

## **EAST HERTFORDSHIRE DISTRICT COUNCIL**

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held as a virtual meeting on Wednesday 13th May, 2020 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Date this 4 May 2020

*James Ellis*  
Head of Legal and  
Democratic Services

### **AGENDA**

1. Chairman's announcements

*To receive any announcements.*

2. Apologies for absence

*To receive any Members' apologies for absence.*

3. Declarations of Interest

*To receive any Members' declarations of interest.*

4. Minutes of 3 March 2020 (Pages 7 - 28)

*To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 3 March 2020.*

5. Public questions

*To receive any public questions.*

6. Petitions

*To receive any petitions.*

7. Members' questions (Pages 29 - 32)

8. Coronavirus - deferral of annual Council (Pages 33 - 40)

9. Outside bodies (Pages 41 - 82)

10. Review of Constitution (Pages 83 - 144)

11. Members' scheme of allowances 2020 (Pages 145 - 168)

12. Mandating subscription to the DBS Update Service for Hackney Carriage and Private Hire Drivers (Pages 169 - 184)

13. Affordable Housing Supplementary Planning Document (Pages 185 - 316)

14. Harlow and Gilston Garden Town Employment Commission (Pages 317 - 418)

15. Planning Obligations for Open Space, Sport and Recreation Supplementary Planning Document (Pages 419 - 766)

16. Decisions to be reported to Council (Pages 767 - 776)

To receive a report of any decisions taken by the Chief Executive under delegated authority – dispensation report.

17. Motions on Notice (Pages 777 - 778)

*To receive Motions on Notice.*

## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

### **Public accessibility – livestream on East Herts Council’s YouTube Channel**

East Herts Council provides for public attendance at its virtual meetings and will livestream and record this meeting. The livestream will be available during the meeting at this link:

<https://www.youtube.com/user/EastHertsDistrict/live>

If you would like further information, email [democratic.services@eastherts.gov.uk](mailto:democratic.services@eastherts.gov.uk) or call the Council on 01279 655261 and ask to speak to Democratic Services.

To obtain a copy of the agenda, please note the Council does not generally print agendas, as it now has a paperless policy for all Members. If you are able to, you can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device. Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.