

**ALL DIVISIONS****Essential Reference Paper B2**

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
<b>SUMMARY OF CAPITAL CHARGES</b>				
SERVICE				
CHIEF EXECUTIVE	12,737	19,710	3,110	3,080
NEIGHBOURHOOD SERVICES	1,968,033	1,958,530	742,260	2,077,430
CUSTOMER & COMMUNITY SERVICES	7,334,398	1,924,590	1,717,160	1,835,490
FINANCE & SUPPORT SERVICES	3,070,101	585,320	822,980	563,430
CAPITAL CHARGES	<u>12,385,269</u>	<u>4,488,150</u>	<u>3,285,510</u>	<u>4,479,430</u>

## CHIEF EXECUTIVE

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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### SUMMARY OF CHIEF EXECUTIVE ESTIMATES

CE1 Chief Executive & Corp Support Team	12,737	19,710	3,110	3,080
CAPITAL CHARGES	<u>12,737</u>	<u>19,710</u>	<u>3,110</u>	<u>3,080</u>

## NEIGHBOURHOOD SERVICES

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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### SUMMARY OF ESTIMATES

#### SERVICE

NS1	Director of Neighbourhood Services	38,857	51,130	41,120	41,700
NS2	Planning & Building Control	88,496	108,030	117,630	111,970
NS3	Community Safety & Health	703,750	1,039,870	528,330	1,033,460
NS4	Housing Services	1,136,930	759,500	55,180	890,300
CAPITAL CHARGES		<u>1,968,033</u>	<u>1,958,530</u>	<u>742,260</u>	<u>2,077,430</u>

**NEIGHBOURHOOD SERVICES**

NS2

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF PLANNING & BUILDING CONTROL ESTIMATES**

## SERVICE

NSP1	Development Plans	8,437	8,390	9,650	7,290
NSP2	Building Control Section	13,628	22,480	15,080	20,090
NSP3	Development Control Section	32,288	42,160	40,240	49,590
NSP7	Conservation Service	34,143	35,000	52,660	35,000
CAPITAL CHARGES		<u>88,496</u>	<u>108,030</u>	<u>117,630</u>	<u>111,970</u>

**NEIGHBOURHOOD SERVICES**

NS3

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF COMMUNITY SAFETY & HEALTH ESTIMATES**

## SERVICE

NSS1	Community Protection	5,180	7,740	6,990	8,430
NSS6	Community Safety Section	1,031	780	1,550	770
NSS8	Community Safety Service	53,580	53,710	53,710	53,700
NSS9	Engineering & Drainage	0	2,340	2,330	2,310
NSS10	Engineering & Transport	200,440	234,360	217,570	235,010
NSS11	Environmental Health	21,871	24,760	22,700	24,470
NSS12	Private Sector Housing Grants	420,998	715,400	222,700	708,000
NSS15	Environmental Health Promotions	650	780	780	770
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	CAPITAL CHARGES	703,750	1,039,870	528,330	1,033,460
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**NEIGHBOURHOOD SERVICES**

NS4

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF HOUSING ESTIMATES**

## SERVICE

NSH1	Housing Section	19,765	24,330	20,010	21,880
NSH2	Other Housing	1,082,000	700,000	0	827,900
NSH4	Housing Options	14,925	14,930	14,930	14,130
NSH5	Hillcrest Hostel	20,240	20,240	20,240	26,390
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	CAPITAL CHARGES	1,136,930	759,500	55,180	890,300
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## CUSTOMER & COMMUNITY SERVICES

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
<b>SUMMARY OF ESTIMATES</b>				
SERVICE				
CC1 Director of Customer & Community	38,854	51,130	50,270	50,200
CC2 Environmental Services	1,297,520	955,380	860,120	883,470
CC3 Customer Services & Parking Communications, Engagement &	5,644,283	508,980	444,130	464,910
CC4 Cultural Services	222,399	202,050	208,720	252,430
CC5 Economic Development	131,342	207,050	153,920	184,480
<b>CAPITAL CHARGES</b>	<u>7,334,398</u>	<u>1,924,590</u>	<u>1,717,160</u>	<u>1,835,490</u>

## CUSTOMER & COMMUNITY SERVICES

CC2

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £	
<b>SUMMARY OF ENVIRONMENTAL SERVICES ESTIMATES</b>					
SERVICE					
CCE1	Environmental Services	27,064	43,450	39,190	41,170
CCE3	Playgrounds	121,450	133,210	127,540	136,540
CCE4	Public Conveniences	62,683	28,480	23,780	22,550
CCE5	Refuse Collection - Domestic	39,936	97,960	45,570	57,350
CCE6	Refuse Collection - Commerical	16,280	19,630	19,080	22,430
CCE9	Recycling	178,759	98,920	98,420	98,910
CCE10	Parks & Open Spaces	40,050	40,050	40,050	40,420
CCE11	Buntingford Service Centre	29,475	20,150	20,140	16,680
CCE12	Animal Control	650	780	780	770
CCE13	Pest Control	1,300	1,560	1,550	1,540
CCE14	Environmental Co-Ordination Section	650	780	780	770
CCE15	Herts Environmental Forum	650	780	780	770
CCE16	Environmental Co-Ordination Service	1,170	1,020	1,020	0
CCE17	Leisure Services	650	780	780	770
CCE19	Leisure Provision	776,753	467,830	440,660	442,800
CAPITAL CHARGES		<u>1,297,520</u>	<u>955,380</u>	<u>860,120</u>	<u>883,470</u>



**CUSTOMER & COMMUNITY SERVICES**

CC3

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF CUSTOMER SERVICES & NEW MEDIA ESTIMATES**

## SERVICE

CCS1	Head of Customer Relations	1,300	1,560	1,550	1,540
CCS2	External Customer Services	31,527	30,020	36,350	32,090
CCS3	Web Team	1,940	2,340	2,330	2,310
CCS4	Information Management	650	780	780	770
CCS5	Car Parking	6,557	8,380	9,130	9,000
CCS6/13	Car Parks	5,602,309	465,900	393,990	419,200
	<b>CAPITAL CHARGES</b>	<u>5,644,283</u>	<u>508,980</u>	<u>444,130</u>	<u>464,910</u>

**CUSTOMER & COMMUNITY SERVICES**

CC4

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £	
<b>SUMMARY OF COMMUNICATIONS, ENGAGEMENT &amp; CULTURAL SERVICES ESTIMATES</b>					
SERVICE					
	Head of Communications,				
CCC1	Engagement & Cultural Services	650	780	780	770
CCC2	Communications	2,265	2,340	2,330	2,310
CCC3	Engagement & Partnership Team	2,590	3,120	2,330	2,310
CCC5	Community Planning	18,024	20,000	0	0
CCC7	Community Projects	24,130	1,070	9,060	47,670
CCC8	Revenue Contributions & Grants to Voluntary Bodies	127,506	120,000	147,700	140,900
CCC9	Hertford Theatre & Café	47,234	54,740	46,520	58,470
	CAPITAL CHARGES	<u>222,399</u>	<u>202,050</u>	<u>208,720</u>	<u>252,430</u>

**CUSTOMER & COMMUNITY SERVICES**

CC5

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF ECONOMIC DEVELOPMENT ESTIMATES**

## SERVICE

CCD1	Economic Development Section	2,590	2,340	4,660	2,310
CCD2	Markets	14,540	20,390	15,320	12,930
CCD5	Economic Development	0	600	220	220
CCD6	Town Centre Enhancements	114,212	183,720	133,720	169,020
	<b>CAPITAL CHARGES</b>	<u>131,342</u>	<u>207,050</u>	<u>153,920</u>	<u>184,480</u>

## FINANCE & SUPPORT SERVICES

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £	
<b>SUMMARY OF ESTIMATES</b>					
SERVICE					
IS1	Director of Finance & Support Services	38,856	51,150	41,120	41,710
IS3	People, ICT & Property Services	2,847,065	320,980	559,250	300,600
IS4	Financial Services & Performance	10,238	11,900	12,710	14,560
IS5	Corporate Risk	4,461	4,190	5,020	5,760
IS6	Governance Support	27,177	25,790	26,320	22,440
IS7	Revenues & Benefits Shared Service	91,171	113,470	120,030	121,010
IS8	Other	51,133	57,840	58,530	57,350
CAPITAL CHARGES		<u>3,070,101</u>	<u>585,320</u>	<u>822,980</u>	<u>563,430</u>

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF PEOPLE, ICT AND PROPERTY SERVICES ESTIMATES**

## SERVICE

ISP1	People & Organisational Services	3,890	21,540	15,300	25,730
ISP3	IT Services	9,710	10,920	10,880	10,780
ISP4	Facilities Management	5,180	5,460	5,440	5,390
ISP5	Courier	0	1,560	1,550	1,540
ISP6	Asset Management	2,824	3,350	3,340	3,310
ISP7	Miscellaneous Properties	1,115,643	83,290	372,400	105,440
ISP9	Corporate Resource Unit	0	1,560	1,550	1,540
ISP10	Document Management	0	4,680	3,100	3,080
ISP11	Desk Top Publishing	1,300	780	770	770
ISP12	Printing	1,940	0	0	0
ISP13	WP Hertford	650	0	0	0
ISP14	WP Bishops Stortford	650	0	0	0
ISP15	Microfilming	650	0	0	0
ISP16	Admin & Post	650	0	0	0
ISP17	Wallfields - Hertford	1,697,258	182,420	139,500	137,600
ISP18	Charrington House (Part)	5,420	5,420	5,420	5,420
ISP19	Causeway - Bishop's Stortford	1,300	0	0	0
CAPITAL CHARGES		<u>2,847,065</u>	<u>320,980</u>	<u>559,250</u>	<u>300,600</u>

**FINANCE & SUPPORT SERVICES**

IS4

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF FINANCIAL SERVICES & PERFORMANCE ESTIMATES**

## SERVICE

ISF1	Accountancy	7,823	9,410	11,010	12,140
ISF2	Performance	2,415	2,490	1,700	2,420
CAPITAL CHARGES		<u>10,238</u>	<u>11,900</u>	<u>12,710</u>	<u>14,560</u>

**FINANCE & SUPPORT SERVICES**

IS4

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF CORPORATE RISK**

## SERVICE

ISR1	Corporate Risk & Insurance	3,811	3,410	4,250	4,220
ISR3	Procurement	650	780	770	1,540
CAPITAL CHARGES		<u>4,461</u>	<u>4,190</u>	<u>5,020</u>	<u>5,760</u>

**FINANCE & SUPPORT SERVICES**

CE3

	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF GOVERNANCE SUPPORT ESTIMATES**

## SERVICE

ISG1 Democratic Services	11,827	9,570	9,910	7,160
ISG2 Land Charges & LLPG	8,242	7,740	7,950	6,870
ISG3 Legal	4,321	5,890	5,870	5,820
ISG5 Elections	2,787	2,590	2,590	2,590
<b>CAPITAL CHARGES</b>	<u>27,177</u>	<u>25,790</u>	<u>26,320</u>	<u>22,440</u>



**FINANCE & SUPPORT SERVICES**

IS7

Service	2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF REVENUES & BENEFITS ESTIMATES**

## SERVICE

ISR1	Revenues & HB Section	91,171	113,470	120,030	121,010
	CAPITAL CHARGES	<u>91,171</u>	<u>113,470</u>	<u>120,030</u>	<u>121,010</u>

**FINANCE & SUPPORT SERVICES**

IS9

2011/12 ACTUAL £	2012/13 ESTIMATE £	2012/13 PROBABLE £	2013/14 ESTIMATE £
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**SUMMARY OF OTHER ESTIMATES**

## SERVICE

ISO1	Corporate & Democratic Core	51,133	57,840	58,530	57,350
	CAPITAL CHARGES	<u>51,133</u>	<u>57,840</u>	<u>58,530</u>	<u>57,350</u>