



*Alison Stuart
Head of Legal and
Democratic Services*

MEETING : EXECUTIVE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : TUESDAY 8 OCTOBER 2019
TIME : 7.00 PM

MEMBERS OF THE EXECUTIVE

- | | |
|-----------------------------------|---|
| Councillor Linda Haysey | - Leader |
| Councillor Peter Boylan | - Executive Member for Neighbourhoods |
| Councillor Eric Buckmaster | - Executive Member for Wellbeing |
| Councillor George Cutting | - Executive Member for Corporate Services |
| Councillor Jan Goodeve | - Executive Member for Planning and Growth |
| Councillor Graham McAndrew | - Executive Member for Environmental Sustainability |
| Councillor Suzanne Rutland-Barsby | - Executive Member for Communities |
| Councillor Geoffrey Williamson | - Deputy Leader and Executive Member for Financial Sustainability |

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DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

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AGENDA

1. Apologies

To receive apologies for absence.

2. Leader's Announcements

3. Minutes - 3 September 2019 (Pages 7 - 20)

To approve as a correct record the Minutes of the meeting held on 3 September 2019.

4. Declarations of Interest

To receive any Member(s) declaration(s) of interest.

5. Affordable Housing Supplementary Planning Document - draft for consultation (Pages 21 - 70)

6. North and East Ware (WARE2) Masterplanning Framework (Pages 71 - 118)

7. Statement of Community Involvement - final for adoption (Pages 119 - 188)

8. Retail Frontages, Design and Signage Supplementary Planning Document - final for adoption (Pages 189 - 278)

9. Anstey Conservation Area Character Appraisal (Pages 279 - 398)

10. Contract Waiver - East Herts Council - Archaeological Dig at Grange Paddocks (Pages 399 - 404)

11. Council Tax Support Scheme (Pages 405 - 426)
12. Discretionary Business Rates Grant Scheme (Pages 427 - 440)
13. Quarterly Healthcheck Q1 2019/20 (Pages 441 - 480)
14. Update from Performance, Audit and Governance Scrutiny Committee (Pages 481 - 484)

To receive a report of the Committee Chairman.

15. Update from Overview and Scrutiny Committee (Pages 485 - 488)

To receive a report of the Chairman of the Committee's Task and Finish Group on Parking.

16. Leisure Operator Contract Award (Pages 489 - 502)

17. Exclusion of Press and Public

To move that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of Essential Reference Paper B of item 16 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act of the following description: information relating to the financial or business affairs of any particular person (including the authority holding that information).

18. Urgent Business

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.

