection - Load - small	per collection	71.00	73.00	n/a
Bulky Waste Collection - Load - medium	per collection	104.00	106.00	n/a
Bulky Waste Collection - Load - large	per collection	156.00	160.00	n/a
Bulky Collection Cancellation Fee	per cancellation	11.00	11.00	n/a

REFUSE COLLECTION - Other

Cleansing private land (Performance area - regular schedule)	per linear metre per annum	25.83	26.66	S
Cleansing private land - ad hoc litter picking	per hour	81.25	83.33	S
Abandoned Vehicles (end of life vehicles) surrendered and removed by LA	per vehicle	45.00	45.83	S
Abandoned Vehicles (end of life vehicles) surrendered and removed by LA	per caravan	70.00	71.66	S
Cleaning graffiti on private land (chemical cleaning only. Subject to damage waiver from land owner and site survey. Graffiti removal from private land is at the discretion of the Head of Environmental Services and will not be undertaken where there is a risk of damaging surfaces, traffic management requirements or significant health and safety implications. Individual charges may be waived at the discretion of the Head of Environmental Services as part of campaigns or in the interests of preventing or discouraging significant levels of crime and disorder)	per m ²	59.00	60.00	n/a
Cleaning graffiti - small items	per item	36.00	37.00	n/a

REFUSE COLLECTION - Clinical

Charge per site	per visit (max 26)	15.83	16.25	S
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Waste Services - TO BE CONFIRMED

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Sharps containers		per container	10.00	10.41	S
Sacks - trade (infectious waste)		per sack	6.25	6.41	S
Sacks - domestic (infectious waste)		per sack	1.29	1.30	n/a
Sacks - trade (Offensive waste)		per sack	3.75	3.83	S
Sacks - domestic (Offensive waste)		per sack	1.29	1.30	n/a
Extra Sacks delivery charge		per occasion	27.92	28.58	n/a

COMMERCIAL WASTE

Note: The below are 'ceiling' prices and subject to the discretion of the Head of Environmental Services. For these commercial waste collection services the minimum contract period is 3 months. A minimum of 3 months notice must be given by the customer to cancel the contract. In the event of the customer cancelling the contract or the Council terminating the contract for non-payment, no refund will be given for the service not supplied during the notice period

Commercial Waste Collection Services - sacks		per 50	97.00	99.00	n/a
Commercial Waste Collection Services - 240 litres		per bin per annum	441.00	452.00	n/a
Commercial Waste Collection Services - 340 litres		per bin per annum	502.00	515.00	n/a
Commercial Waste Collection Services - 660 litres		per bin per annum	862.00	884.00	n/a
Commercial Waste Collection Services - 1,100 litres		per bin per annum	1,080.00	1,107.00	n/a
Prescribed Waste Collection Service - Sacks		per 50	56.00	57.00	n/a
Prescribed Waste Collection Service - 240 litres		per bin per annum	327.00	335.00	n/a
Prescribed Waste Collection Service - 340 litres		per bin per annum	349.00	358.00	n/a
Prescribed Waste Collection Service - 660 litres		per bin per annum	585.00	600.00	n/a
Prescribed Waste Collection Service - 1,100 litres		per bin per annum	633.00	649.00	n/a
Prescribed Waste for Educational Establishments - Sacks		per 50	56.00	57.00	n/a
Prescribed Waste for Educational Establishments - 240 litres		per bin per annum	297.00	304.00	n/a
Prescribed Waste for Educational Establishments - 340 litres		per bin per annum	331.00	339.00	n/a
Prescribed Waste for Educational Establishments - 660 litres		per bin per annum	542.00	556.00	n/a
Prescribed Waste for Educational Establishments - 1,100 litres		per bin per annum	585.00	600.00	n/a
Bin removal & re-delivery charge following non-payment		per occasion	28.00	29.00	n/a
Extra sacks delivery charge		per occasion	28.00	29.00	n/a



Parking

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Parking

Off Street Resident Season Ticket - Port Vale		240.00	245.83	S
Off Street Resident Season Ticket - Crown Terrace		1,077.50	1,104.17	S
Off Street Resident Season Ticket - Baldock Street - Ware		841.25	862.50	S
Off Street Business Permit - Charrington's House BS Long Stay		1,086.66	1,113.33	S
On Street Resident Season Ticket - 1st Permit		41.00	41.00	n/a
On Street Resident Season Ticket - 2nd Permit		82.00	82.00	n/a
On Street Resident Season Ticket - 3rd Permit (only available where possible in B1 (Stansted Rd, BS), B2 (Dunmow Rd, BS), B3 (Windhill BS), B7 Chantry BS), W2 (Coronation Rd Ware))		82.00	82.00	n/a
On Street Resident Season Ticket - Motorcycle permit		19.00	19.00	n/a
On Street Resident Season Ticket - Contractor permit	per week	15.00	15.00	n/a
On Street Resident Season Ticket - Business permit	per annum	320.00	320.00	n/a
On Street Resident Season Ticket - Carers/ Special permits (discretionary)		36.00	36.00	n/a
On Street Resident Season Ticket - Visitors Vouchers	per hour	0.10	0.10	n/a
On Street Resident Season Ticket - Visitors Vouchers	per hour pensioners	0.05	0.05	n/a
On Street Resident Season Ticket - Charge for Temporary Dispensation from Parking Restrictions		15.00	15.00	n/a
On Street Residents Parking Permits - Folly Island - 2nd Permit		56.00	56.00	n/a
Penalty Charges issued under Regulation 9 of the General Regulations - Higher Level Penalty Charge - Paid within 21 days	per PCN	35.00	35.00	OS
Penalty Charges issued under Regulation 9 of the General Regulations - Higher Level Penalty Charge - Paid after 21 days	per PCN	70.00	70.00	OS
Penalty Charges issued under Regulation 9 of the General Regulations - Higher Level Penalty Charge - Paid after service of charge certificate	per PCN	105.00	105.00	OS
Penalty Charges issued under Regulation 9 of the General Regulations - Lower Level Penalty Charge - Paid within 21 days	per PCN	25.00	25.00	OS
Penalty Charges issued under Regulation 9 of the General Regulations - Lower Level Penalty Charge - Paid after 21 days	per PCN	50.00	50.00	OS
Penalty Charges issued under Regulation 9 of the General Regulations - Lower Level Penalty Charge - Paid after service of charge certificate	per PCN	75.00	75.00	OS
Penalty Charges issued under Regulation 10 of the General Regulations. - Higher Level Penalty Charge - Paid within 21 days	per PCN	35.00	35.00	OS
Penalty Charges issued under Regulation 10 of the General Regulations. - Higher Level Penalty Charge - Paid after 21 days	per PCN	70.00	70.00	OS



Parking

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Penalty Charges issued under Regulation 10 of the General Regulations. - Higher Level Penalty Charge - Paid after service of charge certificate		per PCN	105.00	105.00	OS
Penalty Charges issued under Regulation 10 of the General Regulations - Lower Level Penalty Charge - Paid within 21 days		per PCN	25.00	25.00	OS
Penalty Charges issued under Regulation 10 of the General Regulations - Lower Level Penalty Charge - Paid after 21 days		per PCN	50.00	50.00	OS
Penalty Charges issued under Regulation 10 of the General Regulations - Lower Level Penalty Charge - Paid after service of charge certificate		per PCN	75.00	75.00	OS
Bishop's Stortford market traders' tariff - Link Road		per Thursday or Saturday	3.00	3.00	S
Bishop's Stortford market traders' tariff - Northgate End		per Thursday or Saturday	3.00	3.00	S
Bishop's Stortford market traders' tariff - Apton Road		per Thursday or Saturday	3.00	3.00	S
Old London Road - Hertford - Market Traders		per day	3.00	3.00	S
Old London Road - Hertford - Coach / Lorry tariff		per visit	12.50	12.50	S



Legal and Democratic Services

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

LAND CHARGES

Registration of a charge in Part II of the register	Statutory	per charge	67.00	67.00	OS
Filing a definite certificate of the Lands Tribunal under rule 10 (3)	Statutory	per certificate	2.50	2.50	OS
Filing a judgement or order, or written request for the variation or cancellation of any entry in Part 11 of the register	Statutory	per item	7.00	7.00	OS
Inspection of documents filed in the register under rule 10, in respect of each parcel of land	Statutory	per parcel of land	2.50	2.50	OS
Office copy of any plan or other document filed pursuant to the rules	Statutory	per copy	Individual Charge	Individual Charge	OS
Standard search fee (LLC1 + CON29)		Fixed	£116.35	£116.35	S
Extra parcel fee with standard search		Fixed	£21.00	£21.00	S
Standard search including all CON290 questions		Fixed	£364.15	£364.15	S
LLC1		Fixed	£22.05	£22.05	Z
CON29		Fixed	£94.30	£94.30	S
Con290 Qu.4 -21		Fixed	£12.60	£12.60	S
Con29o Qu.22		Fixed	£21.00	£21.00	S
Extra parcel fee (LLC1)		Fixed	£5.25	£5.25	Z
Extra parcel fee (Con29)		Fixed	£15.75	£15.75	S

LEGAL CHARGES

Authorised Guarantee Agreement	Discretionary	Fixed	516.75	529.68	S
Commercial lease assignment	Discretionary	Fixed	699.58	717.08	S
Leases	Discretionary	Fixed	807.08	827.50	S
Licences	Discretionary	Fixed	376.66	386.08	S
Deed of covenants	Discretionary	Fixed	£486.87 PLUS 3%	£499.16 PLUS 3%	S
Landlord licence	Discretionary	Fixed	589.80	604.58	S
Deed of variation (complex)	Discretionary	Fixed	1,076.24	1,103.16	S
Easements	Discretionary	Fixed	1,076.24	1,103.16	S
Drafting Rent Reviews	Discretionary	Fixed	269.07	275.83	S
s.106 TCPA 1990 – simple	Discretionary	Fixed	1,076.24	1,103.16	S



Legal and Democratic Services

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
s.106 TCPA – complex	Discretionary	Fixed	2,690.63	2,757.91	S
Deed of Surrender	Discretionary	Fixed	645.75	661.91	S
Transfer of Open Space	Discretionary	Fixed	861.00	882.50	S
Licence of alternations	Discretionary	Fixed	753.33	772.16	S
Licence to assign leasehold premises	Discretionary	Fixed	753.33	772.16	S
Notice of Assignment	Discretionary	Fixed	88.16	90.33	S
Notice of charge	Discretionary	Fixed	88.16	90.33	S
Postponement of Charge	Discretionary	Fixed	88.16	90.33	S
Sale of land	Discretionary	Fixed	807.17	827.33	S
Footpath/Bridleway Creation or Diversion Agreement	Discretionary	Fixed	1,614.37	1,654.75	S

Electoral Registration Fees

Fee for sale of the full register and notices of alteration	Statutory	per sale provided electronically	£20.00	£20.00	Z
and an additional	Statutory	per thousand or part thousand entries	£1.50	£1.50	Z
Fee for sale of the full register and notices of alteration	Statutory	per sale printed	£10.00	£10.00	Z
and an additional	Statutory	per thousand or part thousand entries	£5.00	£5.00	Z
Fee for sale of the open Register	Statutory	per sale provided electronically	£20.00	£20.00	Z
and an additional	Statutory	per thousand or part thousand entries	£1.50	£1.50	Z
Fee for sale of the open Register	Statutory	per sale printed	£10.00	£10.00	Z
and an additional	Statutory	per thousand or part thousand entries	£5.00	£5.00	Z
Fee for sale of the list of overseas electors	Statutory	per sale provided electronically	£20.00	£20.00	Z
and an additional	Statutory	per hundred or part hundred entries	£1.50	£1.50	Z



Legal and Democratic Services

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Fee for sale of the list of overseas electors	Statutory	per sale printed	£10.00	£10.00	Z
and an additional	Statutory	per hundred or part hundred entries	£5.00	£5.00	Z
Fee for sale of the marked document (register or absent voters list)	Statutory	per sale provided electronically	£10.00	£10.00	Z
and an additional	Statutory	per thousand or part thousand entries	£1.00	£1.00	Z
Fee for sale of the marked document (register or absent voters list)	Statutory	per sale printed	£10.00	£10.00	Z
and an additional	Statutory	per thousand or part thousand entries	£2.00	£2.00	Z
Photocopies of Election expense returns	Statutory	Per side copied	£0.20	£0.20	Z
Certificate of Registration	Discretionary	per elector per year	£20.00	£20.50	Z

Street Name & Numbering

Change/addition of house name	Discretionary	Per property	80.70	83.00	Z
Registering 1 plot	Discretionary	Single properties	80.70	83.00	Z
Registering 2-24 plots	Discretionary	Per plot	53.80	55.00	Z
Registering 25-49 plots	Discretionary	Per plot	43.00	44.00	Z
Registering 50-74 plots	Discretionary	Per Plot	32.30	33.00	Z
Registering 75-99 plots	Discretionary	Per Plot	26.90	28.00	Z
Registering 100+ Plots	Discretionary	Per Plot	16.15	16.50	Z
Naming a new street/block where the Council Chooses a Name	Discretionary	Per road name	215.25	220.00	Z
Naming a new street/block where the developer chooses a name (Subject to consultation**)	Discretionary	Per road name	269.05	275.00	Z
Renaming of street where requested by residents and/or the Town/Parish Council	Discretionary	Per address	80.70	83.00	Z
Change to new addresses due to development changing after the schedule has been issued (applies to all amended plots)	Discretionary	Per plot	53.80	55.00	Z



Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Freedom of Information Act 2000 / Environmental Information Regulations 2004 / Reuse of Public Sector Information Regulations 2005

FOI Request	Statutory	Under 18 hours of staff time	No charge other than disbursements	No charge other than disbursements	
FOI Request	Statutory	In excess 18 hours of staff time	£25 an hour	£25 an hour	

- However, where possible, we will assist the applicant to refine the request and determine what might be achieved within the £450 limit.

Disbursements (photocopying, copying to different media, postage etc)			Free up to £10, above this will be charged at the full cost	Free up to £10, above this will be charged at the full cost	
EIR Request	Statutory	Under 18 hours of staff time	No charge other than disbursements	No charge other than disbursements	
EIR Request	Statutory	In excess 18 hours of staff time	£25 an hour + any additional fees identified in departmental fee structures	£25 an hour + any additional fees identified in departmental fee structures	



Finance & Support Services

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Letting of Council Offices

Council Chamber - Hertford		per hour	32.00	33.00	n/a
Other Rooms - Hertford		per hour	20.50	21.00	n/a



Finance & Support Services

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Revenues

Council Tax penalty for failure to promptly notify or provide information		per first offence	70.00	70.00	n/a
Council Tax penalty for failure to promptly notify or provide information		per subsequent offence	280.00	280.00	n/a
Summons and Liability Order		per order	80.00	80.00	n/a



Planning

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Misc Development Management Charges

Copies of any documents		per black & white A4 sheet	0.10	0.10	n/a
Copies of any documents		per colour A4 sheet	0.20	0.20	n/a
Copies of any documents		per black & white A3 sheet	0.20	0.20	n/a
Copies of any documents		per colour A3 sheet	0.40	0.40	n/a
Copies of any documents		per black & white A2 sheet	1.00	1.00	n/a
Copies of any documents		per colour A2 sheet	2.00	2.00	n/a
Copies of any documents		per black & white A1 sheet	1.50	1.50	n/a
Copies of any documents		per colour A1 sheet	3.00	3.00	n/a
Copies of any documents		per black & white A0 sheet	2.00	2.00	n/a
Copies of any documents		per colour A0 sheet	4.40	4.50	n/a
Copies of documents provided on an electronic disc		per disc provided	17.00	17.50	n/a
Historical Research (where records available)		per hour (or part)	87.00	89.00	n/a
Legal obligation agreements - clause monitoring fee		per obligation issue	-	-	n/a
Legal obligation agreements - confirmation of compliance by third parties or where the monitoring fee has not been paid		per hour (or part of) after first hour	85.00	87.00	n/a
Fee for discharge of or compliance with a condition		per request (any number of conditions) relating to works of extension or alteration to an existing dwelling	35.00	36.00	n/a
Fee for discharge of or compliance with a condition		per request (any number of conditions) all other developments	119.00	122.00	n/a
Retrieval of externally stored microfilmed records		per microfilmed record	5.00	5.00	n/a

PRE-APPLICATION ADVICE

Householder proposals		Initial fee	131.67	135.00	S
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Planning

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Householder proposals		Secondary fee	61.25	62.92	S
Request for informal confirmation that proposed development comprises 'permitted development'. (Not Lawful Development Certificate)		Initial fee	119.17	122.08	S
Request for informal confirmation that proposed development comprises 'permitted development'. (Not Lawful Development Certificate)		Secondary fee	-	-	S
Largescale Major Development Proposals		Initial fee	Individually Quoted Price	Individually Quoted Price	S
Largescale Major Development Proposals		Secondary fee	-	-	S
Smallscale Major Development Proposals		Initial fee	Individually Quoted Price	Individually Quoted Price	S
Smallscale Major Development Proposals		Secondary fee	-	-	S
Minor Development (single new or replacement dwellings and other development of less than 50sqm floorspace)		Initial fee	330.83	339.17	S
Minor Development (single new or replacement dwellings and other development of less than 50sqm floorspace)		Secondary fee	-	-	S
Minor Development (all other minor development)		Initial fee	413.24	423.58	S
Minor Development (all other minor development)		Secondary fee	-	-	S
Minor Development (all other minor development)		Initial fee	413.33	423.75	S
Minor Development (all other minor development)		Secondary fee	-	-	S
Any development where affordable housing is required by virtue of the Council's planning policies and is to be provided		Initial fee	-	-	S
Other Development		Initial fee	110.00	112.75	S
Other Development		Secondary fee	55.00	56.42	S
Advertisement proposals		Initial fee	91.67	94.00	S
Advertisement proposals		Secondary fee	-	-	S
Heritage advice		Initial fee	119.17	122.17	S
Heritage advice		Secondary fee	60.00	61.50	S
Meetings - major and minor developments			Included in quoted fee	Included in quoted fee	
Meetings - all other development types		per officer present / per hour	39.17	40.17	S
Provision of urgent advice		within 5 working days	2 X quoted fee	2 X quoted fee	

Self-build and Custom Housebuilding Register

Entry onto Part 1 of the Register (Individuals)		per officer rate	240.00	246.00	S
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Planning

	Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
			£	£	
Entry onto Part 2 of the Register (Individuals)		per officer rate	95.84	98.25	S
Entry onto Part 1 of the Register (Groups and Associations)		per officer rate	240.00 + 56.00 per individual	246.00 + 57.41 per individual	S
Entry onto Part 2 of the Register (Groups and Associations)		per officer rate	95.00 + 56.00 per individual	98.25 + 57.41 per individual	S



Markets

Basis of Charge	Unit of Charge	2019/20 Charge Ex. VAT	2020/21 Charge Ex. VAT	VAT
		£	£	

Markets

Hertford - Standard pitch 3m x 2.1m (10' x 7')		per pitch	22.90	n/a	E
Hertford - Casual Trader pitch 3m x 2.1m (10' x 7')		per pitch	27.30	n/a	E
Hertford - Additional space		per 0.3m (per sq ft)	1.50	n/a	E
Ware - Standard pitch 3m x 2.1m (10' x 7') Where five consecutive weeks are taken, the fifth week will be free.		per pitch	14.70	n/a	E
Ware - Casual Trader pitch 3m x 2.1m (10' x 7')		per pitch	16.40	n/a	E
Ware - Additional space		per 0.3m (per sq ft)	1.30	n/a	E
Charity Stall - Any Market			11.40	n/a	E
Electricity Fee Charges		per stall per day	3.40	n/a	n/a
Market Licence - Commercial - up to 10 stalls			35.30	n/a	n/a
Market Licence - Commercial - up to 11 - 30 stalls			59.10	n/a	n/a
Market Licence - Commercial - up to 31plus stalls			123.00	n/a	n/a
Market Licence - Charity			24.40	n/a	n/a
Farmers Markets - Villages			126.00	n/a	E
Farmers Markets - Hertford (own stall)			-	-	E
Farmers Markets - Hertford (East Herts stall)			29.40	n/a	E
Farmers Markets - Jackson Square		per quarter	1,627.50	n/a	E
Street Trading Consent (Static)			368.50	377.70	OS
Street Trading Consent (Static) (registered charity)			184.25	188.85	OS
Street Trading Occasional			125.80	128.95	OS
Street Trading Occasional (registered charity)			64.00	65.60	OS
Street Trading Occasional for one day only			31.45	32.24	OS
Street Food Market - up to 10 stalls	per event (includes electricity / promotion)		200.00	205.00	OS
Group consent - Commercial - up to 10 stalls	per event (excludes electricity / promotion)		35.30	36.20	OS
Group consent - up to 11 - 30 stalls	per event (excludes electricity / promotion)		59.10	60.60	OS