



Jeff Hughes
Head of Democratic and
Legal Support Services

MEETING : EAST HERTS COUNCIL AND STEVENAGE
BOROUGH COUNCIL JOINT REVENUES AND
BENEFITS COMMITTEE

VENUE : SHIMKENT ROOM, DANESHILL HOUSE,
DANESTRETE, STEVENAGE, SG1 1HN

DATE : MONDAY 19TH JANUARY, 2015

TIME : 6.00 PM

MEMBERS OF THE COMMITTEE

EAST HERTS COUNCIL:

Councillor Michael Tindale (Chairman).
Councillors: L Haysey and J Thornton.

Substitutes: G McAndrew.

(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)

STEVENAGE BOROUGH COUNCIL

Councillors: Mrs J Lloyd (Vice-Chairman), J Thomas and A Webb.

Substitutes: R Raynor.

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DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting is asked to focus only on those actively participating, but please also be aware that you may be filmed whilst attending a council meeting and that attendance at the meeting signifies your agreement to this.

AGENDA:

1. Apologies for Absence and Declarations of Interest
2. Minutes – 13 October 2014 (Pages 7 – 8).

To approve as a correct record the Minutes of the meeting of the Joint Revenues and Benefits Committee held on 13 October 2014.

3. Quarterly Update (Pages 9 – 20).

The Committee is requested to receive a report detailing the current position in the following areas:

- o Performance Reporting
- o Other Challenges

The Committee is further requested to agree recommendations that the Committee meet only once a year and that the Section 151 Officers complete the budget preparations for the Shared Service.

4. Urgent Part 1 Business

To consider any Part I Business accepted by the Chair as urgent.

5. Exclusion of Press and Public

To consider the following motions:

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part 1 of Schedule 12A of the Act as amended by SI2006 No.88.
2. That Members consider the reasons for the following reports (if any) being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

6. Urgent Part 2 Business

To consider any Part II Business accepted by the Chair as urgent.