

EAST HERTS COUNCIL

JOINT SCRUTINY COMMITTEE – 10 FEBRUARY 2015

EXECUTIVE – 3 MARCH 2015

REPORT BY THE LEADER OF THE COUNCIL

2015/16 SERVICE PLANS

WARD(S) AFFECTED: ALL

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**Purpose/Summary of Report**

The purpose of the report is to set out the draft service plans for 2015/16. Members are asked to scrutinise the attached plans and that Executive be recommended to agree the 2015/16 Service Plans at their meeting on 3 March 2015.

**RECOMMENDATION FOR JOINT SCRUTINY COMMITTEE:**

**That:**

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| <b>(A)</b> | The attached service plan activity for 2015/16 be scrutinised and that Executive be recommended to agree the planned activity for 2015/16. |
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**RECOMMENDATION FOR THE EXECUTIVE:**

**That:**

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| <b>(A)</b> | The attached service plan activity for 2015/16 be agreed. |
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1.0 Background

1.1 East Herts uses an integrated service planning and financial planning framework to ensure that all services deliver the council's corporate priorities.

1.2 Service Plans are produced every year by Heads of Service and set out the key actions that need to be undertaken to deliver the corporate priorities and key objectives, in line with the budget.

## 2.0 Report

- 2.1 All service plans have been checked to ensure compliance with the service planning guidance and all sections have been completed. A service plan for Business Development will need to be developed once the new Head of Service has started. The Head of Strategic Finance may also wish to consider minor revisions to their plan once they have had an opportunity to start in their role too.
- 2.2 For ease, only Table 2, which sets out the key actions for each service have been detailed in **Essential Reference Paper 'B'**. The rest of the service plan contains contextual information about the service.
- 2.3 Overall, the actions detailed reflect the Budget Report that was presented to Executive on 3 February 2015.
- 2.4 The 2015/16 Service Plan activity will be monitored on a six monthly basis but will be reported to the relevant scrutiny committee for each service (like the Corporate Healthcheck Report).
- 2.5 Lastly at Corporate Business Scrutiny on 25 November 2014 members expressed an interest in having an opportunity to understand where dates have slipped on this year's plans and the reasons why, to then help inform and reassure them of how realistic targets for future years plans are. Therefore attached in **Essential Reference Paper "C", "D", "E" and "F"** are the actions that are currently off target as at the end of December 2014.

## 3.0 Implications/Consultations

- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

## Background Papers

2014/15 – 2017/18 Corporate Strategic Plan – Executive 3 September 2013 –

<http://online.eastherts.gov.uk/moderngov/ieListDocuments.aspx?CId=119&MId=2308&Ver=4>

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