

PROPOSED CONDITIONS - ACE OF LANES, BISHOP'S STORTFORD

1. The primary purpose of the premises shall be as a Ten Pin Bowling Centre.
2. A digital closed circuit television (CCTV) system to be installed internally ensuring the following:
 - a. All entry and exit points except exits for emergency use only must be covered to enable frontal identification of every person entering the premises in any light condition
 - b. The CCTV system shall continually record whilst the premises is open for licensable activities and during times when customers remain on the premises.
 - c. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
 - d. A staff member from the premises who is knowledgeable with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and this staff member must be able to show and supply if requested a Police or authorised office recent data or footage with the absolute minimum of delay when requested.
3. Door supervisors shall be employed at the premises on occasions as deemed necessary by the Designated Premises Supervisor and/or premises management following a risk assessment and on occasions following consultation with the Police.
4. The age verification policy operated at the premises shall be "Challenge 21". This means that whilst alcohol may be sold to persons aged 18 years or over, any person who appears under 21 years of age shall be required to provide proof of age using an acceptable form of identification. Notices advertising that the premises operates a "Challenge 21" scheme shall be displayed in a clear and prominent position at the entrance(s) and in the bar serving area.

The only forms of identification that may be accepted shall be:

- a. Proof of age card bearing the PASS hologram logo
 - b. Passport; or
 - c. UK photo driving licence
5. The Premises Licence Holder or Designated Premises Supervisor to ensure that all management and relevant staff who are not personal licence holders are fully trained and briefed on the four licensing objectives, "Challenge 21", the conditions on this licence and other police initiatives such as CSE training. Every 6 (six) months those members of staff are to be given refresher training and this is to be documented in such a way that it can be given to an authorised officer on request. Staff should also sign documentation confirming the training has taken place and the date.
6. After 22:00 hours the following applies to the outside terrace area edged blue on the licence plan:
 - a. Use as a smoking area only
 - b. No more than 10 people at any one time
 - c. No drinks permitted
 - d. Doors onto the terrace to be kept closed other than for access and egress

7. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature and be available for inspection at all reasonable times by an authorised officer or relevant responsible authority, it should record the following details:

- a. Time, date and nature of incident
- b. People involved
- c. Action taken
- d. Details of the person responsible for the management of the premises at the time of the incident.

8. A written record of all refused sales of alcohol shall be kept on the premises. The record shall be made available to Police and/or local authority immediately upon request and shall be kept for a least one year from the date of last entry.

9. A4 size white notices in size 50 black Arial font stating "Please respect our neighbours and leave the area quietly" need to be displayed at all entry / exit points (except exits for emergency use only).

10. There shall be no disposal of glass bottles, or other refuse, between 21:00 and 07:00.

11. A written drugs, weapons and search policy shall be maintained, detailing the actions to be undertaken to minimize the opportunity to use or supply illegal substances within the premises and prevent people entering with weapons. The policy to include procedures to securely store drugs or weapons found on customers or within the venue. Police shall be contacted to collect and dispose of drugs / weapons. The policy shall be made available to the Police or an authorised Officer of the Council upon request.

12. On Friday and Saturday, no person under the age of 18 is to be allowed to remain in the bar area edged green on the licence plan after 21.30 unless they are taking a table meal and accompanied by an adult.

13. Alcohol may only be sold by members of staff aged 18 years or over.

14. Except in circumstances beyond the control of the premises licence holder or other exceptional circumstances, the premises licence holder shall use their best endeavours to ensure that a personal licence holder is present at all times when the sale of alcohol is taking place.

15. Polycarbonate glasses shall be used at the premises on occasions as deemed necessary by the Designated Premises Supervisor and/or premises management following a risk assessment and on occasions following consultation with the Police.

16. The maximum capacity of the premises must not exceed the safe capacity determined by the Designated Premises Supervisor and/or premises management following a risk assessment.

17. A written dispersal policy shall be maintained detailing the actions to be undertaken to minimise anti-social behaviour outside the premises caused by customers who have attended the premises. The policy shall be made available to the Police or an authorised Officer of the Council upon request.

26th August 2018