

EAST HERTS COUNCIL

EXECUTIVE – 8 JANUARY 2013

MONTHLY CORPORATE HEALTHCHECK – NOVEMBER 2012

REPORT BY THE LEADER OF THE COUNCIL

WARD (S) AFFECTED: All

Purpose/Summary of Report:

- To set out an exception report on the finance and performance monitoring for East Herts Council for November 2012.

<u>RECOMMENDATIONS FOR EXECUTIVE: that</u>	
(A)	the budgetary variances set out in paragraph 2.1 of the report be noted; and
(B)	£50,900 of the Community Grants capital budget be re-profiled from 2012/13 into 2013/14 as outlined in paragraph 2.16 of the report.

1.0 Background




1.1 This is the monthly finance and performance monitoring report for the council.



1.2 Each month the report will contain a breakdown of the following information by each corporate priority where remedial action is needed:

- Salary, Capital and Revenue variance.
- Performance information (based on the performance indicator suite that is reported on a monthly basis and where relevant quarterly data) and also the Directorate's position in respect to payment of invoices and sickness absence.

- 1.3 **Essential Reference Paper 'B'** shows the full set of performance indicators that are reported on a monthly basis.
Essential Reference Paper 'C' shows detailed information on salaries.
Essential Reference Paper 'D' shows detailed information on the capital programme.
Essential Reference Paper 'E' shows explanations of variances on the Revenue Budget reported in previous months.

The codes used in relation to performance indicator monitoring are as follows:

Status	
	This PI is 6% or more off target.
	This PI is 1-5% off target.
	This PI is on target.

Short Term Trends	
	The value of this PI has changed in the short term.
	The value of this PI has not changed in the short term.

2.0 Report – Directorate Position

REVENUE FINANCIAL SUMMARY

- 2.1 The financial aspects of this report are based on budgetary information from April 2012 to November 2012.

	Position as at 30.11.12				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
(1) People						
Turnover	0	39	17	0	119	0
Community Planning	0	11	0	0	0	11
Pest Control (wasps)	0	0	0	1	0	7
Animal Control	4	0	0	0	6	0
Revs & Bens	0	21	6	0	0	21
Emergency Planning	5	0	0	0	5	0
Imp Grant repayment	13	0	0	0	13	0
Housing Options Supps & Serv	6	0	0	0	14	0
Housing Options Service	57	0	12	0	28	0
Hillcrest Hostel Rent income	6	0	0	4	10	0
Electoral Registration	0	62	0	10	0	13
Cost of Change Contingency	30	0	0	0	30	0
Summons costs recovered	0	0	0	0	0	14
Housing Benefit Subsidy	71	0	9	0	106	0
New Homes Bonus Grant	0	45	0	43	35	0
Section 106 receipts	63	0	0	0	63	0
Wallfields Rates	36	0	0	0	26	0

	Position as at 30.11.12				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
(2) Place						
Waste contract (various budgets)	133	0	16	0	200	0
Recycling income	0	46	14	0	0	16
Organic Waste Collect	36	0	4	0	46	0
Materials Handling	5	0	0	0	8	0
Bulky Waste Income	0	2	0	0	0	3
Recycling Bank maint	5	0	0	0	6	0
Clinical Waste income	3	0	0	0	4	0
Kerbside dry collections	0	21	0	3	0	34
Alternative Financial Model	0	0	0	0	0	54
Trade Waste	18	0	0	3	11	0
Paper/Textile Banks	0	3	0	4	3	0
Clinical Waste collec/disposal	11	0	3	0	9	0
Trade Waste bins/disposal	110	0	0	0	30	0
Street Cleansing	83	0	5	0	54	0
Land Drainage	0	14	0	3	0	33
Police C.S O	0	0	0	0	0	21
Hertford Theatre Cafe	0	6	0	1	0	8

	Position as at 30.11.12				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
(3) Prosperity						
Building Control income	0	105	0	14	0	150
Pay and Display income	0	52	0	3	90	0
PCN income	0	94	0	5	0	150
Parking Enforce. Contract	114	0	0	22	89	0
Investment Income	273	0	69	0	410	0
External Audit fees	117	0	8	0	72	0
SIAS-Audit Fees	0	45	0	27	0	7
Treasury Mgt Fees	49	0	0	4	34	0
DC Adverts/postage/photo	21	0	4	0	21	0
Local Dev Framework	63	0	0	0	10	0
DC income	0	90	0	49	0	80
Democratic Core	16	0	21	0	22	0
Market Income	0	8	0	1	0	8
DC Pre-Application advice	36	0	4	0	35	0
Engineers Copyright fees	5	0	0	2	8	0
Public Conveniences	16	0	0	0	19	0
TOTAL:	1,405	664	192	199	1,636	630

	Position as at 30.11.12				Projected Position year end	
	Favourable £000	Adverse £000	Favourable Variance since last month £000	Adverse Variance since last month £000	Favourable £000	Adverse £000
Net Projected Variance					1,006	
Supported by supplementary estimates						
Total Supplementary Estimates						

- 2.2 Subject to all other budgets being equal, this would result in an under spend of £1,006k.
- 2.3 Salary budgets are constantly monitored and **Essential Reference Paper 'C'** shows a projected small under spend of £119k.

FINANCIAL ANALYSIS AND PERFORMANCE ANALYSIS

People

Financial analysis

- 2.4 A successful challenge to the rateable value of Wallfields has resulted in a net back dated reduction of £26k in the sum paid as National Non Domestic Rates.

Performance analysis

- 2.5 **NI 181 – Time taken to process Housing Benefit/Council Tax Benefit new claims and change events.** Performance was 'Red' for November 2012. Although performance was not on target for November performance has improved from the previous month, as it reduced from 21 days in October 2012 to 18.3 days. Actions are in place to provide intensive resources to reduce the backlog that will ensure performance significantly improves prior to year end.
- 2.6 The following indicator was 'Green', meaning that the target was either met or exceeded for November. It was:
- EHPI 129 – Response time to anti social behaviour (ASB) complaints made to East Herts Council.

Please refer to **Essential Reference Paper 'B'** for full details.

Place

Financial analysis

- 2.7 There are no new financial issues this month regarding this priority.

Performance analysis

- 2.8 **NI 191 – Residual household waste per household and NI 192 - Percentage of household waste sent for reuse, recycling and composting.** The November performance data for these indicators

was not available for inclusion in this report, however the data for this period will be verbally reported by the Chief Executive and Director of Customer and Community Services at the Executive meeting on 8 January 2013.

2.9 EHPI 2.1e – Planning Enforcement: Service of formal notices.

There were no notices served in the November period, so there is no status for this indicator this month.

2.10 NI 157a – Processing of planning applications: Major applications.

There were no major applications determined in the November period, so there is no status for this indicator this month.

2.11 The following indicators were 'Green', meaning that the targets were either met or exceeded for November 2012. They were:

- EHPI 2.4 – Fly-tips: Removal
- EHPI 2.2(45) – Number of collections missed per 100,000 collections of household waste.
- EHPI 2.1d – Planning Enforcement: Initial Site Inspections.
- NI 157b – Processing of planning applications: Minor applications
- NI 157c – Processing of planning applications: Other applications

Please refer to **Essential Reference Paper 'B'** for full details.

Prosperity

Financial analysis

2.12 A large credit of £19k has been received from Veolia Water following a leak at the public conveniences in Bircherley Green car park.

2.13 The planned changes to the investment portfolio have now been completed including the withdrawal of all funds from Scottish Widows Investment Partnership. Investment interest is now predicted to exceed the budget by £410k for 2012/13.

Performance analysis

2.14 The following indicators were 'Green', meaning that targets were either met or exceeded for November 2012. They were:

- EHPI 12c – Total number of sickness absence days per FTE staff in post.

- EHPI 6.8 – Turnaround of pre NTO PCN challenges.
- EHPI 6.9 – Turnaround of NTO Representations.
- EHPI 8 – % of invoices paid on time.

Please refer to **Essential Reference Paper ‘B’** for full details.

CAPITAL FINANCIAL SUMMARY

2.15 The table below sets out expenditure to 30 November 2012 against the Capital Programme. Executive are invited to consider the overall position. **Essential Reference Paper ‘D’** contains details of the 2012/13 Capital Programme. Comments are provided by the Project Control Officers in respect of individual schemes.

	Column 1	Column 2	Column 3	Column 4	
Summary	2012/13 Original Estimate	2012/13 Revised Estimate	2013/13 Actual Commit to date	2012/13 Projected spend	Variance Col 4 – Col 2
	£	£	£	£	£
People	3,003,400	2,343,710	1,643,370	2,081,710	(262,000)
Place	824,600	616,350	352,207	629,310	12,960
Prosperity	1,000,150	1,517,890	827,903	1,466,610	(51,280)
Re-profiling potential slippage	(250,000)	(250,000)			250,000
Total	4,578,150	4,227,950	2,823,480	4,177,630	(50,320)

2.16 The Executive is being asked to support a request to re-profile £50,900 of the Community Capital Grants from 2012/13 into 2013/14. Community capital grants are a rolling programme and applicants have one year from the time of the award to complete their project. Unpaid grants from 2011/12 total £48,958. £72,106 has been awarded this year. There is still £12,500 to award in a final tranche in January 2013.

3.0 Implications/Consultation

3.1 Information on any corporate issues and consultation associated with

this report can be found within **Essential Reference Paper 'A'**.

Background Papers:

2011/12 Estimates and future targets report, Essential Reference Paper B
– For complete list of performance indicators that are being monitored for
2012/13

<http://online.eastherts.gov.uk/moderngov/ieListDocuments.aspx?CId=119&MId=1792&Ver=4>

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