

EAST HERTS COUNCIL

JOINT MEETING OF SCRUTINY COMMITTEES – 12 FEBRUARY 2013

EXECUTIVE – 5 MARCH 2013

REPORT BY THE LEADER OF THE COUNCIL

6. 2013/14 SERVICE PLANS

WARD(S) AFFECTED: ALL

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**Purpose/Summary of Report:**

- The purpose is to set out the planned service activity for 2013/14. Members are asked to scrutinise the attached plans and that Executive be recommended to agree the 2013/14 Service Plans at their meeting on 5 March 2013.

<b><u>RECOMMENDATIONS FOR JOINT MEETING OF SCRUTINY COMMITTEES:</u></b> that	
(A)	The attached service plan activity for 2013/14 be scrutinised; and
(B)	The Executive be advised that the service plan activity for 2013/14 should be approved.

<b><u>RECOMMENDATION FOR THE EXECUTIVE:</u></b> that	
(A)	The attached service plan activity for 2013/14 be approved.

1.0 Background

1.1 East Herts uses an integrated service planning and financial planning framework to ensure that all services deliver the Council's corporate priorities.

1.2 Service Plans are produced every year by Heads of Service and set out the key actions that need to be undertaken to deliver the corporate priorities and key objectives, in line with the budget.

These actions are linked (where relevant) to key performance indicators, so that achievement can be measured and tracked.

## 2.0 Report

2.1 All service plans have been checked to ensure compliance with the service planning guidance and all sections have been completed. For ease, only Table 3, which sets out the key actions for each service, have been detailed in **Essential Reference Paper 'B'**. The rest of the service plan contains contextual information about the service.

2.2 Overall, the actions detailed reflect the Consolidated Budget report that was presented to Executive on 5 February 2013.

2.3 The 2013/14 Service Plan activity will be monitored on a six monthly basis but will be reported to the relevant scrutiny committee for each service (like the Corporate Healthcheck Report).

## 3.0 Implications/Consultations

3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

### Background Papers

None.

Contact Member: Councillor Tony Jackson – Leader of the Council.  
[anthony.jackson@eastherts.gov.uk](mailto:anthony.jackson@eastherts.gov.uk)

Contact Officer: Ceridwen Pettit, Corporate Planning and Performance Manager – Extn: 2240.  
[ceri.pettit@eastherts.gov.uk](mailto:ceri.pettit@eastherts.gov.uk)

Report Author: Ceridwen Pettit, Corporate Planning and Performance Manager – Extn: 2240.  
[ceri.pettit@eastherts.gov.uk](mailto:ceri.pettit@eastherts.gov.uk)