



**MEETING** : LICENSING COMMITTEE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : TUESDAY 12 MAY 2026  
**TIME** : 7.00 PM

**PLEASE NOTE TIME AND VENUE**

This meeting will be live streamed on the Council's Youtube page:  
<https://www.youtube.com/user/EastHertsDistrict>

### **MEMBERS OF THE COMMITTEE**

Councillor Maura Connolly (Chair)

Councillors S Bull, N Cox, T Deffley, G Hill, A Holt, S Marlow (Vice-Chair),  
G McAndrew, C Redfern, V Smith, R Townsend and D Woollcombe

### **Substitutes**

Conservative Group: Councillors I Devonshire and A Parsad-Wyatt  
Green Group: Councillors J Dunlop and G Williams  
Labour Group: Councillor D Willcocks  
Liberal Democrat Group: Councillor M Adams  
Reform Group: Councillor T Smith

*(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 7 hours before the meeting, i.e. by midday on the day of the meeting)*

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## **Disclosable Pecuniary Interests**

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

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## AGENDA

1. Apologies

To receive apologies for absence.

2. Minutes - 7 January 2026 (Pages 6 - 13)

To approve the Minutes of the meeting of the Committee held on Wednesday 7 January 2026.

3. Minutes - Licensing Sub-Committee 19 December 2025 (Pages 14 - 23)

To approve the Minutes of the meeting of the Licensing Sub-Committee held on Friday 19 December 2025.

4. Chair's Announcements

5. Declarations of Interest

To receive any Members' declarations of interest.

6. Review of licensing activity for Quarter 3 & 4 of 2025-26 financial year and end of year summary (Pages 24 - 50)

7. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.

8. Exclusion of the Press and Public (if required)

If Part II business is notified and the procedures set out in the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 have been complied with, the Chairman will move: - That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of item XX on the grounds that it

involves the likely disclosure of exempt information as defined in paragraph XX of Part 1 of Schedule 12A of the said Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

# Agenda Item 2

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MINUTES OF A MEETING OF THE  
LICENSING COMMITTEE HELD IN THE  
COUNCIL CHAMBER, WALLFIELDS,  
HERTFORD ON WEDNESDAY 7 JANUARY  
2026, AT 7.00 PM

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PRESENT: Councillor M Connolly (Chair)  
Councillors N Cox, T Deffley, A Holt,  
S Marlow, G McAndrew and C Redfern

OFFICERS IN ATTENDANCE:

Michele Aves	- Committee Support Officer
Oliver Rawlings	- Service Manager (Licensing and Enforcement)
Stephanie Tarrant	- Assistant Director for Democracy, Elections and Information Governance
Paul Thomas-Jones	- Service Manager – Environmental Health
Gina Winn	- Licensing Officer

274 APOLOGIES

There were apologies for absence from Councillors Townsend and Woolcombe, and from The Executive Member for Wellbeing.

275 MINUTES - 18 JUNE 2025

It was moved by Councillor Redfern and seconded by Councillor Marlow that the Minutes of the Licensing Committee meeting held on 18 June 2025 be confirmed as a correct record and signed by the Chair.

After being put to the meeting and a vote taken the motion was declared CARRIED.

**RESOLVED** – that the Minutes of the Licensing Committee meeting held on 18 June 2025 be confirmed as a correct record and signed by the Chair.

276 MINUTES - LICENSING SUB-COMMITTEE, 26 SEPTEMBER 2025

It was moved by Councillor McAndrew and seconded by Councillor Marlow that the Minutes of the Licensing Sub-Committee meeting held on 26 September 2025 be confirmed as a correct record and signed by the Chair.

After being put to the meeting and a vote taken the motion was declared CARRIED. It was noted that Councillor Holt abstained from the vote.

**RESOLVED** – that the Minutes of the Licensing Sub-Committee meeting held on 26 September 2025 be confirmed as a correct record and signed by the Chair.

277 CHAIR'S ANNOUNCEMENTS

The Chair welcomed all to the meeting and reminded participants to use their microphones when speaking. The webcast of the meeting can be viewed at [Licensing Committee - 7 January 2026 - YouTube](#)

278 DECLARATIONS OF INTEREST

There were no declarations of interest.

279 ENVIRONMENTAL HEALTH REGULATED AND LICENCED ACTIVITIES PERFORMANCE UPDATE

The Service Manager (Environmental Health) introduced the report which gave an overview of the work carried out by Environmental Health. He highlighted the key points

within the report and reminded Members that in February of 2024 the Council was placed on Stage 1 of the Food Standard Agency's (FSA) Performance Improvement Process (PIP), which required the production of an action plan to address identified shortfalls. He said that following the approval and monitoring of this action plan he was pleased to report that the FSA had closed their engagement with the Council in December 2025.

The Service Manager (Environmental Health) answered questions regarding food premises, staffing resilience, performance assurance and other licensable activities.

Members were advised that all high-risk category A – C food premises were now being inspected within target times.

Members heard that the 'deep dive' review planned for the Environmental Health Department later in the year would include staff capacity and resilience, and that the team was currently being supported by both trainees and contractors (the latter as agreed by the former Chief Executive).

Members were told that reporting data gave a better understanding of the pressures on the Department, and an early warning of any failures. The Service Manager (Environmental Health) said that, due to capacity, the monitoring was currently focussed upon core operational priorities.

Members heard that with regard to 'other licensable activities', such premises were both actively inspected and inspected reactive to complaints.

The Service Manager (Environmental Health) said that he would provide further information about the next Environmental Health performance update to Members outside of the meeting and gave assurance that potential threats to the service were monitored by Leadership Team within the Corporate Risk Register.

The Chair thanked the Service Manager (Environmental Health) for his report for his team's work with the FSA, noting that the Committee had been kept fully informed of progress throughout the process. She welcomed the planned 'deep dive' of the Department and the Committee continuing to receive update reports.

Councillor McAndrew said that he had several recommendations which he wished to be passed on to the Executive Member for Wellbeing.

The Committee Support Officer confirmed that if these recommendations were sent to her, she would forward these onto the Executive Member for Wellbeing.

It was moved by Councillor Cox and seconded by Councillor Marlow that the recommendations, as detailed, be approved. After being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – that (A) the performance of Environmental Health with regards to regulated and licenced activities pertaining to food premises be considered and scrutinised and any comments passed to the Executive Member for Wellbeing for consideration; and

(B) the performance of other activities regulated and licenced activities by Environmental Health be considered, and any comments passed to the Executive Member for Wellbeing for consideration.

280 REVIEW OF LICENSING ACTIVITY FOR QUARTER 1 OF 2025-26 FINANCIAL YEAR

The Licensing Enforcement Officer introduced the report, highlighting the key points within it, which gave Members an overview of the Licensing activity from the first quarter of the 2025/26 financial year.

The Licensing Enforcement Officer and the Service Manager (Licensing and Enforcement) answered

questions relating to complaints, enforcement, taxis and private hire, pavement and street trading, performance data and reporting (including trends and pressures).

Members heard that the Licensing Department had a good working relationship with licenced premises, and good connections with the Police. It was explained that any concerns highlighted were dealt with by way of compliance visits, in preference to enforcement, and that no complaint trends were being seen - with the complaint relating to the Tamarind Tree (as detailed within the report) viewed as an isolated incident. It was anticipated that recent recruitment within the Department would free up capacity for further compliance and enforcement work.

Members were told that complaints relating to Taxi and Private Hire vehicles mainly related to driver's training needs and minor compliance issues. They heard that drivers did receive comprehensive training, and issues, such as vehicle roof lights, were usually rectified within 24 hours - with drivers acknowledging their mistakes.

It was confirmed that sanctions were not viewed as the best approach, but when used were consistent and proportionate, using a stepped approach - often tailored to a driver, with few revocations occurring. It was further explained that the Department had carried extensive work with garages undertaking Vehicle Condition Certificates (VCC) and that it was a consideration that these inspections may be taken back in house.

Members heard that establishments which did not have pavement licenses for external furniture and/or have obstructive furniture, and unlicenced street traders were visited by officers, and if non-compliant would have tables and chairs removed/be prosecuted. It was noted however that some premises without pavement licences remove such furniture post visitation but do not then apply for licences – due to the cost involved.

Members were advised that the Department consistently met performance targets and in relation to emerging

trends – a decline in the number taxi and private hire drivers was being seen. They heard that work had been undertaken to negate the risks associated with large volume festival events and premises with pavement furniture and no public liability insurance.

The Chair confirmed that the Committee were aware of the Licensing Department's compliance approach and were kept informed by officers. Consideration was also given to training for Committee Members.

It was moved by Councillor Cox and seconded by Councillor Marlow that the recommendations, as detailed, be approved. After being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – that members review and comment on the Licensing activity from the first quarter of the 2025-26 financial year (01 April 2025 – 30 June 2025).

281 REVIEW OF LICENSING ACTIVITY FOR QUARTER 2 OF 2025-2026 FINANCIAL YEAR

The Licensing Enforcement Officer introduced the report, highlighting the key points within it, which gave Members an overview of the Licensing activity from the second quarter of the 2025/26 financial year. It was noted that the quarter historically saw an increase in complaints - due better weather meaning more open doors and windows.

Members were given further information about the service request at the Blackbirds Public House - where a fire exit being padlocked had been witnessed by officers, and assurance of the Department's excellent working relationship with the Fire Authority.

The Licensing Enforcement Officer and the Service Manager (Licensing and Enforcement) answered questions relating to complaints (including persistent 'hot spots'), licence monitoring, taxi and private hire vehicle maintenance, street trading and risks.

Members heard that there was not a general pattern to complaints, with swift intervention when they were received leading to compliance. It was explained that complaints (including those which came via the Council website) were filtered by staff to ensure that they were directed to the correct department - with Licensing and Environmental Health using the same software.

Members were told that licences were monitored to ensure compliance, with the Police pivotal for information sharing. It was noted that 'hot spots' – such as Bishop's Stortford Train Station and its taxi rank, were problematic due to its location/operation and not repeat offenders.

Members heard that, as discussed during Agenda Item 7, taxi and private hire vehicle maintenance was of a good standard with no current concerns regarding the fleet. In relation to street trading - officers again echoed their comments from Agenda Item 7, with assurance given that action was taken against unlicensed traders swiftly, or immediately if dangerous/ nuisance. It was also confirmed that the 'risks' relating to large volume festival events and premises with pavement furniture and no public liability insurance remained at Quarter 2.

It was moved by Councillor Cox and seconded by Councillor Redfern that the recommendations, as detailed, be approved. After being put to the meeting and a vote taken, the motion was declared CARRIED.

**RESOLVED** – that members review and comment on the Licensing activity from the second quarter of the 2025-26 financial year (01 July 2025 – 30 September 2025).

## 282 URGENT BUSINESS

There were no urgent items.

The meeting closed at 8.03 pm

Chairman .....
Date .....

# Agenda Item 3

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MINUTES OF A MEETING OF THE  
LICENSING SUB-COMMITTEE HELD IN  
THE COUNCIL CHAMBER, WALLFIELDS,  
HERTFORD ON FRIDAY 19 DECEMBER  
2025, AT 10.00 AM

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PRESENT: Councillor S Marlow (Chair)  
Councillors M Connolly and C Redfern

OFFICERS IN ATTENDANCE:

Michele Aves	- Committee Support Officer
Erica Carter	- Committee Support Officer
Ally Darwood	- Senior Licensing and Enforcement Officer
Peter Mannings	- Committee Support Officer
Dimple Roopchand	- Litigation and Advisory Lawyer

ALSO IN ATTENDANCE:

David Dadds	- Solicitor for the Applicant (PLH)
Geoff Cox	- Tracsis Events Traffic Management (PLH)
Steve Durham	- Promotor (PLH)
Paul Haggars	- Interested Party
Gareth Hance	- Electric Star Acoustic Consultant (PLH)
Chris Hayden	- Interested Party
Dianne Heath	- Interested Party
Nathan Howson	- Inspector for the Neighbourhood

	Policing Team for East Herts (RA)
Claudia Langford	- Far and Beyond event producer (PLH)
Jack May	- Head of Events at Far and Beyond (PLH)
Claire Ramirez	- Licensing Sergeant for Hertfordshire Constabulary (RA)
Keith St Pier	- Chairman of Tewin Parish Council (Interested Party)
Jeff Tipper	- Interested Party
Jack Williams	- Tewinbury (PLH)
Sue Wilson	- Interested Party

## 8 APPOINTMENT OF CHAIRMAN

Councillor Connolly proposed and Councillor Redfern seconded, a motion that Councillor Marlow be appointed Chair of the Licensing Sub-Committee for the meeting.

**RESOLVED** – that Councillor Marlow be appointed Chair of the Licensing Sub-Committee for the meeting.

## 9 APOLOGIES

There were no apologies for absence.

## 10 CHAIRMAN'S ANNOUNCEMENTS

The Chair welcomed all to the hearing and reminded participants to use the microphone when speaking so that they could be heard on the webcast. He confirmed that there were no planned fire drills.

## 11 DECLARATIONS OF INTEREST

There were no declarations of interest.

12 SUMMARY OF PROCEDURE

The Chair drew the hearings attention to the Summary of Procedure which was included in the agenda pack at pages 5 to 7.

13 APPLICATION FOR A NEW PREMISES LICENCE FOR SOUND LIVE LIMITED, TEWIN BURY FARM, HERTFORD ROAD, TEWIN, HERTFORDSHIRE, AL6 0JB

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The Senior Licensing and Enforcement Officer presented a report on the application submitted by Sound Live Limited, for a festival at Tewin Bury Farm, Hertford Road, Tewin, Hertfordshire, AL6 0JB.

The applicant's legal representative interjected the Senior Licensing and Enforcement Officer's summary, requesting that the hearing be adjourned to enable him a short recess with the Committee's legal advisor.

It was proposed by Councillor Marlow and seconded by Councillor Connolly that the hearing be adjourned for 10 minutes to allow the applicant's legal advisor recess with the Committee's legal advisor. Having been proposed and seconded, this motion was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – that the hearing be adjourned for 10 minutes.

The hearing was advised that the applicant had been given the option for a new Licensing Sub-Committee to be convened at a later date, however, it was confirmed that the applicant was happy to proceed with the hearing if the Senior Licensing and Enforcement Officer retracted his initial opening commentary and this information be disregarded.

The Senior Licensing and Enforcement Officer said that he was happy to retract his comments and he re started his presentation.

There were no questions to the Senior Licensing and Enforcement Officer from the Sub-Committee, the applicant, the interested parties or the responsible authority.

The applicant's legal representative made his submission in support of the application and, along with input from the applicant's team, he answered questions from the Sub-Committee, the responsible authority, interested parties and officers.

It was proposed by Councillor Connolly and seconded by Councillor Redfern that the hearing be adjourned for 10 minutes to allow a comfort break. Having been proposed and seconded, this motion was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – that the hearing be adjourned for 10 minutes.

The responsible authority made their submission on behalf of Hertfordshire Police Constabulary and answered questions from the applicant's legal representative and the Sub-Committee. There were no questions from the interested parties or officers.

It was proposed by Councillor Marlow and seconded by Councillor Redfern that the hearing be adjourned until 14:30 hours to enable participants' lunch. Having been proposed and seconded, this motion was put to the meeting and upon a vote being taken, was declared CARRIED.

**RESOLVED** – that the hearing be adjourned for until 14:30 hours.

The applicant's legal representative said that the applicant was willing to modify his application - to one year, to expire on 1 August 2026.

The interested parties gave their submissions. There were no questions from the applicant, the Sub-Committee, responsible authorities or officers.

All parties were invited to give their closing statements in the following order:

- Interested parties
- Responsible authority
- Applicant

In line with the procedure, Sub-Committee Members retired to consider the case. They were accompanied by the Committee Support Officers and the Sub-Committee's legal advisor.

The Sub-Committee reconvened in public session. The Chair asked the applicant's legal advisor if he had drafted the conditions pertaining to ticketing transport options over the lunch break as he had initiated.

The applicant's legal advisor said that he would draft such conditions, which in essence would encourage festival goers to purchase transport tickets with their event tickets, and email these to the Sub-Committee's legal advisor in the next ten minutes.

The Chair said that the Sub-Committee were yet to finish their deliberations and were therefore not able to determine the application by 5pm. He said that their decision would therefore be received by the applicant within 5 working days.

### **Decision of the Licensing Sub Committee**

The Licensing Sub-Committee has determined to refuse the premises licence application for the following reasons:

## REASONS FOR DECISION

1. The Licensing Sub Committee considered all of the evidence before it including the oral and written representations made by the applicant, the Responsible Authority and the Interested Parties. Members had regard to the Council's Statement of Licensing Policy, the Licensing Act 2003 and the guidance promulgated pursuant to Section 182 of that Act.
2. Members noted that the site plan submitted with the application and referenced within Appendix B was an indicative plan of the site layout and was subject to change. It was only a draft proposed document and therefore Members could not reasonably assess or evaluate the promotion of the licensing objectives for the proposed event alongside the application, the proposed licensing conditions offered up by the Applicant, and the additional amendments and further conditions offered up throughout the hearing.
3. The map of the proposed licensable area at Appendix C did not in the Members view conform with Regulation 23 of the Licensing Act 2003 (Premises licences and club premises certificates) Regulation 2005 which requires that an application for a premises licence under section 17 of the Licensing Act shall be accompanied by the plan of the premises to which the application relates and should include, amongst other things: the extent of the boundary; the location of points of access to and egress from the premises; the location of the escape routes; in cases where the premises are used for more than one licensable activity, the area within the premises which will be used for each activity; and the location and height of each staged area. Members noted that the plan accompanying the application was

incomplete. Members were informed that this plan will be amended as the planning of the event takes place. Members were mindful that if the licence was granted, this plan would be attached to the licence and any changes to the plan will require the Applicant to submit an application to vary the application to attach amended plans.

4. Members concluded that the Applicant's approach in this licensing process was very uncertain and variable due to the Applicant's supply of draft and indicative plans and making fundamental changes to their application during the hearing process. This left many unresolved issues which need to be determined by the Applicant before the plans and proposals could be effectively evaluated by the parties and thereafter the Licensing Sub Committee. On this basis, Members were unable to properly assess the relevance of the representations submitted by various parties alongside the applications and submissions made by the Applicant during the hearing.
5. The draft TMP submitted by the Applicant after the expiry of the consultation period was not comprehensive and did not truly reflect the representations made on behalf of the Applicant at the hearing. For example:
  - The viability of the proposed road closures suggested within the TMP and those stated at the hearing have not been consulted with the Highway's authority,
  - No parking drop off and pick-up areas have been identified or confirmed,
  - No proposed calculations have been done to ascertain which mode of transport will be used by the numbers of people that would be attending,
  - No adverse weather condition considerations have been included,

- There was no information for Members to assess how emergency vehicles will access the site,
- There was ambiguity between the mode of transport option being conditional upon buying a ticket to the event.

Members were unable to satisfy themselves that the public safety licensing objective would be satisfactorily met when the Applicant has stated that they expect people to turn up in vehicles but have not provided any mitigation save to say this will be discussed and agreed with the SAG. The control measures that the Applicant has said they will put in place to prevent people from getting to and from the event were unclear and the concern was that the public would, when purchasing a ticket, be signposted to transport links which at this stage had not been clearly identified and thought through by the Applicant.

6. Another concern that the Members had was in regard to capacity. The consultation was for 19,999, whilst the draft TMP noted capacity to be limited to 12,500 for Saturday and 8,000 for Sunday. In contrast the draft conditions submitted by Applicant on 18/12 notes capacity to be 15,000 and during the hearing the Applicant proposed that capacity is to be 14,000 on Saturday and 12,000 on Sunday but they still want to apply for 19,999. Members were concerned because public and Responsible Authorities (other than the Police) have not been notified of these proposed changes. Members were unable to consider the application in light of all capacity changes and that no detailed site plan or risk assessments have been carried out to ascertain whether the site is actually suitable to hold such an event of this scale.

7. Throughout the Applicant's submissions a lot of emphasis was placed on how other festivals have been managed, although not by this Applicant and this did not provide sufficient assurance to the committee that this application was being given the detailed consideration in terms of the local characteristics. For example:
  - The area is not serviced by A roads
  - The area is a single carriageway,
  - It is a flood plain area, and the River Mimram runs through the event site,
  - There are narrow bridges in the vicinity of the event location.
  
8. Members noted that the Applicant was a newly formed company with limited experience and were concerned that whilst the Applicant was happy for the Members to condition that the decisions regarding the EMP, TMP and SMP should be left to the Police and the SAG to have the final veto over whether the event can go ahead, Members are very mindful that the SAG and/or the Police have no statutory authority to prevent the Applicant from continuing with the event.
  
9. Members noted that paragraph 9.34 of the s.182 Guidance and the Council's Statement of Licensing Policy encourages early engagement with Responsible Authorities as being an important element of the licensing process, particularly before applications are submitted so that the mediation process can begin before the statutory time limits come into effect after submission of the application. Applicants are expected to have considered the location and community it is proposing to operate in and Members felt if the Applicant had undertaken such measures, then a lot of the issues identified throughout the hearing could have been resolved in advance of the hearing. The Sub- Committee felt it was unable to

carefully consider whether the promotion of the Licensing objectives has been fulfilled by this application when there is so much uncertainty before them.

- 10. Members had regard to the updated s.182 regarding the promotion of growth and delivery of economic benefits. However, whilst there was some merit to this, members felt this application and its lack of planning could also undermine potential business growth in the future. Members also noted that this is not a licensing objective consideration.
- 11. Prior to reaching the decision to refuse the licence, Members gave consideration to whether the imposition of conditions would alleviate their concerns over the promotion of the licensing objectives. However, Members formed the view that that they could not regulate the licensed premises and/or tailor the conditions to this application when it was unclear what would be reasonable, proportionate, appropriate and relevant especially when there was so much evidence from the Applicant that the plans submitted are in draft and indicative form.

14 URGENT BUSINESS

There were no urgent items.

The meeting closed at 4.58 pm

Chairman .....
Date .....

# Agenda Item 6

## East Herts Council Report

### Licensing Committee

**Date of Meeting: 12<sup>th</sup> May 2026**

**Report by: Cllr Vicky Glover-Ward, Executive Member for Planning and Growth**

**Report title: Review of licensing activity for Quarter 3 & 4 of 2025-26 financial year and end of year summary**

**Ward(s) affected: All**

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**Summary** – Quarterly reports are presented to Licensing Committee to ensure the oversight of key areas of regulation and allow the members to review the actions taken to ensure the council is fulfilling its responsibilities.

### **RECOMMENDATIONS FOR Licensing Committee:**

#### **1.0 Proposal(s)**

- 1.1 That the report is considered by members of the Licensing Committee.

#### **2.0 Background**

- 2.1 The council's Licensing Team covers Hackney Carriage and Private Hire licensing, alcohol, entertainment and late-night refreshment licensing and notices, along with more infrequent applications relating to, among other things, scrap metal dealing, pavement licensing, street trading and gambling.
- 2.2 This report presents data from the third and fourth quarter of the 2025 -2026 financial year (01 October 2025 – 31 December 2025) & (01 January 2026 – 31 March 2026) on processing and enforcement, delegated decisions, and on Licensing Sub Committee involvement on licences, notices, and permits and applications including:
  - alcohol, entertainment, and late-night refreshment licences under the Licensing Act 2003;
  - gaming under the Gambling Act 2005;
  - taxi drivers, vehicle proprietors and operators under the Local Government (Miscellaneous Provisions) Act 1976 and the Town Police Clauses Act 1847.

### 3.0 Reason(s)

#### Service Requests

- 3.1 Members have previously requested that details be provided in relation to any trends in the types of service requests received.

#### *Licensing Act*

**During Q3, 5** service requests were received.

- **Cricket Club:** A complaint was received from a resident regarding excessive noise from a cricket club on the evening of the 20 September 2025 until 01:00hrs on the morning of the 21 September 2025. The club was contacted and made aware that the marquee that had been erected on site was not covered by a TEN, as the TEN submitted on the 05 September 2025 had been invalid.

All licensable activities that took place in the marquee and licensable activities continuing after midnight at the club house, was unauthorised licensable activity.

The club received a warning regarding unauthorised licensable activity and causing noise nuisance, which also detailed the possible enforcement action should it happen again. No further complaints have been received.

- **Stort Biltong, Bishops Stortford:** A complaint received from a resident that the owners of Stort Biltong were having BBQs at Millars One, Southmill Road with rowdy behaviour. The initial complaint said the BBQs were outside the shop, but it was at the entrance to Millars One next to Southmill Road.

It was alleged the premises was selling alcohol to their customers to drink at the BBQ. The premises licence in place allowed for off sales only and it is noted that consumption is not licensable. However, the licence did have a condition that prohibits the selling of single cans/bottles of alcohol. Officers visited the premises and spoke with the premises licence holder/ DPS. The complaint was discussed, and the licensing conditions were explained. The licence holder was very receptive of the advice given and the premises submitted a minor variation to amend the conditions of the licence to avoid unintentional breaches.

It was also explained to the Premises licence holder/DPS that they would need to apply for a street trading licence to

sell food to the public. Although food registered for the items sold in the shop, they were not aware that a licence was needed to trade outside the premises. The premises took all the steps suggested to become compliant and trade safely. No further complaints have been received, and a follow up call will be made about street trading early spring/summer when BBQs are likely to begin again.

- **King William IV Pub, Sawbridgeworth:** Complaint received from resident regarding large red commercial bins in the road outside the premises, noise from people shouting in the street and customers of the pub parking outside residents' homes and meaning they were unable charge their electric vehicle. The complaint was investigated but none of the issues raised could be addressed through the licensing regime. During the investigation officers attended the premises to see the issues the complainant had described. On attending no large red commercial bins were seen in the road, and parking was at a premium as the road is short and narrow. There were no markings restricting parking outside the resident's home, so the premises customers were parking legally.

The complainant was asked to provide timings of when the noise occurred and to confirm if it was definitively caused by customers of the pub. The complainant was advised to keep a noise nuisance diary to record when disturbances occurred. No response was received from the complainant.

- **Quattro Lounge, Hertford:** Complaint that the tables and chairs used by customers, were being stored outside the premises in breach of a condition. The premises licence requires that table and chairs are to be rendered unusable after 23:00hrs. The DPS was contacted and the tables and chairs removed. No further complaints were received regarding the furniture.
- **The Knight St Vault & Queens Head, Sawbridgeworth:** A complaint was received from a resident that on walking past both premises, the doors were witnessed wedged open and loud music was heard coming from both premises on separate occasions. The complaint was received in December 2025. However, this was relating to noise disturbance in July 2025. As this complaint was received a significant period after the event, it was decided to monitor the situation, and visits have been planned to both premises.

The complainant has been in contact with Environmental Health regarding noise issues with both premises and has completed noise nuisance diary sheets. The complainant has been made aware that enforcement will be investigating the issues further and visits are scheduled for both premises at the end of January 2026.

**During Q4, 1 service request was received.**

- **The Blackbirds, Hertford:**

A complaint was received from a female that the landlady of the premises had assaulted another customer. The complaint was quite complex, with parties being known to each other and further information was needed before an investigation could take place. The complainant was asked if the assault had been reported to the police, but no response was received. It was decided to shut the service request down as there was no evidence to continue investigating the allegation.

- **Suspension Letters – Overdue Annual Fees Q4**

15 Suspension letters for overdue annual fees have been sent via post or email to premises. All premises have paid in full, apart from one premises that were suspended for failure to pay.

### ***Hackney carriage and private hire***

3.2 The licensing enforcements work involves ensuring that all necessary documentation for taxi drivers and vehicles is received, therefore ensuring licenses are valid. The enforcement team ensures that people with expired documents are suspended until they produce the required proof.

3.3 Licensing Enforcement checks that all the Vehicle Condition Certificates (VCC) and MOT documentation are provided to ensure that our vehicle inspection standards are being continually met.

3.4 **In Q3, 25** Licensing Record Points (LRP) were issued between **5** drivers.

- 8 points issued for Illegal parking. The two drivers were given 4 points each for breaching a Traffic Regulation Order

(TRO) by one parking on double yellow lines and one on zig zags on a pedestrian crossing.

- 9 points issued to a driver due to misconduct. The incident took place at the Bishops Stortford train station and was between two East Herts drivers over a fare. It was alleged that the driver on the rank refused to take two men due to them being intoxicated, so another driver decided to take the two men. This caused an argument between the two drivers, and the incident was recorded on a mobile phone by one of the drivers. This showed the other driver to be aggressive and intimidating. After dropping off the fare, the driver decided to return to Bishops Stortford station and continue the argument. The driver that took the fare was issued with 9 licensing record points due to his behavior/conduct which fell below East Herts standards.
- points issued to a driver for working in the early hours of the morning, with no plate displayed on the back of his vehicle. The vehicle was licensed but the driver had the plate in the back window. The legislation requires it to be on the outside rear of the vehicle.
- points issued to a driver for failing to get a VCC document for his vehicle prior to the expiry of the previous certificate.

**In Q4, 130** Licensing Record Points (LRP) were issued between **25** drivers.

- Majority of drivers received an average of 4 licensing record points due to late documents i.e. VCC's, MOT's and insurance. All points issued to drivers will remain on their records for 24 months. Should 12 points be reached by an individual in the 24-month period, their fitness and propriety to remain licensed will be reviewed.
- 1 driver reached a total of 16 licensing record points due to late vehicle documents. The driver is a proprietor of a number of vehicles, and his fitness and propriety will now be reviewed by the Director of Communities in consultation with the Chair of the licensing committee.
- 1 driver received 6 licensing points for unacceptable standard of driving. The driver was witnessed mounting the pavement outside a school to avoid waiting in traffic.
- 2 drivers were issued with a total of 12 points each for failure to notify the licensing authority of any motoring convictions

during the period of licence. The requirement is to report any conviction (within 48 hours of receiving it) Both driver's fitness and propriety will be reviewed by the Director of Communities in consultation with the Chair of the licensing committee.

- 1 driver reached a total of 9 points on his DVLA driving licence and was notified that he would need to complete the council's approved driving test. This was completed and passed on request of licensing enforcement.

**3.5 In Q3, 10** service requests were received in relation to private hire and hackney carriage licenses, these related to:

- Complaint regarding a driver demanding cash for a fare from Hertford to Sele Farm due to card machine having no service. Driver interviewed and his conduct discussed; no further action was taken.
- Driver interviewed due to his conduct in relation to another driver. Issued licensing record points (see 9 licensing record points above)
- Complaint from a Taxi company in Buntingford that a new company with a similar name was taking work and receiving bad reviews. Customers making bookings were not being made aware that it was a different company and thought they were booking a fare through an established company. Owner of new company interviewed, and no further complaints have been received.
- A complaint received that a driver was seen asleep at the wheel of their licensed vehicle. This was investigated and the driver interviewed. A medical had recently been received and there was no evidence of narcolepsy or medical issues. The driver was reminded to take adequate rest within their working pattern. No further complaints have been received.
- A complaint was received regarding a booking that had been arranged for a drop-off and collection at Heathrow airport. Subsequently on the passengers' return, the booked vehicle did not turn up. Although it was not an enforcement matter a call was made to the office.
- An incident of touting by an East Herts Driver at Heathrow airport was reported to enforcement by the Met Police. This driver is known to them, and they are currently dealing with

the driver, as this is his second offence of touting. They are keeping us updated with any action taken.

- A complaint received from an East Herts driver about another driver for parking on double yellow lines in Bishops Stortford. Photographic evidence was received of the vehicle, and the driver was issued with licensing record points.
- A complaint received regarding a driver working in the early hours at the Bishops Stortford train station without a plate on the back of the vehicle. Photographic evidence was received, and the driver was issued licensing record points.
- A complaint received regarding a driver parked on zig zag lines at Bishops Stortford train station. Photographic evidence submitted and licensing record points issued.
- A complaint received about a booking made with an operator and a fare quoted incorrectly. Due to an office error the passenger was charged double. The complainant had already spoken with the operator but wanted to see if enforcement could take any action. It was explained that we have no enforcement powers over bookings, but a call was made to the operator to see if the booking could be honored and a refund could be considered.

**In Q4, 8** service requests were received in relation to private hire and hackney carriage licenses, these related to:

- Complaint received of a driver working without plate displayed on the back of his vehicle over New Year. Driver spoken with and provided evidence of plate displayed on the back of his vehicle.
- Complaint received regarding a taxi with his registration plate obscured by signage. Driver was contacted and this was rectified.
- Complaint received from a councillor that she had witnessed an East Herts Driver, mounting the pavement twice outside a primary school. This was dealt with by a warning and the issuing of 6 licensing record points.
- Complaint a driver was working with no plate displayed. Driver issued with licensing record points.
- Complaint received that a driver had been witnessed not securing his handbrake securely whilst buying

logs at Hatfield Forest. Driver spoke with and advised him to read the Taxi handbook.

- Complaint received that a driver had been involved in a road rage incident. The driver was invited in for interview and asked to give his account. Driver issued with a warning and licensing record points issued.
- Complaint from a driver that another driver is plying for hire on a private rank. More work to be done around the Bishops Stortford train station in the coming weeks.
- Complaint from driver that a Broxbourne licensed vehicle has been seen plying for hire in the district. Broxbourne notified and investigated the driver involved.

### ***Vehicle Condition Certificates Completed in House***

As of 1<sup>st</sup> April 2026, vehicle condition certificates will be completed in house. The decision was made due to garage vehicle checks falling below East Herts' standards.

Bringing the vehicle checks back in-house will allow officers to make sure vehicles are of a high standard and address vehicle cleanliness, damage and plate and roof light issues swiftly.

### ***Street trading and pavement licenses***

3.6        **In Q3 2** service requests were received regarding street trading:

- A complaint was received regarding a resident in Piggott's Way, Bishops Stortford selling cookies and cakes from a small shed on the boundary of their property.

This has been investigated, and evidence was of a business trading at this location. A letter and email were sent, and a visit took place to the address when no contact was received from the owner. This is ongoing and further enforcement action will be considered if they continue to trade without a street trading consent.

- Hertford market stall - Complaint received that the stall owner was dumping rubbish in council bins. Attempts to contact the complainant have been made to get them to submit a witness statement to support the allegation but no response has been received. The stall holder has been

contacted regarding the need to have a trade waste agreement in place and is compliant.

**In Q4**, 2 service requests were received regarding street trading:

- Both complaints received regarding street trading in Hertford. This has been an ongoing issue. Evidence has been gathered of non-compliance, and the trader is being given options to avoid revocation of a street trading consent.

**In Q3**, no service requests were received in relation to Pavement licences.

**In Q4**, no service requests were received in relation to Pavement licences.

### ***Charity collections***

3.7 No service requests were received regarding either house-to-house or street collections in **Q3**.

No service requests were received regarding either house-to-house or street collections in **Q4**.

### ***Performance monitoring***

3.8 The figures for the quarterly performance indicators for licensing for Q3 & Q4 are detailed in the table below.

<b>Performance indicator – cumulative (reported quarterly) within the year unless otherwise stated</b>	<b>2025/2026 target</b>	<b>Q3 &amp; Q4 2025-26 performance</b>
Percentage of valid personal licences processed within 2 weeks	90%	97%
Percentage of valid temporary event notices processed within 72 hours	90%	95%
Percentage of applications for new and variation of premises licences processed within 2 calendar months (from date of validation to date of determination)	90%	100%
Percentage of driver's licences issued within 30 working days of validation	90%	100%

3.9 Performance data for Q3 can be found in **Appendix A**.

3.10 Performance data for Q4 can be found in **Appendix B**.

3.11 A summary of annual performance for the 2025-26 financial year can be found in **Appendix C**.

#### **4.0 Options**

4.1 To not provide the members of the Licensing Committee with quarterly reports. This option has been dismissed at previous meetings as it would not allow members to oversee this area of regulation.

#### **5.0 Risks**

5.1 None identified by author.

## **6.0 Implications/Consultations**

### **Community Safety**

Proper scrutiny of the work of the Licensing & Enforcement team helps to ensure that policies and procedures promote community safety.

### **Data Protection**

None arising from the report.

### **Equalities**

None arising from the report.

### **Environmental Sustainability**

None arising from the report.

### **Financial**

None as any work either carried out or proposed will be possible within existing budgets.

### **Health and Safety**

Some parts of the regulatory regimes covered in this report contribute to health & safety by ensuring standards are maintained.

### **Human Resources**

None arising from the report.

### **Human Rights**

None arising from the report.

### **Legal**

None arising from the report.

### **Specific Wards**

None arising from the report.

## **7.0 Background papers, appendices and other relevant material**

- 7.1 **Appendix A** – Performance data from 01 October 2025 – 31 December 2025. Including figures for applications and granted licences, notices, and other permissions.
- 7.2 **Appendix B** – Performance data from 01 January 2026 – 31 March 2026. Including figures for applications and granted licences, notices, and other permissions.
- 7.3 **Appendix C** – Performance summary for the financial year 2025-26.

**Contact Member**

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Q3 2025-26 Data: 01 October 2025 – 31 December 2025

**Licensing Act 2003**

<b>Premises Licence Applications</b>	<b>Q3</b>
Change of designated premises supervisor	16
Transfer of premises licence	11
New	7
Variation	0
Minor Variation	3
Review	0
Interim Authority notice	0
Suspended	0

<b>Club Premises Certificates Applications</b>	<b>Q3</b>
New	0
Variation	0
Minor Variation	0
Transfer of premises licence	0
Interim Authority notice	0
Review	0
Cancelled/surrendered	0
Suspended	0

<b>Personal Alcohol Licences Applications</b>	<b>Q3</b>
New	16
Refused	0

<b>Temporary Event Notices (TENs)</b>	<b>Q3</b>
TENs received	171
Objections (Police or Environmental Health)	0
Granted (with conditions)	0
Refused (counter notice issued)	0

## GAMBLING ACT 2005

<b>New Applications</b>	<b>Q3</b>
Small Society Lotteries	44
Notification of Gaming Machines	1
Betting Premises Licence (Betting shops)	0
Club Machine Permits	0
Licensed Premises Gaming Machine Permit	0

## CHARITY COLLECTIONS

<b>New Applications</b>	<b>Q3</b>
Street Collections	11
House To House	3

These figures do not include direct debit collections or those charities with a national dispensation to collect who simply notify us of their intention to collect in East Herts.

## DISTRIBUTION OF FREE LITERATURE

	<b>Q3</b>
Currently issued	10
New applications	8

## TAXIS

<b>Dual Drivers (Hackney Carriage and Private Hire)</b>	<b>Q3</b>
New	2
Renewed	22

<b>Private Hire Drivers</b>	<b>Q3</b>
New	7
Renewed	3

<b>Private Hire Operators</b>	<b>Q3</b>
New	2
Renewed	1

<b>Hackney Carriage Vehicles</b>	<b>Q3</b>
Renewed	42
Change of vehicle	4
New	1

<b>Private Hire Vehicles</b>	<b>Q3</b>
Renewed	13
Change of vehicle	1
New	9

	<b>Q3</b>
Courtesy vehicles*	0

\*vehicles temporarily replacing those damaged in accidents.

### **PAVEMENT LICENCES**

	<b>Q3</b>
New Applications	2
Refused	0
Renewal	0
Invalid	0

### **STREET TRADING**

	<b>Q3</b>
New Applications	8
Refused	0
Renewal	3
Invalid	1

## TOTALS NUMBERS OF LICENCES

Type of Licence	End of year 21/22	End of year 22/23	End of year 23/24	End of year 24/25	End of Q3 25/26
Personal Alcohol Licences	2162	2256	2318	2355	2420
Premises Licence	637	636	653	670	620 <sup>1</sup>
Club Premises Certificates	35	34	34	34	31
Dual Drivers (able to drive both Private Hire and Hackney Carriage vehicles)	246	209	219	220	203
Hackney Carriage Vehicles	199	200	196	180	175
Private Hire Vehicles	48	58	67	68	59
Private Hire Drivers	47	52	59	57	55
Private Hire Operators	27	30	36	42	49
Betting Premises Licence	14	13	13	13	12
Pavement Licences	11	8	9	16	12

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<sup>1</sup> At the end of the financial year 2024/25 there were several time limited licences in place that have now expired. Invoicing of annual fees has moved from finance to the Licensing Team. As part of this work the team are attempting to contact licence holders with outstanding annual maintenance fees. This is resulting in inactive licences being surrendered and several licences being found to have lapsed due to insolvency or the death of the licence holder. The review of outstanding fees also highlighted that the system used by licensing, Uniform, still had several historic licences marked as "issued" when they should have been marked as "superseded". It's not clear why this happened as the system normally automatically updates this status when changes are made. This resulted in them being included in the numbers of issued licences, but it has now been rectified.

Q4 2025-26 Data: 01 January 2026 – 31 March 2026

**Licensing Act 2003**

<b>Premises Licence Applications</b>	<b>Q4</b>
Change of designated premises supervisor	19
Transfer of premises licence	18
New	4
Variation	1
Minor Variation	4
Review	0
Interim Authority notice	0
Suspended	0

<b>Club Premises Certificates Applications</b>	<b>Q4</b>
New	0
Variation	0
Minor Variation	0
Transfer of premises licence	0
Interim Authority notice	0
Review	0
Cancelled/surrendered	0
Suspended	0

<b>Personal Alcohol Licences Applications</b>	<b>Q4</b>
New	20
Refused	0

<b>Temporary Event Notices (TENs)</b>	<b>Q4</b>
TENs received	111
Objections (Police or Environmental Health)	0
Granted (with conditions)	0
Refused (counter notice issued)	0

## GAMBLING ACT 2005

<b>New Applications</b>	<b>Q4</b>
Small Society Lotteries	19
Notification of Gaming Machines	13
Betting Premises Licence (Betting shops)	0
Club Machine Permits	1
Licensed Premises Gaming Machine Permit	0

## CHARITY COLLECTIONS

<b>New Applications</b>	<b>Q4</b>
Street Collections	4
House To House	6

These figures do not include direct debit collections or those charities with a national dispensation to collect who simply notify us of their intention to collect in East Herts.

## DISTRIBUTION OF FREE LITERATURE

	<b>Q4</b>
Currently issued	2
New applications	2

## TAXIS

<b>Dual Drivers (Hackney Carriage and Private Hire)</b>	<b>Q4</b>
New	2
Renewed	21

<b>Private Hire Drivers</b>	<b>Q4</b>
New	4
Renewed	0

<b>Private Hire Operators</b>	<b>Q4</b>
New	3
Renewed	2

<b>Hackney Carriage Vehicles</b>	<b>Q4</b>
Renewed	33
Change of vehicle	5
New	0

<b>Private Hire Vehicles</b>	<b>Q4</b>
Renewed	10
Change of vehicle	0
New	3

	<b>Q4</b>
Courtesy vehicles*	4

\*vehicles temporarily replacing those damaged in accidents.

### PAVEMENT LICENCES

	<b>Q4</b>
New Applications	5
Refused	0
Renewal	1
Invalid	0

### STREET TRADING

	<b>Q4</b>
New Applications	9
Refused	0
Renewal	14
Invalid	0

## TOTALS NUMBERS OF LICENCES

Type of Licence	End of year 21/22	End of year 22/23	End of year 23/24	End of year 24/25	End of year 25/26
Personal Alcohol Licences	2162	2256	2318	2355	2437
Premises Licence	637	636	653	670	620
Club Premises Certificates	35	34	34	34	31
Dual Drivers (able to drive both Private Hire and Hackney Carriage vehicles)	246	209	219	220	203
Hackney Carriage Vehicles	199	200	196	180	175
Private Hire Vehicles	48	58	67	68	59
Private Hire Drivers	47	52	59	57	55
Private Hire Operators	27	30	36	42	49
Betting Premises Licence	14	13	13	13	12
Pavement Licences	11	8	9	16	30

During the last financial year, 143 actions were undertaken which are divided between visits, inspections, and investigations. The previous three years' information is provided in the table for comparison.

<b>Type</b>	<b>2022/23 totals</b>	<b>2023/24 totals</b>	<b>2024/25 totals</b>	<b>2025/26 totals</b>
Licensing Act 2003 visits to check statutory notices displayed following receipt of an application	32	47	55	20 <sup>1</sup>
Licensing Act 2003 premises visits (routine visits)	16	20	30	15 <sup>2</sup>
Licensing Act 2003 investigations (following complaints)	21	19	17	14
Licensing Act 2003 invoice visits	2	0	0	2
Taxi inspections (routine)	13	27	34	21
Taxi investigations (following complaint)	30	21	22	42
Street trading visits & inspections (routine)	3	6	0	5
Street trading investigations (following complaint)	2	0	3	12
Pavement licences visits/inspections/complaints	6	5	11	10
Gambling Act 2006 visits/inspections/complaints	0	0	0	2
Charity collection visits/inspections/complaints	0	0	0	0
<b>Total actions</b>	<b>119</b>	<b>140</b>	<b>172</b>	<b>143</b>

Licensing Record Points: There has been an increase in Licensing Record Points being issued due to more proactive work being undertaken. A total of 171 points were issued to 32 drivers under the Licensing Record Points (LRP) scheme for the hackney carriage and private hire trade in this financial year. The quarterly reports have

<sup>1</sup> Decrease as more emphasis put on requiring applicants to demonstrate that they have advertised their application correctly.

<sup>2</sup> Decrease due to a period without permanent Licensing Officer's so Enforcement assisted with meeting statutory requirements.

detailed the reasons that these points have been issued, a non-exhaustive list is below;

Drivers failing to notify the licensing authority that they had received points on their DVLA driving licence.

- Illegal parking.
- Breaches of Traffic Regulation Orders.
- Driver misconduct.
- Unacceptable standards of driving.
- Taxi plate displayed incorrectly.
- Late submission of documents (VCC's, MOT's and insurance).

Four individuals accumulated 12 points or more leading to a review of their fitness and propriety, one surrendered his licence, and three others have yet to be concluded.

During this period, work has been completed to bring the process for inspecting licensed vehicles back to the team to ensure the required standards are maintained due to incidents of sub-standard vehicles receiving pass certificates from some authorized garages. None of these occurrences risked public safety.

The figures for the performance indicators for Licensing activity in 2025/2026 are detailed in the table below and compared with that of 2022/23, 2023/24 and 2024/25.

Performance indicator – cumulative within the year unless otherwise stated	Targets	2022/2023	2023/2024	2024/2025	2025/2026
Percentage of valid personal licences processed within 2 weeks	90%	100%	90%	96%	94%
Percentage of valid temporary event notices processed within 72 hours	90%	96%	95%	98%	96%
Percentage of applications for new and variation of premises licences processed within 2 calendar months (from date of validation to issue date)	99%	100%	100%	100%	100%
Percentage of driver’s licences issued within 30 working days of validation	95%	99%	96%	100%	100%

During the 2025/26 financial year, there were five hearings convened to decide applications for licensed premises and events, which received representations. This number included one review of an existing premises licence.

One of the review hearings below, as shown, was cancelled at short notice as the premises licence was surrendered pre-hearing.

<b>Premises and date of hearing</b>	<b>Location</b>	<b>Type of application</b>	<b>Resolved</b>
Knight Street Vault (22/04/2025)	Sawbridgeworth	New Premises Licence	Granted with conditions
Dirties (22/04/2025)	Hertford	Review	Revoked
Sign of the times (28/05/2025)	Little Hadham	Review	Licence Surrendered pre-hearing
Standon Calling (26/09/2025)	Standon	New Premises Licence	Granted with conditions – Licence later lapsed <sup>3</sup>
Sound Live Ltd (19/12/2025)	Tewin	New Premises Licence	Refused – Appeal lodged <sup>4</sup>

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<sup>3</sup> The company that was the premises licence holder went into liquidation, and no transfer application was made within the statutory period.

<sup>4</sup> The applicant's representative has informed the Licensing Authority that they have appealed this decision but did not provide any supporting paperwork and the court has not confirmed if any such appeal has been lodged.

**Detailed performance data and year-on-year comparison figures.  
Licensing Act 2003**

<b>Premises Licence Applications</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
Change of designated premises supervisor	81	84	81	89
New	36	26	24	24
Transfer of premises licence	27	22	22	46
Variation	14	13	4	3
Minor Variation	9	9	17	14
Review	0	1	2	0
Interim Authority notice	0	0	0	0
Suspended	0	0	0	0

<b>Club Premises Certificates Applications</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	0	1	0	0
Variation	0	0	0	0
Minor Variation	0	0	0	0
Transfer of premises licence	0	0	0	0
Interim Authority notice	0	0	0	0
Review	0	0	0	0
Cancelled/surrendered	0	0	0	0
Suspended	0	0	0	0

<b>Personal Alcohol Licences Applications</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	73	69	70	83
Refused	0	0	0	0

<b>Temporary Event Notices (TENs)</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
TENs received	688	747	702	651
Objections (Police or Environmental Health)	0	0	2	0
Refused	0	0	1	0

## GAMBLING ACT 2005

<b>New Applications</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
Small Society Lotteries	84	83	86	79
Notification of Gaming Machines	2	4	7	15
Betting Premises Licence (Betting shops)	1	1	0	0
Club Machine Permits	0	0	1	2
Licensed Premises Gaming Machine Permit	0	0	2	1

## CHARITY COLLECTIONS

<b>New Applications</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
Street Collections	48	42	42	30
House To House	16	14	15	13

These figures do not include direct debit collections or those charities with a national dispensation to collect who simply notify us of their intention to collect in East Herts.

## DISTRIBUTION OF FREE LITERATURE

	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
Currently issued	5	5	6	17
New applications	7	4	9	12

## TAXIS

<b>Dual Drivers (Hackney Carriage and Private Hire)</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	6	19	15	11
Renewed	118	13	57	111

<b>Private Hire Drivers</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	12	54	32	25
Renewed	13	2	8	14

<b>Private Hire Operators</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	5	10	11	13
Renewed	0	2	0	3

<b>Hackney Carriage Vehicles</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	10	16	7	4
Renewed	131	173	174	164
Change of vehicle	14	61	46	26

<b>Private Hire Vehicles</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
New	18	33	33	21
Renewed	27	43	41	50
Change of vehicle	6	11	7	4

<b>Courtesy</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>
Courtesy vehicles*	25	13	21	6

\*vehicles temporarily replacing those damaged in accidents.

### LICENSING RECORD POINTS ISSUED

	22/23	23/24	24/25	25/26
Points issued	30**	18	0	171
Number of drivers issued points	4	4	0	32
Percentage of licence holders issued points*	1.5%	1.4%	0	12.4%

\* Based on 261 drivers in 22/23, 278 drivers in 23/24, 258 drivers in 25/26

\*\* 9 of the 30 Licensing Record Points were withdrawn following an appeal.

### PAVEMENT LICENCES

	22/23	23/24	24/25	25/26
New Applications	9	12	32	16
Renewal	0	1	2	4
Refused	0	0	1	0
Invalid	1	2	3	4
Withdrawn	0	0	1	2
Surrendered	0	0	1	0

### STREET TRADING

	22/23	23/24	24/25	25/26
New Applications	30	26	25	30

### TOTALS NUMBERS OF LICENCES

Type of Licence	End of year 22/23	End of year 23/24	End of year 24/25	End of year 25/26
Personal Alcohol Licences	2256	2318	2355	2437
Premises Licence	636	653	670	620
Club Premises Certificates	34	34	34	31
Dual Drivers (able to drive both Private Hire and Hackney Carriage vehicles)	209	219	220	203
Hackney Carriage Vehicles	200	196	180	175
Private Hire Vehicles	58	67	68	59
Private Hire Drivers	52	59	57	55
Private Hire Operators	30	36	42	49
Betting Premises Licence	13	13	13	12
Pavement Licences	8	9	16	30