

**District of East Hertfordshire
Premises Licence
Licence No: 18/1203/PLDPS**

Licensing Act 2003

Part 1 – Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Half Moon 31 North Street, Bishops Stortford, Hertfordshire, CM23 2LD	Telephone: 01279 834500
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WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

SALE OF ALCOHOL		
Boxing Day	11:00	00:30
Monday to Sunday	11:00	00:00
Christmas Eve	11:00	00:30
PERFORMANCES OF DANCE (INDOORS)		
Friday and Saturday	11:00	00:30
Monday to Thursday	11:00	00:00
Sunday	11:00	23:00
FILMS (INDOORS)		
Friday and Saturday	11:00	00:30
Monday to Thursday	11:00	00:00
Sunday	11:00	23:00
INDOOR SPORTING EVENTS		
Friday and Saturday	11:00	00:30
Monday to Thursday	11:00	00:00
Sunday	11:00	23:00
LIVE MUSIC (INDOORS)		
Friday and Saturday	11:00	00:30
Monday to Thursday	11:00	00:00
Sunday	11:00	23:00
LATE NIGHT REFRESHMENT (INDOORS)		
Boxing Day	23:00	01:00
Monday to Sunday	23:00	00:30
New Years Eve - New Years Day	23:00	05:00
Christmas Eve	23:00	01:00

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

RECORDED MUSIC (INDOORS)

Friday and Saturday	11:00	00:30
Monday to Thursday	11:00	00:00
Sunday	11:00	23:00

On New Year's Eve the Sale of Alcohol, Performances of Dance (Indoors), Films (Indoors), Indoor Sporting Events, Live Music (Indoors) and Recorded Music (Indoors) shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

THE OPENING HOURS OF THE PREMISES

Boxing Day	11:00	01:00
Monday to Sunday	11:00	00:30
Christmas Eve	11:00	01:00

On New Years Eve, the opening hours of the premises shall also be extended from the start of permitted hours on New Years Eve to the end of permitted hours on New Years Day.

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

Alcohol is supplied for consumption both on and off the Premises

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

[Redacted area for holder details]

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

N/A

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

[Redacted area for supervisor details]

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Personal licence number: ()
Licensing Authority: ()

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made under the premises licence –

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years

of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

6. The responsible person must ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
9. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
10. The admission of children under 18 to any film exhibition must be restricted in accordance with any recommendation made by the film classification body specified in section 4, Video Recordings Act 1984 unless the licensing authority notifies the holder of the premises licence that recommendations made by the licensing authority must be followed instead.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. Children under 16 years of age will not be permitted entry to the premises after 19.00 hours.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

1. No drinks in open vessels to be taken outside after 11 pm.
2. No persons to be admitted or readmitted to the premises after midnight. After 11pm ingress and egress of customers is permitted for the purpose of using the garden as a smoking area.
3. All external doors and windows be closed during musical performances except for egress and ingress of customers and at all other times by 11.00pm
4. Customers are requested to leave quietly and be supervised by staff
5. Notices are placed at all exits asking customers not to take glasses and bottles outside the premise
6. Checks to be made on noise outside the premises at the boundaries of residential properties.
7. Use of the garden/patio/outside areas between 11.00pm and midnight to be monitored by staff who will ensure noise from outdoor areas is kept to a minimum.
8. All musical events to take place indoors.
9. The electrical installation shall be inspected at least once in every five years, or such lesser period

as is considered appropriate to the individual case, by a competent electrical engineer appointed by or on behalf of the licensee of the premises and a certificate stating the condition of the installation shall after each inspection, be forwarded to the Council by or on behalf of the licensee of the premises.

10. The number of persons (excluding staff, attendants and performers) to be allowed at any one time in the Function Room shall not exceed 80.
11. Windows and doors to be kept shut during licensable performances, such that any noise from any music is not audible beyond the boundary of the premises

ANNEX 4 - PLANS

31 North Street, Bishops Stortford.