

## **Task and Finish Group**

### **Notes of the Meeting on 19 November 2019**

Present:	Cllr Drake (Chair), Cllr Wylie, Cllr Stevenson, Cllr Devonshire
Not Present:	Cllr Bell
Visitor:	Cllr Cutting
Officers in attendance:	Laura Pollard – EHDC Intern Policy Officer Ben Wood - EHDC Head of Communications, Strategy and Policy Andrew Pulham – T&F Support Officer

#### **1. Apologies for absence**

None received.

#### **2. Notes of meeting on 13 November 2019**

These were agreed without amendment.

#### **3. Review of main findings arising from meetings July-November**

Members reviewed a set of spreadsheets which will form 'Essential Reference Paper B' to the forthcoming committee report and which outline their principal findings and recommendations, arrived at over the course of their meetings. Consideration was given to ascribing some form of priority to the proposals; however it was agreed this would not be necessary.

As each tab on the spreadsheet was reviewed, further amendments were made direct to the document with the agreement of Members where these were held to better articulate the findings and recommendations of the Group.

#### **4. Final report to O&S on 10 December 2019**

As well as being shown 'ERP B', Members were shown the other Essential Reference Papers proposed as part of this report, as follows:

- Summary of responses to the resident survey on RPZs, identifying the roads where there is evidence of support for a scheme.
- Summary of responses to the resident survey on RPZs that relate to the problem of 'airport parking' in Bishop's Stortford.
- RPZ Policy and Operational Guidance as amended during this T&F process.

Members commended the clarity of these documents and supported their inclusion as ERPs in the final report.

Members agreed that once the amendments agreed at this meeting had been made, the draft report plus appendices should be circulated among all members of the T&F Group plus Cllr Cutting. Andrew Pulham confirmed it would be sent out by close of business on Wednesday, 20 November with a strict return date of start of business on Monday, 25 November. At that point final amendments will be made and the report submitted for final sign-off by Cllr Drake plus Ben Wood and Jess Khanom-Metaman in time for the submission date of Wednesday, 27 November.

Members agreed that once agreed by the Group, a copy of the draft report and appendices should also be sent to the Portfolio Holder, Cllr McAndrew, to help inform the work he is doing in the area of budget setting.

## **5. Any other business**

Members again identified parking standards associated with planning policy as an area possibly requiring further scrutiny; however it was acknowledged that this had been excluded from consideration by the Group in recognition of time constraints.

Members also identified the following areas where they will recommend more detailed scrutiny as being warranted:

- Policies and strategies to address 'airport parking'.
- Policies and strategies to address commuter parking in residential streets.
- Policies and strategies to address the problem of HGVs parking overnight in residential areas (at the request of Cllr Cutting).