

MINUTES OF A MEETING OF THE  
EXECUTIVE HELD IN THE COUNCIL  
CHAMBER, WALLFIELDS, HERTFORD  
ON TUESDAY 27 MAY 2008 AT 7.30 PM

PRESENT: Councillor A P Jackson (Chairman/Leader).  
Councillors M R Alexander, M G Carver,  
L O Haysey, T Milner, R L Parker and  
M J Tindale.

ALSO PRESENT:

Councillors A L Burlton, D Clark, N Clark,  
R N Copping, Mrs M H Goldspink, J Hedley,  
Mrs D L E Hollebon, M P A McMullen, J K Mayes,  
W Quince, J O Ranger, P A Ruffles and M Wood.

OFFICERS IN ATTENDANCE:

Anne Freimanis	- Chief Executive
Simon Drinkwater	- Director of Neighbourhood Services
Tony Hall	- Interim Head of Business Support Services
Philip Hamberger	- Director of Internal Services
Martin Ibrahim	- Senior Democratic Services Officer
Will O'Neill	- Head of Community and Cultural Services
George A Robertson	- Director of Customer and Community Services
Nick White	- Communications Officer

24 DECLARATION OF INTEREST

Councillor N Clark declared a personal interest in the matter referred to at Minute 27 – Local Development Framework Core Strategy Update report, in that a reference to the Stop Harlow North Campaign, of which he

was the Secretary, arose in the discussion.

### RECOMMENDED ITEMS

### ACTION

#### **25 COUNCIL BUDGET AND INTEGRATED SERVICE PLANNING PROCESS 2009/10 TO 2012/13**

The Executive Member for Resources and Internal Support submitted a report informing the Executive of the process to be followed for setting the budget and developing the supporting service plans for 2009/10. The process built on last year's process and was designed to seek further investment for the priority areas identified by Members in the Medium Term Financial Plan (MTFP) agreed in January 2008.

The Executive Member commented that the proposed process continued to identify efficiency savings that could, in part, be reinvested in priority services. External funding pressures continued and in order to improve value for money, it would be important to reduce overhead and administration costs. The Executive Member referred to the high level outline of the approach that would be used to deliver further savings, including those currently shown as unidentified in the MTFP. He proposed that, in the next year, the process would concentrate on delivering a priority based approach to budgeting and shortening the budget timetable so that it was set in December 2009. Each service would be asked to identify their Gershon and Pathfinder savings. In addition, each service would be given a target for reducing bureaucracy and administration costs.

The Executive recalled the service levels agreed for 2008/09 and noted a revised table showing cumulative three year indicative targets across the Council.

The Executive Member detailed the key elements of his proposals. He referred to the previous practice of the Council considering each individual charge annually.

Charging was a key element of the Council's total income. He proposed that, in order to move to a more strategic position on charging, Members should agree a Fees and Charging Policy. This policy would then be used to set the charges for forthcoming years. The proposed policy would be presented to Members in the summer 2008.

The previously used Round 1 and Round 2 reports would be discontinued and Members would be given the salaries and supply and service costs of service delivery. Support service costs and service levels would be presented to Members at the same time as other services. These costs would be apportioned to each service as part of the consolidated costs. The service plans that supported the 2008/09 budget were presented together. In order to show a clear link between the budget and service planning process, the Integrated Service Planning timetable (ISP) at Appendix 'A6' of the report now submitted, allowed service plans to be developed and considered during January and February 2009.

Finally, the Executive Member referred to the comments made by the Corporate Business Scrutiny Committee, at its meeting held on 20 May 2008. The Committee had supported the recommendations but had expressed reservations about the budget and council tax being approved at the same meeting. Therefore, the Committee had recommended that an additional Council meeting to approve the budget, be held in February 2009. The Executive Member supported this recommendation.

Councillor D Clark referred to the unidentified efficiencies in the MTFP and asked whether these had been accounted for in the revised table at paragraph 4.5 of the report submitted. She also asked whether service heads had been consulted on the process.

In response, the Executive Member clarified the figures

detailed in the revised table that had been circulated and confirmed that all service heads had been consulted on the process. The Director of Internal Services also confirmed this and added that the Section 151 Officer had provided assurance on the process.

Councillor N Clark asked about the detail of the overheads and how this would be scrutinised. In response, the Executive Member referred to the proposed ISP timetable and stated that each scrutiny committee would be asked to consider reductions in administration and bureaucracy costs for their service areas. The Leader added that the Chief Executive would be looking at the specific details and that Members would need to ensure that services were not compromised.

Councillor D Clark referred to the previous budget process and the information provided to Members and asked whether Members would receive proper information. In response, the Leader stated that the appropriate information would be made available to Members at the appropriate time.

The Executive supported the recommendations as now detailed.

- |   |            |
|---|------------|
| <b><u>RECOMMENDED</u> - that (A) priority areas for investment be confirmed and each service be given individual efficiency targets;</b>                              | <b>DIS</b> |
| <b>(B) net savings are re-invested in priority services;</b>  | <b>DIS</b> |
| <b>(C) Officers be asked to present a Fees and Charges Strategy to the Executive and that future increases in charges are implemented in line with that Strategy;</b> | <b>DIS</b> |
| <b>(D) the Round 1 and Round 2 approach is finished and each service be presented as</b>  | <b>DIS</b> |

Employee costs and Supplies and Services costs; and

(E) the Integrated Service Planning timetable in Appendix 'A6' of the report submitted, be approved, subject to the addition of a Council meeting to approve the budget, in February 2009. DIS

26 **VEHICLE PARKING PROVISION AT NEW DEVELOPMENT - SUPPLEMENTARY PLANNING DOCUMENT**

---

The Executive considered and supported the recommendations of the Local Development Framework Executive Panel, made at its meeting held on 24 April 2008, in respect of vehicle parking provision at new developments.

**RECOMMENDED** - that (A) the representations submitted in respect of the draft Vehicle Parking Provision at New Development Supplementary Planning Document, as detailed in the Statement of Issues at Appendix A to the report now submitted, be noted;

(B) the Officer comments made in response to the representations referred to in (A) above, as detailed in the Statement of Issues at Appendix A to the report now submitted, be agreed as the Council's response, in accordance with Regulation 18 of the Town and Country Planning (Local Development) (England) Regulations 2004; DNS

(C) the amended Vehicle Parking Provision at New Development Supplementary Planning Document, as detailed at Appendix C to the report now submitted, be agreed for adoption in accordance with Regulation 19 of the Town and Country Planning (Local Development) (England) DNS

Regulations 2004; and

(D) the Sustainability Appraisal as detailed in Appendix D to the report now submitted, be agreed for adoption. DNS

**27 LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY UPDATE REPORT - AWARENESS RAISING AND PRELIMINARY WORK**

---

The Executive considered and supported the recommendations of the Local Development Framework Executive Panel, made at its meeting held on 24 April 2008, in respect of preliminary work on the Core Strategy.

The Executive Member for Planning Policy and Transport undertook to provide feedback on the number of residents who had expressed an interest in attending the Residents Community Forums.

**RECOMMENDED** - that the report be received and a colour copy of the LDF awareness media be circulated to all Members of the Council. DNS

**28 BISHOP'S STORTFORD NORTH - FACILITATING DEVELOPMENT THROUGH THE LOCAL DEVELOPMENT FRAMEWORK - PRELIMINARY TECHNICAL DISCUSSIONS AND WORK**

---

The Executive considered and supported the recommendations of the Local Development Framework Executive Panel, made at its meeting held on 24 April 2008, in respect of preliminary work on facilitating development through the Local Development Framework at Bishop's Stortford North.

In response to a comment from Councillor A L Burlton, the Executive Member for Planning Policy and Transport acknowledged the need to keep the public

well informed on this issue.

**RECOMMENDED** - that following the receipt of the final version of the East of England Plan (A) Officers be authorised to engage in preliminary “in principle discussions” and work with interested parties including developers and landowners, in respect of Bishop’s Stortford North, with a view to facilitating development through the Local Development Framework (LDF) process; and

**DNS**

(B) the Bishop’s Stortford North Consortium be asked to keep the 2020 (Shaping Bishop’s Stortford) Board advised of progress on their technical work and studies as and when considered desirable, at the invitation of the Board.

**DNS**

**29** **LOCAL DEVELOPMENT FRAMEWORK - EVIDENCE BASE - TECHNICAL STUDIES 2007/08 AND 2008/09**

The Executive considered and supported the recommendations of the Local Development Framework Executive Panel, made at its meeting held on 24 April 2008, in respect of technical studies for the evidence base of the Local Development Framework.

**RECOMMENDED** - that (A) the following technical studies be undertaken during 2008/09 to contribute to the Local Development Framework Evidence Base;

**DNS**

- (i) Strategic Flood Risk Assessment
- (ii) Strategic Housing Market Assessment
- (iii) Strategic Housing Land Availability Assessment
- (iv) Local Development Framework - Core Strategy Sustainability Appraisal / Strategic Environmental Assessment /

**Appropriate Assessment;**

**(B) the technical studies listed in (A) above be undertaken by means of: DNS**

- (i) seeking competitive quotes or tenders, as appropriate, to engage consultants, with the costs being met from the 2008/09 Planning Policy / Local Development Framework budgets for such purposes;**
- (ii) partnership working where appropriate, with neighbouring authorities and other relevant partners.**

**30 GROWTH AREA FUNDS BID ROUND 3 - PROGRAMME OF DEVELOPMENT 2008-2011 AND HERTFORDSHIRE INFRASTRUCTURE AND INVESTMENT STRATEGY**

**The Executive considered and supported the recommendations of the Local Development Framework Executive Panel, made at its meeting held on 24 April 2008, in respect of the Growth Area Funds Bid Round 3.**

**RECOMMENDED - that (A) the proposed projects to be funded and financial allocations for 2008/09, under the Government's Growth Area Funds Round 3 - Programme of Development, as set out in Appendix A to these Minutes, now submitted, be agreed; and DNS**

**(B) East Herts Council contribute up to £20,000 towards the Hertfordshire Infrastructure and Investment Strategy, subject to all other Hertfordshire Districts contributing a similar basic contribution, and Hertfordshire County Council and other strategic partners contributing the financial amounts they have previously indicated or committed. DNS**



### **31 STRATEGIC HOUSING MARKET ASSESSMENT - UPDATE REPORT**

The Executive considered and supported the recommendations of the Local Development Framework Executive Panel, made at its meeting held on 24 April 2008, in respect of the Strategic Housing Market Assessment.

**RECOMMENDED** - that the award of the Strategic Housing Market Assessment contract from the London Commuter Belt East/M11 Sub-Region to Opinion Research Services and Savills L&P be noted.

### **32 REVIEW OF WORKING ARRANGEMENTS**

The Executive Member for Resources and Internal Support submitted a report on the Review of Working Arrangements. The Review, combined with the Customer Service Improvement Strategy, was a significant programme, which could deliver the largest change in culture and customer service this Council had experienced.

The Executive Member commented that, if approved, the savings achieved from implementing the programme would likely form a significant part of the unidentified savings within the Council's Medium Term Financial Plan. He reminded the Executive that external advisors had assessed current working arrangements and attitudes to change. They had advised on the office space reduction possible, if different working arrangements were introduced. He detailed the initial conclusions and action points drawn from the report commissioned from the external advisors.

The Executive Member referred to the current main office sites at Wallfields, Hertford and The Causeway,

**Bishop's Stortford and detailed the space and running costs. The running costs at Wallfields were £87 per square metre (psqm), whilst The Causeway cost £170 psqm. He referred to the findings of the review of current working arrangements and attitudes to flexible working undertaken by Paragon, the Council's consultants, as detailed in the executive summary attached at Appendix 'A15' of the report now submitted.**

**The Executive Member outlined the IT and accommodation requirements and the basis on which home and remote working could be implemented. In respect of securing a single site for back office functions, it was noted that Wallfields could be used as the office base. The option of securing another site within one of the District's main towns would be pursued until 30 May 2008.**

**The Executive Member reiterated that, irrespective of where the base office was, a presence would be kept in both main towns that would include a customer service point, a civic suite, facilities for Members and Officers and hot-desking and touch down points.**

**In view of this significant programme of work, the Executive Member commented that the Council did not have the officer capacity that could be released to manage the programme and ensure its success. Therefore, it was proposed that a Programme Director post be established, funded by the Service Improvement Fund, on a renewable fixed term basis of 3 years. Whilst it was unlikely that in 2008/9, the full cost of the post would exceed £50,000, further delegation was sought to cover that eventuality. In future years, the fund would be called upon for the full year salary provision, including on-costs, which would likely be up to £100,000.**

**Finally, the Executive Member thanked Unison for its comments and members of the project team.**

**The Corporate Business Scrutiny Committee, at its meeting held on 20 May 2008, had received an update on the progress made. The Committee had made a number of comments as detailed in the report now submitted. The Committee Chairman summarised these comments and stated the Committee's view that the project should proceed with care and not be rushed unduly.**

**Councillor M Wood queried the necessity of the May deadline for seeking alternative accommodation. He suggested that Wallfields suffered from parking difficulties at present, which would be exacerbated by the additional numbers being based there. He expressed concern about the public perception of reducing the presence in Bishop's Stortford, which was the largest town in the District. Finally, he referred to the recent restructuring of the senior management arrangements and questioned the need for establishing a Programme Director post.**

**In response, the Director of Internal Services advised that the May deadline for curtailing the search for alternative office accommodation was necessary, in order to draw a line on this option and to enable decisions to be made which would avoid staff uncertainty. The Executive Member added that much investigation had taken place and no suitable site had been identified.**

**The Leader commented that the project represented a significant investment for the Authority, which necessitated a dedicated resource to oversee and manage the project.**

**The Executive Member added that additional capacity was needed for this important project that would deliver significant savings. He acknowledged that the parking issue at Wallfields would be a challenge that the Programme Director would need to address. In respect of the presence in Bishop's Stortford, he**

commented that the customer would not see anything different.

The Leader commented on the experience of Hertfordshire County Council, which had rationalised its office accommodation recently and anticipated the Programme Director drawing on this. Councillor J O Ranger suggested that the experiences of other Authorities should also be looked at. In a response to a question from Councillor Ranger, it was confirmed that the Programme Director would report to the Chief Executive.

Councillor Mrs M H Goldspink expressed concern over home working and the detrimental impact this could have for team working. In response, the Leader commented that performance management issues in general would need to be addressed.

In response to a question from Councillor W Quince, the Executive Member stated that the project did include capital costs for IT equipment and Electronic Document Management (EDM).

Councillor N Clark expressed concern that such an important change management programme could be led by an outsider and asked whether the position would be available for internal candidates. In reply, the Executive Member confirmed that it would.

The Executive supported the recommendations as now detailed.

**RECOMMENDED** - that (A) the Review of Working Arrangements and the development of the Customer Service Strategy continues on the following basis:

**DIS**

- (1) The Council will have a single site for back office functions and service administration with Customer Service

centres, Civic Meeting Rooms and some workspace for staff and Members in the main towns of Bishop's Stortford and Hertford.

- (2) Flexible working, including remote and home working, be developed to reduce the office space and desking requirement. Future provision will be based on efficient desk use and not a desk for each person.
- (3) Corporate Management Team and Service Heads work with teams to deliver suitable arrangements in each service area.
- (4) Corporate space standards are adopted as outlined in the report.
- (B) Officers be asked to present a financial appraisal and property options paper analysing costs and benefits to the next meeting of the Executive; and DIS
- (C) the Chief Executive, in consultation with the Leader, be authorised to establish the post of Programme Director, funded through the Council's Service Improvement Fund. CE

### RESOLVED ITEMS

#### 33 MINUTES

RESOLVED - that the Minutes of the Executive meeting held on 1 April 2008 be confirmed as a correct record and signed by the Leader.

#### 34 ISSUES ARISING FROM SCRUTINY

The Executive received a report detailing those issues referred to the Executive by the Scrutiny Committees.

Issues relating to specific reports for the Executive were considered and detailed at the relevant report of the Executive Member.

RESOLVED – that the report be received.

### 35 LOCAL HOUSING ALLOWANCE SAFEGUARD POLICY

The Executive Member for Housing and Health submitted a report on the new housing benefit scheme called Local Housing Allowance. The scheme detailed measures to protect those most vulnerable in the community who would be challenged by the requirement of the new regulations to make payment of benefit to the claimant rather than their landlord. The regulations allowed for safeguarding of individuals but would not permit a blanket policy.

The new scheme was the cornerstone of the Government's Housing Benefit reform programme, which aimed to simplify housing benefit and ensure it supported the wider objectives for welfare reform. The Executive Member detailed the policy at Appendix 'A7' of the report now submitted, which was intended to protect people unable to manage their financial affairs and reduce the risk of homelessness.

The Executive approved the policy as now submitted.

RESOLVED – that the Safeguard policy, as now submitted, be endorsed.

### 36 STREET NAMING AND NUMBERING POLICY

The Executive Member for Community Safety and Protection submitted a report proposing a policy for the naming and numbering of streets and buildings in the District of East Hertfordshire.

The Executive recalled that, at its meeting held on 5 February 2008, it had considered a draft street naming and numbering policy. The Executive had supported the policy

in principle, but agreed that Environment Scrutiny Committee be asked to consider and refine the detail. The Environment Scrutiny Committee, at its meeting on 26 February 2008, agreed to establish a task and finish group, chaired by Councillor P A Ruffles, to consider the draft policy in detail.

Councillor P A Ruffles advised that some changes had been incorporated which the group believed made the policy less pedantic and rigid.

Councillor W Quince, as the Chairman of Environment Scrutiny Committee, thanked the task and finish group for their work in reaching a sensible solution.

The Executive approved the policy as now submitted.

RESOLVED – that the policy, detailed in the report now submitted, be adopted in relation to the numbering of streets and buildings in the District. DIS

### 37 REVIEW OF SUB NATIONAL ECONOMIC DEVELOPMENT AND REGENERATION

The Executive Member for Planning Policy and Transport submitted a report outlining the content of the Government's Sub National Review (SNR) of economic development and regeneration. He invited Members to consider the implications and possible key responses.

The Executive Member outlined the themes of the review and detailed its proposals in the report now submitted. He referred to the current arrangements in Hertfordshire and the role of Herts Prosperity. It was noted that not all of the implications were clear at the moment. The role of Herts Prosperity would need to be reviewed and Hertfordshire County Council was currently developing a process to map a way forward. The process would involve consultation with District Councils through their key Officers. Therefore, it would be necessary to identify a new model for the

delivery of economic development in the county.

The Executive Member detailed potential delivery models and reminded Members of the local priorities identified in the District's Economic Development Strategy. A response to the original SNR document had been produced by North Herts Council on behalf of Hertfordshire Authorities and was attached at Appendix 'A9' of the report now submitted. This document could help form the basis for a response to the current consultation. The Executive Member detailed the key points. He also referred to Appendix 'B9', which set out the proposed element of the Council's response to the consultation document addressing democratic issues.

In response to Members' questions, the Executive Member clarified the status and membership of Herts Prosperity and referred to forthcoming reports that would be submitted to the Local Development Framework Panel on infrastructure support for economic growth.

The Executive approved the responses as now detailed.

RESOLVED – that (A) East Herts Council recognises the opportunities available to District Councils as a result of the SNR and instructs Officers to work with local authorities and other partners in establishing the best model for delivering economic outcomes and benefits locally, and

DCCS

(B) the Chief Executive, in consultation with the Executive Member for Planning Policy and Transport, be authorised to respond to the consultation document "Prosperous Places: Taking Forward the Review of Sub National Economic Development and Regeneration" on the basis of the narrative in the report now submitted.

CE



## 38 JOINT PROVISION POOLS WEEKEND CASUAL SWIMMING REVIEW

The Executive Member for Community Development, Leisure and Culture submitted a report seeking endorsement of the resolution of the Community Scrutiny Committee, at its meeting held on 22 April 2008, to retain the current weekend casual swimming programmes following the six month review period, as set out at Appendix 'A10' of the report now submitted.

The Executive recalled that, at its meeting held on 23 October 2007, it had resolved to retain the existing programme of casual swimming sessions at weekends at Fanshawe pool, primarily in order to protect the thriving direct debit income at that facility. The Executive had also resolved that the programming in relation to weekend casual swimming at the three joint use pools be reviewed in six months time.

The Executive Member advised of the income, expenditure and throughputs relating to the current weekend programmes at the three joint use pools at Appendix 'B10' of the report now submitted.

The Community Scrutiny Committee, at its meeting held on 22 April 2008, had supported the retention of the existing weekend swimming programmes subject to ongoing review. Stevenage Leisure Limited (SLL) had also advised that the current programme should be retained.

Following a comment by Councillor N Clark, it was clarified that "pre paid", as shown on the income analysis in Appendix 'B10', were not direct debits but other advance payments.

Councillor N Clark referred to the contribution by Sawbridgeworth Town Council towards the marginal costs of casual swimming at Leventhorpe pool on Sundays. He commented that the Town Council had budgeted for these

costs to run until the original start date of the new contract in October 2008. He asked if, given that the start date had been put back until January 2009, it would be possible for the District Council to provide assistance for the additional period. In reply, the Executive Member advised that discussions with the Town Council were ongoing and that this possibility could be considered.

The Executive approved the retention of the existing weekend swim programmes as now submitted.

RESOLVED – that the recommendation of the Community Scrutiny Committee of 22 April 2008, that the existing programmes of provision for casual swimming at weekends at the three joint use school/ Hertfordshire County Council pools, as attached at Appendix 'A10' of the report submitted, be retained, subject to ongoing review.

DCCS

### 39 HARTHAM SWIMMING POOL IMPROVEMENTS

The Executive Member for Community Development, Leisure and Culture submitted a report seeking to secure funding for the re-coating of the two pools and the removal and replacement of the existing boom at Hartham Pool, to be funded from the £3.84m Leisure Improvement Fund.

The Executive Member detailed the works required and the timetable for securing the improvements. These works would be carried out prior to the new leisure contract starting on 1 January 2009.

Councillor N Clark queried the proposed source of funding. He suggested that, as this appeared to be routine maintenance, the repairs budget included in the capital programme, would be the more appropriate source.

In reply, the Executive Member stated that the replacement of the existing boom had been under consideration for some time and that its replacement would be a significant enhancement to the facility. The Leader added that the

timing of the works was crucial in respect of the commencement of the new contract and that the potential contractors were aware of this.

In response to a question from Councillor J O Ranger in respect of current spend on the repairs and maintenance budget at Hartham pool, the Executive Member undertook to provide a written response.

The Executive approved the funding for the improvement works now detailed.

RESOLVED – that capital funding of £92,000 be allocated from the £3.84m Leisure Improvement Fund 2009/10 and 2010/11, to be used for the important improvement works now submitted, at East Herts Council leisure facility at Hartham Pool scheduled for December 2008.

DCCS

#### 40 LOTTERY PARTNERSHIP CAPITAL FUNDING FOR HERTFORD MUSEUM

The Executive Member for Community Development, Leisure and Culture submitted a request from Hertford Museum for an additional capital grant of £55,000 as partnership funding towards the cost of a major redevelopment project. Since East Herts Council had already agreed a grant of £45,000, this would increase the total capital programme grant to £100,000 for this project.

The Executive Member detailed the major redevelopment project and the reasons for the request. Hertford Museum had initially underestimated the amount of partnership funding required and the need for an adequate contingency.

The Executive Member for Resources and Internal Support referred to Appendix 'A12' of the report now submitted, which summarised the capital programme for the project. He asked Members to note that the contingency almost equated to the total contribution of £100k the Council would

be making, if these proposals were approved. Therefore, he proposed an additional resolution that, in the event of the capital works not requiring all or some of the contingency, the grant of £55k be reduced accordingly.

In response to a comment from Councillor W Quince, the Executive Member for Community Development, Leisure and Culture confirmed that discussions with the Museum would take place to ensure that the Council's support was sufficiently recognised in their publicity.

The Executive approved the additional capital amount as now detailed.

RESOLVED – that (A) an additional capital amount of £55,000 be allocated to Hertford Museum as partnership funding for major redevelopment works; and

DCCS  
/DIS

(B) in the event of the menu of capital works at Hertford Museum, as detailed at Appendix 'A12' of the report now submitted, not requiring all or some of the contingency, the grant in (A) above be reduced by a corresponding amount.

DCCS  
/DIS

41 TOWN CENTRE ENHANCEMENT –  
THE WASH, HERTFORD

The Executive Member for Environment and Conservation submitted an update on the enhancement works being undertaken at The Wash in Hertford.

The Executive noted that this scheme had now largely been implemented, consisting of renewing the existing paving to The Wash between the frontage to Castle Hall and the junction of The Wash with St Andrews Street. The Executive Member detailed the additional costs that had arisen in the report now submitted.

In order to complete the enhancement scheme, an

additional sum of £17,337 was required.

The Executive approved the additional capital provision as now detailed.

RESOLVED – that the capital provision of £17,337 in the 2008/09 financial year be authorised, to be met from the 2008/09 contingency, in order to accommodate costs that have not yet been met in relation to the scheme.

DNS/DIS

42 LOCAL DEVELOPMENT FRAMEWORK EXECUTIVE PANEL – MINUTES OF THE MEETING HELD ON 24 APRIL 2008

---

RESOLVED – that the Minutes of the Local Development Framework Executive Panel meeting held on 24 April 2008, be received.

(see also Minutes 26 – 31 above)

The meeting closed at 9.24 pm

K:\BSWP\NPS\Executive\2008-09\27 May 2008\Minutes 27 May 2008.doc

Chairman	.....
Date	.....

APPENDIX A TO THE EXECUTIVE MINUTES – MINUTE 30 REFERS

LONDON-HARLOW-STANSTED PARTNERSHIP  
GROWTH AREA FUND ROUND 3 – PROGRAMME OF DEVELOPMENT  
PROPOSED FINANCIAL ALLOCATIONS

**REVENUE**

<b>PROJECTS</b>	<b>PRIORITY</b>	<b>PROPOSED 2008/09 ALLOCATION</b>
Rye Meads Sewage Treatment Works Water Cycle Study	1*	£150,000 <sup>1</sup>
Hertfordshire Infrastructure and Investment Strategy	N/A	£30,000
Contaminated Land Investigation	1	£45,000
Sub-Regional Strategic Housing Market Assessment Analysis and Section 106 Requirement for Growth	1	£75,000
Harlow Priority Estates	1,2	£100,000

<sup>1</sup> A further £100,000 from the Stevenage GAF3 Funding Allocation is proposed, in order to undertake the Water Cycle Study.

LONDON-HARLOW-STANSTED PARTNERSHIP  
 GROWTH AREA FUND ROUND 3 – PROGRAMME OF DEVELOPMENT  
 PROPOSED FINANCIAL ALLOCATIONS

**CAPITAL**

<b>PROJECTS</b>	<b>PRIORITY</b>	<b>PROPOSED 2008/09 ALLOCATION</b>
Upgrade Utility Network – Electricity Sub-Station Harlow	1*	£3,650,000
Harlow Transport Study	1*	£142,000
River Stort Towpath Improvement Bishop's Stortford to Harlow	1	£310,000 <sup>2</sup>
Harlow Transport Congestion Busting Schemes	1	£400,000
Stansted Area Housing Partnership – Older Persons Housing Project (Harlow)	1	£1,500,000
Stansted Area Housing Partnership – EcoHomes Exemplar Project (Harlow)	1	£300,00

<sup>2</sup> Scheme phased over three years – 2008/09 – 2010/11 – total scheme cost = £1.5 million, - total potential GAF3 allocation = £1.2 million.