



**EAST HERTFORDSHIRE
DISTRICT COUNCIL**

Forward Plan

Published for February 2004

FORWARD PLAN

No	Subject	Decision Maker (Date)	Consultation (who will be consulted and by what method)	Contact Executive Member	Contact Lead Officer
1.	Budget 2004/05 Round 2 Approval of Round 2 – Service Estimates	Council – 25 February 2004 on recommendation from Executive on 17 February 2004.	Draft estimates to be submitted to Executive on 3 February 2004 followed by consultation with the Policy Development Scrutiny Committee – 10 February 2004. Statutory consultation will also take place with representatives of commerce and industry.	Cllr Tony Jackson	David Tweedie
2.	Capital Programme	Council – 25 February 2003 on recommendation from Executive – 17 February 2003	Policy Development Scrutiny Committee – 21 January 2004	Cllr Tony Jackson	David Tweedie

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3.	Internal Communications	None	Policy Development Scrutiny Committee – 10 February 2004	Cllr Mike Carver	Georgina Stanton
4.	External Auditor Management Letter	Council – 28 January 2004	Via Performance Scrutiny Committee – 15 December 2003	Cllr Malcolm Alexander	John Nowell
5.	Internal Audit Activity: October 2002 – September 2003	Council – 28 January 2004	Via Performance Scrutiny Committee – 15 December 2003	Cllr Malcolm Alexander	David Tweedie
6.	Final Revenue Support Grant Details of final settlement	Executive – February 2004		Cllr Tony Jackson	David Tweedie
7.	Revised Affordable Housing Supplementary Planning Guidance-Consultation Draft Approval of the preparation of revised SPG.	Final Draft SPG to Council – 25 February 2004 on recommendation from Executive – 3 February 2004	Consideration of external consultation following publication of draft SPG document, which was made available at Council offices and libraries throughout the	Cllr Bob Parker	Mary Orton

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		(Draft SPG approved for consultation purposes by Executive on 7 October 2003)	District, and sent to interested stakeholders/parties.		
8.	East Herts Local Plan Second Review – Deposit Consultation Responses and Proposed Revised Deposit Version Plan.	Executive – 3 February, 30 March and 27 April 2004 on recommendation from Local Plan Executive Panel - 13 January, 24 February and 23 March 2004.	Consideration of Objections/representations from the Deposit Consultation in Summer 2001.	Cllr. Mike Carver	Mary Orton
9.	Comprehensive Performance Assessment Report on assessment process	Date to be advised from Audit Commission		Cllr Mike Carver	Rachel Stopard

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10.	Licensing Act 2003 Draft Licensing policy	Council – March 2004 on recommendation from the Executive – 2 March 2004 Policy Development Scrutiny and Licensing Committees to consider draft policy in November 2003 and March 2004 following results of consultation	Extensive consultation with Licensing Forum, key stakeholders, neighbouring authorities, Scrutiny and Licensing Committee.	Cllr Tony Jackson	Neal Hodgson
11.	Cultural Strategy Long term aspects	None	Policy Development Scrutiny – March 2004	Cllr Bob Parker	Mary Orton
12.	Air Quality Review and Assessment Stage 4 Possible revocation of the	Executive – 30 March 2004	Via Sawbridgeworth Parish Council through individual contact, Sawbridgeworth	Cllr Malcolm Alexander	Neal Hodgson

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	Sawbridgeworth Air Quality Management Area		Community Voice Forum, Elected Ward Members for Sawbridgeworth, the Secretary of State, Hertfordshire County Council Highways Agency, Hertfordshire County Council Environment Department, the Environment Agency, Stansted Airport Environment Management Team, Schools within Sawbridgeworth, Residents within and neighbouring the Air Quality Management Area (approximately 50), Residents who have previously shown an interest in the Council's Air Quality work		

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13.	Mead Lane, Hertford Draft Development Brief – November 2003	Final Draft Interim Brief to Council – 3 March 2004 on recommendation from Executive - 17 February 2004	Consideration of District Council's external consultation, following publication of draft brief, which was made available at Council offices and Hertford Library and sent to interested stakeholders/parties.	Cllr Mike Carver	Mary Orton
14.	Enforcement Policy	Council – 25 February 2004 on recommendation from Executive – 3 February 2004	via Policy Development Scrutiny Committee – 9 December 2003	Cllrs. Malcolm Alexander/ Tony Jackson/ Nigel Poulton	Neal Hodgson
15.	Fees and Charges Approval of levels for 2004/005	Council – 25 February 2004 on recommendation from Executive – 3		Cllr Tony Jackson	David Tweedie

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		February 2003			
16.	Regional Spatial Strategy 14 Consultation Response to Government consultation	Council – 12 May 2004 on recommendation from Executive – 27 April 2004	Via Community Voice meetings and Policy Development Scrutiny Committee	Cllr Mike Carver	Mary Orton
17.	Housing Services Review	Council – July 2004 on recommendation from Executive	Via annual Housing Conference	Cllr Bob Parker	Mary Orton
18.	Community Strategy Action Plan	Council – June 2004 on recommendation from the Executive	Extensive consultation involving partners in Local Strategic Partnership, Community Voice	Cllr Mike Carver	Mary Orton