

APPENDIX TO THE MINUTES OF THE EXECUTIVE MEETING HELD ON  
9 NOVEMBER 2004 (MINUTE 371 REFERS)



# Forward Plan

Published for December 2004

**FORWARD PLAN  
(Council and Executive)**

<b>No</b>	<b>Subject</b>	<b>Decision Maker (Date)</b>	<b>Consultation (who will be consulted and by what method)</b>	<b>Contact Executive Member</b>	<b>Contact Lead Officer</b>
1.	<b>Licensing Act 2003</b> Draft Licensing policy	Council – 15 December 2004 on recommendation from the Executive – 7 December 2004	Extensive consultation with all statutory consultees and key stakeholder non- statutory consultees, including Licensing Committee (1 September 2004) and Policy Development Scrutiny (21 September 2004). All consultees and/or representative organisations listed in Policy. All to receive copy of Policy; details of access to Policy and how to make comments placed in local press, in 'Link' magazine and on Council website.	Cllr Tony Jackson	Neal Hodgson

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
2.	<b>External Auditors' Management Letter 2003/04</b> Receipt of statutory report.	Council – 15 December on recommendation from Performance Scrutiny Committee - 8 November 2004	Internal consultation	Cllr Malcolm Alexander	Rachel Stopard
3.	<b>Best Value Environmental Stewardship</b> Receipt of Final Report	Executive – 4 January 2005	Performance Scrutiny Committee - 7 December 2004	Cllr Tony Jackson	Mary Orton
4.	<b>Best Value Health and Living Support</b> Receipt of Final Report	Executive – 29 March 2005	Performance Scrutiny Committee - 8 March 2005	Cllr Tony Jackson	Mary Orton
5.	<b>Best Value Development Control</b> Receipt of final report	Executive – 1 February 2005	Performance Scrutiny Committee – 16 December 2004	Cllr Tony Jackson	Mary Orton

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
6.	<b>Regional Spatial Strategy (RSS) Consultation</b> To receive formal consultation by the Regional Assembly on regional policy and to determine formal response. Formal consultation to be launched by Government on 10 December 2004.	Council – 1 March 2005 on recommendation from Executive – 1 March 2005	Policy Development Scrutiny Committee – 18 January 2005  Community Voice meetings throughout January 2005	Cllrs Mike Carver and Deborah Clark	Mary Orton
7.	<b>Swimming Pools</b> Report on appointment of preferred bidder arising from market testing.	Executive – 4 January 2005.	None	Cllr Nigel Poulton	Shirley Clark
8.	<b>Contaminated Land Strategy</b>	Executive – 7 December 2004	None	Cllr Malcolm Alexander	Neal Hodgson
9.	<b>House Condition Survey</b> Outcomes and implications	Executive - TBA	Policy Development Scrutiny Committee – 16 November 2004	Cllr Bob Parker	Neal Hodgson

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
10.	<b>Local Government Act 2003 - Cosmetic Piercing and Skin Colouring</b> To approve byelaws governing practices.	Council – 23 February 2005 on recommendation from Executive – 15 February 2005	consultation via public notice	Cllr Malcolm Alexander	Neal Hodgson
11.	<b>Council Tax setting</b> Formal resolution for 2005/06	Council – 1 March 2005	Policy Development Scrutiny Committee – 18 January 2005  Statutory consultation with representatives of trade and industry, and with public via Community Voice.	Cllr Tony Jackson	David Tweedie
12.	<b>All Divisions Staffing Budgets and Associated Costs</b>	Council – 15 December 2004 on recommendation from the Executive – 7 December 2004.	Policy Development Scrutiny Committee – 16 November 2004	Cllr Tony Jackson	David Tweedie

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
		Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	Policy Development Scrutiny Committee – 18 January 2005		
13.	<b>Capital Programme 2005/06</b>	Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	Policy Development Scrutiny Committee – 18 January 2005	Cllr Tony Jackson	David Tweedie
14.	<b>Fees and Charges 2005/06</b>	Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	As part of budget consultation – see FP Items 12 and 13 above	Cllr Tony Jackson	David Tweedie
15.	<b>Calendar of Meetings 2005/06</b>	Council – 23 February 2005 on recommendation from the Executive –	Town and Parish Councils will be approached in order that clashes of meetings can be avoided where	Cllr Malcolm Alexander	Simon Drinkwater

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
		15 February 2005.	possible.		
16.	<b>Affordable Housing Supplementary Planning Document (SPD), Sustainability Appraisal and Consultation Statement</b> Report on responses to consultation and proposed changes.	Council – 23 February 2005 on recommendation from Executive – 15 February 2005.	Executive on 12 October 2004 agreed draft SPD for purposes of consultation for six-week period with interested parties.	Cllr Bob Parker	Mary Orton
17.	<b>Bury Green Farm Development Brief</b> Report on responses to consultation	Council – tba on recommendation from Executive - tba	Executive on 14 September 2004 agreed the draft brief for the purposes of consultation.	Cllr Mike Carver	Neal Hodgson
18.	<b>Council Tax/NNDR Write-offs</b>	Council –23 February 2005 on recommendation from Executive – 15 February 2005		Cllr Tony Jackson	David Tweedie

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19.	<b>2004/05 Prudential Indicators – Half yearly Monitoring Report</b>	Executive – 7 December 2004	None	Cllr Tony Jackson	David Tweedie

### **SCRUTINY WORK PROGRAMME**

<b>No.</b>	<b>Subject</b>	<b>Committee (Date)</b>	<b>Contact Member</b>	<b>Relevant Portfolio Holder</b>	<b>Support Officer</b>
1.	<b>Safety Advisory Team</b> Report back from working group	Performance Scrutiny – 8 March 2005	Cllr Diane Hollebon	Cllr Malcolm Alexander	To be confirmed
2.	<b>Bulky Waste Charging Policy</b>	Performance Scrutiny – 7 December 2004	Cllr Diane Hollebon	Cllr Nigel Poulton	To be confirmed



No.	Subject	Committee (Date)	Contact Member	Relevant Portfolio Holder	Support Officer
3.	<b>Performance Indicators Quarterly Monitoring report</b> (July – September 2004)	Performance Scrutiny – 7 December 2004	Cllr Diane Hollebon	Cllr Malcolm Alexander	Mary Orton
4.	<b>Best Value Action Plan Monitoring Report</b> (1 April – 30 September 2004)	Performance Scrutiny – 16 December 2004	Cllr Diane Hollebon	Cllr Malcolm Alexander	Mary Orton
5.	<b>Strategic Plans 2004/05 Monitoring Report</b> (1 April – 30 September 2004)	Performance Scrutiny – 16 December 2004	Cllr Diane Hollebon	Cllr Mike Carver	Mary Orton
6.	<b>Performance Indicators Quarterly Monitoring report</b> (October – December 2004)	Performance Scrutiny – 8 February 2005	Cllr Diane Hollebon	Cllr Malcolm Alexander	Mary Orton
7.	<b>Strategic Plans 2005/06</b>	Performance Scrutiny – 8 February 2005	Cllr Diane Hollebon	Cllr Mike Carver	Mary Orton

No.	Subject	Committee (Date)	Contact Member	Relevant Portfolio Holder	Support Officer
8.	<b>Development Control in Rural Areas</b> Report of Panel	Policy Development Scrutiny – 18 January 2005	Cllr Jim Ranger	Cllr Malcolm Alexander	Neal Hodgson
9.	<b>Choice based lettings</b>	Policy Development Scrutiny – 10 February 2005	Cllr Jim Ranger	Cllr Bob Parker	Mary Orton
10.	<b>Rural proofing/proofing for the elderly</b>	Policy Development Scrutiny – 10 February 2005	Cllr Jim Ranger		