

Financial Services Service Plan 2012/13

Action Plan			
Action Code	ACTION	Description (Target, Outcome, Critical Success Factors and Environmental Impacts)	Due Date
Prosperity			
12-	Production of 2011/12 (IFRS) compliant annual accounts including changes in the 2011 Code.	Target: Produce 2011/12 accounts in line with statutory timescales Outcome: Unqualified external audit report Critical Success Factors: Availability of key staff resources, corporate input in a timely manner Environmental Impacts: None Identified	30 June 2012 and 30 September 2012
12-	Implementation of financial system upgrades.	Target: Achieve system upgrades in line with the implementation plan Outcome: Continued control of the Council's finances and provision of financial information in line with statutory (S151) requirements Critical Success Factors: Availability of key accountancy resources, IT staff input and external consultancy support Environmental Impacts: None Identified	systems substantially updated and tested by October 2012 with a live date by 31 March 2013
12-	Accountancy support for the Revenues and Benefits shared service	Target: provide accounting information in line with the shared service and external reporting requirements Outcome: unqualified accounts for partner organisations, timely management information to Board Critical Success Factors: availability of key accountancy resources and agreement of funding arrangements between partner organisations Environmental Impacts: None Identified	monthly management information. Year end accounts in line with statutory reporting (June and Sept 2012)
12-	Support for Rural Development Project in Council's role as accountable body	Target: Meet financial objectives Outcome: Funding stream secured Critical Success Factors: Availability of staff resources and support processes Environmental Impacts: TBA	31 March 2013

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Action Plan			
Action Code	ACTION	Description (Target, Outcome, Critical Success Factors and Environmental Impacts)	Due Date
12-	Procurement action	Target: XXX Outcome: XXX Critical Success Factors: XXX Environmental Impacts: XXX	
12-	Performance action	Target: XXX Outcome: XXX Critical Success Factors: XXX Environmental Impacts: XXX	
Strapline: Corporate Priority:			
12-		Target: XXX Outcome: XXX Critical Success Factors: XXX Environmental Impacts: XXX	
12-		Target: XXX Outcome: XXX Critical Success Factors: XXX Environmental Impacts: XXX	
12-		Target: XXX Outcome: XXX Critical Success Factors: XXX Environmental Impacts: XXX	