



# Forward Plan

Published for November 2004

**FORWARD PLAN  
(Council and Executive)**

<b>No</b>	<b>Subject</b>	<b>Decision Maker (Date)</b>	<b>Consultation (who will be consulted and by what method)</b>	<b>Contact Executive Member</b>	<b>Contact Lead Officer</b>
1.	<b>Licensing Act 2003</b> Draft Licensing policy	Council – 15 December 2004 on recommendation from the Executive – 7 December 2004	Extensive consultation with all statutory consultees and key stakeholder non- statutory consultees, including Licensing Committee (1 September 2004) and Policy Development Scrutiny (21 September 2004). All consultees and/or representative organisations listed in Policy. All to receive copy of Policy; details of access to Policy and how to make comments placed in local press, in 'Link' magazine and on Council website.	Cllr Tony Jackson	Neal Hodgson

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
2.	<b>External Auditors’ Management Letter 2003/04</b> Receipt of statutory report.	Council – 15 December on recommendation from Performance Scrutiny Committee - 8 November 2004	Internal consultation	Cllr Malcolm Alexander	Rachel Stopard
3.	<b>Best Value Environmental Stewardship</b> Receipt of Final Report	Executive – 4 January 2005	Performance Scrutiny Committee (7 December 2004)	Cllr Tony Jackson	Mary Orton
4.	<b>Best Value Health and Living Support</b> Receipt of Final Report	Executive – March/April 2005	Performance Scrutiny Committee (March 2005)	Cllr Tony Jackson	Mary Orton
5.	<b>Best Value Organisational Development</b> Receipt of Final Report	Executive – 9 November 2004	Performance Scrutiny Committee (26 October 2004)	Cllr Tony Jackson	Mary Orton

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
6.	<b>Best Value Development Control</b> Receipt of final report	Executive – 4 January 2005	Performance Scrutiny Committee (December 2004)	Cllr Tony Jackson	Mary Orton
7.	<b>RPG14 Consultation</b> To receive formal consultation by the Regional Assembly on regional policy and to determine formal response. Formal consultation to be launched by Government on 10 December 2004.	Council on recommendation from Executive – March 2005	Policy Development Scrutiny Committee – 18 January 2005  Community Voice meetings throughout January 2005	Cllrs Mike Carver and Deborah Clark	Mary Orton
8.	<b>Swimming Pools</b> Report on appointment of preferred bidder arising from market testing.	Assistant Director (Contract and Direct Services) reporting to Executive – 1 February 2005, for information.	None	Cllr Nigel Poulton	Shirley Clark
9.	<b>Contaminated Land Strategy</b>	Executive – 7 December 2004	Policy Development Scrutiny Committee – 16 November 2004	Cllr Malcolm Alexander	Neal Hodgson

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
10.	<b>Local Government Act 2003 - Cosmetic Piercing and Skin Colouring</b> To approve byelaws governing practices.	Council – 23 February 2005 on recommendation from Executive – 15 February 2005	consultation via public notice	Cllr Malcolm Alexander	Neal Hodgson
11.	<b>House Condition Survey</b> Outcomes and implications	Executive – 7 December 2004	Policy Development Scrutiny Committee – October 2004	Cllr Bob Parker	Neal Hodgson
12.	<b>All Divisions Staffing Budgets and Associated Costs</b>	Council – 15 December 2004 on recommendation from the Executive – 7 December 2004.  Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	Policy Development Scrutiny Committee – 16 November 2004  Policy Development Scrutiny Committee – 18 January 2005	Cllr Tony Jackson	David Tweedie

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
13.	<b>Capital Programme 2005/06</b>	Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	Policy Development Scrutiny Committee – 18 January 2005	Cllr Tony Jackson	David Tweedie
14.	<b>Fees and Charges 2005/06</b>	Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	Policy Development Scrutiny Committee – 18 January 2005	Cllr Tony Jackson	David Tweedie
15.	<b>Calendar of Meetings 2005/06</b>	Council – 23 February 2005 on recommendation from the Executive – 15 February 2005.	None	Cllr Malcolm Alexander	Simon Drinkwater
16.	<b>2004/05 Prudential Indicators Half yearly Monitoring Report</b>	Executive – 9 November 2004	None	Cllr Tony Jackson	David Tweedie

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
17.	<b>Park and Ride Parking Places Order</b> To consider outcome of consultation on Order for park and ride facility at Woodside, Bishop's Stortford.	Council – 15 December 2004 on recommendation of Executive – 7 December 2004	Parking Places Order is subject to statutory 21-day consultation period following publication of notice inviting comments from the public and statutory consultees.	Councillor Bob Parker	Shirley Clark
18.	<b>Car Parks Charges</b> To consider charges for 2005/06.	Council – 15 December 2004 on recommendation from Executive – 7 December 2004	Any Parking Places Order is subject to statutory 21-day consultation period following publication of notice inviting comments from the public and statutory consultees.	Councillor Bob Parker	Shirley Clark

## SCRUTINY WORK PROGRAMME

No.	Subject	Committee (Date)	Contact Member	Relevant Portfolio Holder	Support Officer
1.	<b>Safety Advisory Team</b> Report back from working group	Performance Scrutiny – March 2005	Cllr Diane Hollebon	Cllr Malcolm Alexander	To be confirmed
2.	<b>CPA Improvement Plan</b> Progress report	Performance Scrutiny – 8 November 2004	Cllr Diane Hollebon	Cllr Mike Carver	To be confirmed
3.	<b>Internal Audit report</b>	Performance Scrutiny – 8 November 2004	Cllr Diane Hollebon	Cllr Malcolm Alexander	To be confirmed
4.	<b>Bulky Waste Charging Policy</b>	Performance Scrutiny – 7 December 2004	Cllr Diane Hollebon	Cllr Nigel Poulton	To be confirmed
5.	<b>Performance Indicators Quarterly Monitoring report</b> (July – September 2004)	Performance Scrutiny – 7 December 2004	Cllr Diane Hollebon	Cllr Malcolm Alexander	Mary Orton



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6.	<b>Best Value Action Plan Monitoring Report</b> (1 April – 30 September 2004)	Performance Scrutiny – December 2004	Cllr Diane Hollebon	Cllr Malcolm Alexander	Mary Orton
7.	<b>Strategic Plans 2004/05 Monitoring Report</b> (1 April – 30 September 2004)	Performance Scrutiny – December 2004	Cllr Diane Hollebon	Cllr Mike Carver	Mary Orton
8.	<b>Performance Indicators Quarterly Monitoring report</b> (October – December 2004)	Performance Scrutiny – 8 February 2005	Cllr Diane Hollebon	Cllr Malcolm Alexander	Mary Orton
9.	<b>Strategic Plans 2005/06</b>	Performance Scrutiny – 8 February 2005	Cllr Diane Hollebon	Cllr Mike Carver	Mary Orton
10.	<b>Local Development Scheme</b>	Policy Development Scrutiny – 16 November 2004	Cllr Jim Ranger	Cllr Mike Carver	Mary Orton

No.	Subject	Committee (Date)	Contact Member	Relevant Portfolio Holder	Support Officer
11.	<b>Affordable Housing SPD</b>	Policy Development Scrutiny – 16 November 2004	Cllr Jim Ranger	Cllr Bob Parker	Mary Orton
12.	<b>Development Control in Rural Areas</b> Report of Panel	Policy Development Scrutiny – 18 January 2005	Cllr Jim Ranger	Cllr Malcolm Alexander	Neal Hodgson