

MINUTES OF A MEETING OF THE  
EXECUTIVE HELD IN THE COUNCIL  
CHAMBER, WALLFIELDS, HERTFORD ON  
TUESDAY 12 FEBRUARY 2019, AT 7.00 PM

---

PRESENT: Councillor (Chairman/Leader)  
Councillors L Haysey, E Buckmaster,  
J Goodeve, G Jones, G McAndrew,  
S Rutland-Barsby and G Williamson.

ALSO PRESENT:

Councillors A Alder, M Allen, P Ballam,  
S Bull, M McMullen, T Page, M Pope and  
P Ruffles.

OFFICERS IN ATTENDANCE:

Claire Bennett	- Manager of Housing Services
Lorraine Blackburn	- Democratic Services Officer
Jonathan Geall	- Head of Housing and Health
Helen Standen	- Deputy Chief Executive
Kevin Steptoe	- Head of Planning and Building Control Services
Alison Stuart	- Head of Legal and Democratic Services
David Thorogood	- Environmental Co-Ordinator

Liz Watts - Chief Executive  
Ben Wood - Head of  
Communications,  
Strategy and  
Policy

372 LEADER'S ANNOUNCEMENTS

The Leader welcomed Members and Officers and reminded everyone that the meeting was being webcast.

373 MINUTES - 11 DECEMBER 2018

Councillor E Buckmaster moved, and Councillor S Rutland-Barsby seconded a motion, to approve the Minutes of the previous meeting as a correct record. After being put to the meeting and a vote taken, the motion was declared CARRIED.

RESOLVED – that the Minutes of the Executive held on 11 December 2018 be approved as a correct record and signed by the Leader.

374 DECLARATIONS OF INTEREST

The Leader explained that although not a pecuniary interest, she would not participate in agenda item 5 (Bid to the European Regional Development Fund for Launchpad 2 Project) as she was Chairman of the LEP European funding board which would be consider the application. She handed over the chair to Councillor Gary Jones and took no part in the debate.

375 BID TO THE EUROPEAN REGIONAL DEVELOPMENT FUND  
FOR LAUNCHPAD 2 PROJECT

---

The Executive Member for Economic Development and Deputy Leader introduced his report on the options for expanding the Launchpad and supporting business growth in the district.

Councillor M Pope was pleased to hear that Ware Town Council had agreed to take part in the collaborative approach to open a Launchpad at Ware Priory. He thanked Officers for their working in moving the project forward.

Councillor G Jones moved, and Councillor G Williamson seconded, a motion to support the recommendations now detailed. After being put to the meeting, and a vote taken, the motion was declared CARRIED.

The Executive supported the proposals as now detailed.

RESOLVED – that (A) a collaborative approach with Ware Town Council on opening a Launchpad at Ware Priory and funding committed from the Priority Spend Reserve of up to £38,600 over 2019/20 – 2020/21, be approved; and

(B) the submission of a bid for ERDF funding for the Launchpad 2 Project with East Herts Council as the accountable body and Ware Town Council as strategic partners, with funding committed from the Priority Spend Reserve of up to £162,900 over 2019/20 – 2021/22, be approved.

At this point Councillor Gary Jones handed the chair back to the Leader.

376 HERTFORDSHIRE INFRASTRUCTURE AND FUNDING PROSPECTUS 2018-2031

The Leader of the Council submitted a report on the publication of the Hertfordshire Infrastructure and Funding Prospectus 2018 – 2031 and sought approval that this be used when discussing infrastructure needs with the development industry. The Leader provided a summary of the background and commended the report to Members which would be submitted to Council to consider.

Councillor G McAndrew welcomed the report and emphasised the importance of cross border working, citing East Herts as an exemplar.

Councillor L Haysey moved, and Councillor J Goodeve seconded, a motion to support the recommendations now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive supported the proposals, now detailed.

RESOLVED – that Council be recommended (A) to note the publication of the Hertfordshire Infrastructure and Funding Prospectus 2018-2031; and

(B) the Hertfordshire Infrastructure and Funding Prospectus 2018-2031 be used when discussing infrastructure needs with the development industry.

377 LAND WEST OF HERTFORD (NORTH OF WELWYN ROAD)  
MASTERPLANNING FRAMEWORK

---

The Leader of the Council submitted a report on the Masterplanning framework for Land West of Hertford (North of Welwyn road) (HERT 3). Councillor S Rutland-Barsby presented the report and its key role within the District Plan which will guide developers. The Leader recognised the hard work of all those who had been involved in the process.

Councillor L Haysey moved, and Councillor S Rutland-Barsby seconded, a motion to support the recommendations now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive supported the proposals now detailed.

RESOLVED – that Council be recommended to agree the Masterplanning Framework for Land West of Hertford (North of Welwyn road)(HERT 3) as detailed within Essential Reference Paper “B”, as a material consideration for Development Management purposes.

378 AUTHORITY MONITORING REPORT

The Leader of the Council submitted a report seeking approval to publish the Authority Monitoring (AMR) report 2017-2018. The Leader commended the report to Members as a useful document generally and for reference purposes.

Councillor E Buckmaster welcomed the document adding that he would ensure that he would circulate the document within his ward.

The Leader asked the Head of Communications, Strategy and Policy to publicise the document.

The Executive supported the recommendation as now detailed.

RESOLVED – that the Authority Monitoring Report (AMR) 2017–18, contained at Essential Reference Paper “B”, be approved for publication.

379 NEIGHBOURHOOD PLANNING GUIDANCE NOTE 2019

The Leader of the Council submitted a report seeking approval of the publication of the Neighbourhood Planning Guidance 2019. The Leader reminded Members that the Council now had five formally adopted Neighbourhood Plans with a number of others advancing to the latter stages of the process. She highlighted the importance role of towns and parishes in contributing to the process. The Leader of the Council thanked Officers for their work in the process.

Councillor L Haysey moved, and Councillor G McAndrew seconded, a motion to support the recommendation now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive supported the proposal now detailed.

RESOLVED – that the Neighbourhood Planning

Guidance 2019 contained at Essential Reference Paper "B", be approved for publication.

380 LOCAL DEVELOPMENT SCHEME (LDS) MARCH 2019

The Leader of the Council submitted a report presenting an updated version of the Council's Local Development Scheme (LDS), and the schedule and work programme that set out the timeline for preparation of any emerging Local Development documents. The document replaced the previous LDS, dated September 2017. The Leader explained that the document was fundamental to support the District Plan.

Councillor L Haysey moved, and Councillor G McAndrew seconded, a motion to support the recommendation as now detailed. After being put to the meeting, and a vote taken, the motion was declared CARRIED.

The Executive supported the proposal as detailed.

RESOLVED – that Council be recommended to approve the Local Development Scheme (LDS) March 2019, attached at Essential Reference Paper "B" to take effect from March 2019.

381 THE EAST HERTS HOMELESSNESS AND ROUGH SLEEPING REVIEW AND STRATEGY 2019-2024

The Executive Member for Housing submitted a report presenting a draft version of the Homelessness and Rough Sleeping review Strategy 2019-2024 for consideration by Members and approval by Council and provided a summary of the report by way of introduction.

Councillor T Page referred to the issue of terminating assured shorthold tenancies which contributed to the issue of homelessness and sought clarification on what could be done to improve the situation. The Service Manager, Housing Services explained that much of the action which might be taken was out of the Council's control but that the authority did endeavour to find out from private landlords why tenancies were being terminated. She confirmed that large and small housing associations had been involved in the development of the new strategy. The Service Manager, Housing explained that it was the aim of the Council to bring back the Housing Strategy Forum.

The Head of Housing explained the four objectives within the Delivery Plan and the key role of partnership working.

Councillor J Goodeve moved, and Councillor S Rutland-Barsby seconded, a motion to support the recommendations now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive supported the proposals now detailed.

RESOLVED – that the (A) Executive supported the content of the draft Homelessness and Rough Sleeping review and Strategy 2019-2024;

(B) the Executive agreed that the Head of Housing and Health be given delegated authority to make such amendments as authorised and any minor amendments as deemed necessary and before Council; and that;

(C) subject to such amendments in (B) above, Council be recommended to approve the draft Homelessness and Rough Sleeping Review and Strategy 2019 – 2024.

382 CONCLUDING REPORT OF THE CLIMATE CHANGE TASK AND FINISH GROUP

---

The Chairman of Overview and Security Committee submitted the concluding report of the Climate Change Task and Finish Group and explained that the report had been debated at length by Overview and Scrutiny Committee. Councillor M Allen thanked the Environmental Strategy Officer for his work in the process and in being able to distil the work of the group, into six key principles and those contained within supporting reference papers.

Councillor L Haysey moved and Councillor G Jones seconded, a motion to support the recommendation now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive supported the recommendation as now detailed.

RESOLVED - the adoption by the authority of the proposed Climate Change Policy Principles, be approved.

383 UPDATE FROM OVERVIEW AND SCRUTINY COMMITTEE

The Chairman of Overview and Scrutiny Committee submitted a report summarising the discussions and

recommendations made by Overview and Scrutiny Members at their meeting on 18 December 2018. Councillor M Allen explained that Climate Change, CCTV and IT Shared Service reports were widely debated at length.

Councillor G McAndrew moved and Councillor G Williams seconded, a motion to support the recommendation now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive support the recommendation as detailed.

RESOLVED – that the recommendations of Overview and Scrutiny Committee be noted.

384 UPDATE FROM PERFORMANCE, AUDIT AND GOVERNANCE SCRUTINY COMMITTEE

---

The Chairman of Performance, Audit and Governance Scrutiny committee submitted a report summarising the discussions and recommendations made at that their meeting on 22 January 2019. Councillor M Pope thanked the Officers for their useful and informative reports.

Councillor G McAndrew moved, and Councillor G Williamson seconded, a motion to support the recommendation now detailed. After being put to the meeting and a vote taken, the motion was declared CARRIED.

The Executive support the recommendation, as detailed.

RESOLVED – that the discussions and

recommendation of performance Audit and Governance Scrutiny Committee detailed in the report, be noted.

The meeting closed at 7.30 pm

Chairman .....
Date .....