

## ESSENTIAL REFERENCE PAPER 'C'

### East Herts Council - ward councillor's basic engagement check list.

<b>Ward:</b> Key characteristics:
<b>Local residents and community groups:</b> (Name/where they meet/when they meet and issues arising. Who are the council's representatives on the local community centre board etc)
<b>(As above) info on the following to be filled in as appropriate:</b>
<b>Parish/town councils</b>
<b>Local business reps</b>
<b>Health providers</b>
<b>Children centres</b>
<b>Schools</b>
<b>Sports clubs</b>
<b>Arts groups</b>
<b>Ethnic groups</b>
<b>Faith groups</b>
<b>Ageing well clubs/activities</b>
<b>Voluntary sector</b>
<b>Other groups</b>
<b>Grants received in the ward</b>
<b>External funding received</b>
<b>Press coverage/press releases generated/tweets/facebook</b>
<b>Ward consultation/engagement grant used/not used</b>
<b>Key messages:</b> <ul style="list-style-type: none"><li>• Very low crime</li><li>• Desirable place to live (Nationwide)</li><li>• Good health</li></ul>
<b>Issues to feedback/assistance required:</b>

Whenever there is a request for further information or assistance that you require on any subject relating to engagement in your ward, please send check list back to the Engagement and Partnerships team – [mekhola.ray@eastherts.gov.uk](mailto:mekhola.ray@eastherts.gov.uk) , [claire.pullin@eastherts.gov.uk](mailto:claire.pullin@eastherts.gov.uk) [marianne.mcwhinnie@eastherts.gov.uk](mailto:marianne.mcwhinnie@eastherts.gov.uk) and the team will do its best help you.

**Request:**

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Whenever you have a communication message that you need help with; press release, tweet etc. Then please send this check list with communication subject etc filled in below. Or contact [lorna.georgiou@eastherts.gov.uk](mailto:lorna.georgiou@eastherts.gov.uk) , [lorraine.kirk@eastherts.gov.uk](mailto:lorraine.kirk@eastherts.gov.uk) [david.winter@eastherts.gov.uk](mailto:david.winter@eastherts.gov.uk)

**Communication message:**

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